

# NZQA

New Zealand Qualifications Authority  
Mana Tohu Matauranga O Aotearoa

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## Record of Achievement

A Record of Achievement (ROA) is an official transcript of all the national qualifications and standards that a person has ever achieved. Any qualifications gained before the implementation of the National Qualifications Framework will not appear on the ROA.

See a sample of the Record of Achievement:

- [Example of an ROA showing NCEA results \(PDF, 161KB\)](#)
- [Example of an ROA showing tertiary results \(PDF, 1.1MB\)](#)

## Endorsements

The ROA will also show endorsements gained either for an NCEA Certificate or a school course. To find out more, see [NCEA endorsements](#).

## Obtain a copy of your ROA

If you had credits reported to NZQA last year, you are entitled to one free copy of your ROA this year. You can order your ROA:

- online [Learner login](#) - secure site,
- by phone: 0800 697 296, or
- by sending in a completed [application form \(PDF, 39KB\)](#)

You can order additional copies of an ROA at a cost of \$15.30 per copy by sending in a completed [application form \(PDF, 39KB\)](#) or by ordering online.

## Contact us

If you have any questions, you can contact [Secondary Data Management](#).

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