

Best Practice Workshops

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[Register now for 2017 Best Practice Workshops](#). You will need to use either Mozilla Firefox or Google Chrome as your browser.

Best Practice Workshops are subject specific and have been delivered over the last eight years. They are aimed at increasing assessor confidence when making assessment judgments for internally assessed standards.

Aims of the Best Practice Workshops

- To increase assessor confidence when making assessment judgments for internally assessed standards.
- To discuss real samples of student work.
- To engage in professional discussion with colleagues and the facilitator about interpreting the standards.

Who should attend?

- Assessors who need to improve their moderation agreement rates
- Assessors new to standards based assessment and the NCEA
- Beginning assessors.

It is not intended that our workshops should be attended each year as an annual refresher, as content may not vary from year to year.

Assessors from all learning institutions are welcome to attend this workshop.

There are different delivery options available:

- Online workshop – delivered over 5 weeks with an estimated time commitment of 1.5 hours per week (\$120.00)
- Face to face regional workshop – delivered over one day (\$120.00).

Best Practice Workshops workshops for Tertiary Education Organisations

There are two workshops specifically for assessors in Tertiary Education Organisations.

The workshops for TEO Literacy discuss unit standards 26622, 26624 and 26625.

The workshops for TEO Numeracy discuss unit standards 26623, 26626 and 26627.

Attendance fees and payment

Your school or organisation will be invoiced at the end of the month that the workshop is completed.

Substitution and Cancellation Policies

- 1 Once the final registration form has been submitted, the registration fee is due and payable and there will be no waiver of the registration fee for non-attendance.
- 2 In the event that the registered person becomes unable to attend a workshop, then NZQA will accept a substitute person up until five working days before the scheduled date of the workshop. Any substitute requests should be sent to workshops@nzqa.govt.nz.
- 3 NZQA expressly retains the right to cancel, modify, reschedule or change the location of a workshop due to any occurrence or cause including but not limited to events beyond NZQA's direct control ("a force majeure event"). In such circumstances NZQA will not be liable to registrants for any damages, losses or costs incurred including but not limited to teacher relief costs, travel or accommodation costs.
- 4 Should any force majeure event occur that requires a workshop to be changed every reasonable effort will be made to contact those who have registered as soon as possible to advise on whether a workshop will proceed or on what revised basis it will proceed. Queries in this regard should contact NZQA on (04) 463-3245.

2017 Workshop schedule and registration info

Registrations are now open for the 2017 workshops. You will need to use either Mozilla Firefox or Google Chrome as your browser.

Please follow this link to view the [schedule of 2017 Best Practice Workshops](#). To sign up please go to the [registration page](#). Please wait for an order approval email to be received before arranging any travel and accommodation requirements. Refer to the [Terms and Conditions \(PDF, 234KB\)](#) which are binding upon registration. Once you have registered and your order has been confirmed then the substitution and cancellation policies above apply.

If you have any questions, please contact workshops@nzqa.govt.nz.

2018/19 Draft schedule for workshops

We have also published a [draft schedule for 2018/19](#) which is indicative of the locations and timings that we are considering for workshops over the next 2 years. We plan to invite feedback from the sector on the draft for upcoming years in November of the preceding year.

