

Checklist for Transition Arrangements

Complete checklist for each qualification
Use in conjunction with the Registration Criteria for National Qualifications Framework Qualifications (2006)

Qualification Title			
NQF No		SSB	

Section A – This section must be completed

General Criteria	SSB	NZQA	Comments
A transition pathway exists for every candidate	<input type="checkbox"/>	<input type="checkbox"/>	
SSB confirms that publicity for transition has been addressed	<input type="checkbox"/>	<input type="checkbox"/>	
Additional training; assessment requirements; costs, and fees have been minimised for existing candidates	<input type="checkbox"/>	<input type="checkbox"/>	
A summary of transition arrangements is included in the qualification document	<input type="checkbox"/>	<input type="checkbox"/>	
Detailed transition arrangements are included in Review/Revision report	<input type="checkbox"/>	<input type="checkbox"/>	
A contact for information and/or the mechanism for appeals is included	<input type="checkbox"/>	<input type="checkbox"/>	

Section B – Complete this section only if dates apply

Specified Dates	SSB	NZQA	Comments
The start date for programmes or courses for the new qualification/new version	<input type="checkbox"/>	<input type="checkbox"/>	
The last date for entry to programmes or courses for the replaced qualification/version.	<input type="checkbox"/>	<input type="checkbox"/>	
The last date for assessments to take place for the replaced qualification/version *	<input type="checkbox"/>	<input type="checkbox"/>	
*NZQA checks that the unit standard results forwarded for award of a qualification have an assessment date earlier than the date specified for 'Last Date for Assessment'			

Section C – Complete this section only if exemptions apply

Exemptions	SSB	NZQA	Comments
Exemptions for expiring standards are consistent with the standards' review report	<input type="checkbox"/>	<input type="checkbox"/>	
Transition arrangements for classifications are consistent with the standards review report	<input type="checkbox"/>	<input type="checkbox"/>	
Application form if claiming Non-NQF exemptions	N/A	<input type="checkbox"/>	Created by Framework Registration
Credit fees addressed	<input type="checkbox"/>	<input type="checkbox"/>	

On behalf of SSB

Checked by _____ Date _____

Evaluators

Checked by _____ Date _____

Checked by _____ Date _____