

Day Month Year

First name Surname

Address

Address

Address

City Postcode

Dear Mr/Mrs/Ms/Miss Surname

Quality Assurance Arrangements for Providers of Adult and Community Education (ACE)

In November 2009, we wrote to you about proposals for the future quality assurance arrangements for Adult and Community Education (ACE) Providers. The arrangements reflect the evaluative approach to quality assurance that NZQA has developed and the distinctive contribution of ACE Providers to tertiary education and training.

The NZQA Board has confirmed a process for annual attestation that captures *Quality Assurance Arrangements of Providers of Adult and Community Education* (NZQA, 2005). Please find enclosed with this letter the proposed format for this attestation. Further information and related documents are available on NZQA's website: <insert link>.

Leave two blank lines to sign off

Yours sincerely

Tim Fowler
Deputy Chief Executive, Quality Assurance