

**Suggested Draft –
Letter to ITO/SSB seeking support for use of their standards**

(School Letterhead)

Date

Address of ITO/SSB contact (see AMAP)

Dear <NAME>

Letter of support for use of [name of ITO/SSB] standards

<SCHOOL> wishes to apply to NZQA to extend our current scope of accreditation to include:

Domain: eg Visitor Services to Level 3

The school attests that the QMS is regularly up-dated and is on a regular cycle of review. This attests that all the *General requirements* of the AMAP are met.

Please see attached document which attests that all the *Industry or Sector-specific requirements* of the AMAP have been addressed.

Yours sincerely

Principal etc

Encl: Attestation form