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**TO: All teachers
 Principal
 Principal's Nominee**

Full and Part-time Moderators

The New Zealand Qualifications Authority (NZQA) has employed 33 staff as full-time or part-time moderators to moderate in the larger subjects. Contract-for-service moderators will continue, as in the past, for the smaller subjects. The moderators are specialists in particular subjects and will help clarify for schools the requirements of the national standards and ensure the reliability of assessment.

Moderation is the primary focus of their role. However, full-time and part-time moderators and contract-for-services national moderators have additional responsibilities for developing resources to support the ongoing professional development of teachers. The broad aim is to develop resources that can be equitably accessed by all teachers.

Initially moderators will be:

- developing resources in their subject which support the delivery and interpretation of standards, for example, clarification of professional understandings of criteria and explanatory notes, referencing guides, glossaries, or check lists
- identifying samples and adding notes to student work which could be used as annotated exemplars for publication.

In future, some of the other ways that moderators could assist teachers in their assessment of standards are:

- professional dialogue with subject advisors about assessment
- communicating with teachers and schools via internet, newsletters, or circulars
- presenting workshops at national subject association conferences

Moderators are not available to respond to individual questions, nor to work with small groups of teachers in schools, at courses, in subject associations or local communities. This is outside the scope of their role due to resource constraints.

Questions about subject-specific assessment should continue to be directed to the National Assessment Facilitators at NZQA. Questions about general assessment practice, moderation and reporting should be directed to the NZQA School Relationship Manager for your school. The subject advisers from school support services will continue to support teachers and schools in curriculum and assessment matters.

Full or Part-time moderators by subject

Subject	Number of Moderators	Subject	Number of Moderators
Accounting	1	History	1
Biology	2	Home & Life Science	1
Chemistry	2 - part-time (0.5)	Information Management	1
Drama	1	Maths	4
Economics	1	Media Studies	1
English	4	Music	2
French	1- part-time (0.5)	Physical Education	2
Geography	2	Science	1
Graphics	2	Technology	2
Health	1- part-time (0.5)	Visual Arts	1

Contract-for-services Moderators by subject

Agriculture and Horticulture	Psychology
Art History	Pūtaiao
Chinese	Religious Education
Classics	Samoan
Computing	Social Studies
Dance	Sociology
Education for Sustainability	Spanish
German	Te Reo Māori
Japanese	Te Reo Rangatira
Latin	Tikanga
Legal Studies	Tikanga-a-iwi
Physics	

Enquiries

Please refer any enquiries relating to this circular to your School Relationship Manager.

<p>School Relationship Manager Secondary Assessment and Liaison Telephone: 04 463 3000 Fax: 04 463 3113 Email: firstname.lastname@nzqa.govt.nz</p>

Circulars are available from the New Zealand Qualifications Authority website (www.nzqa.govt.nz/publications/circulars).