

NZQA

New Zealand Qualifications Authority

Mana Tohu Matauranga O Aotearoa

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Submitting results and awarding qualifications

Providers are required to report information to NZQA to ensure that records of learner achievement are maintained.

Submitting student/trainee results

Education Organisations should be submitting student/trainee results on line via the [secure school or tertiary login](#).

Where an Education Organisation is unable to submit student/trainee results on line, use a [results form \(PDF, 26KB\)](#). A separate form must be submitted for each student/trainee.

If a student/trainee does not have an National Student Number a [registration form \(DOC, 410KB\)](#) will need to be completed and sent as well.

These forms must be submitted with a [payment cover sheet \(PDF, 22KB\)](#).

Contact us

If you have any questions, you can contact [Tertiary Records](#).

TEO issue of qualification documents

Some tertiary education organisations can award and issue New Zealand qualifications listed at levels 1-6 on the New Zealand Qualifications Framework.

See [TEO issue of New Zealand qualification documents](#) for information about printing qualifications.

Qualification credibility continues to be supported through NZQA's established quality assurance processes, including approval and accreditation, external evaluation and review, moderation of standards, and the roll-out of the new qualification consistency arrangements.

No change to RoA and Tertiary Education Commission reporting

The Record of Achievement will continue to record achievement of standards and completions of qualifications wholly assessed by standards. NZQA will also continue to report standard and qualification completions to the Tertiary Education Commission for industry training organisation trainees.

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