

TO: **Chief Executive Officer**
NZQA Liaison Officer } **Tertiary Education Organisations**

ATTENTION: **NZDipBus Programme Managers**
Heads of Business and related departments
Lecturers of NZDipBus papers

NZDipBus Fees for 2008

The Chief Executive of the New Zealand Qualifications Authority (NZQA) has recently approved the schedule of fees for 2009. The schedule of fees is as follows:

Award	Fees per candidate	Administrative rebate
NZDipBus	\$12.00 per paper	\$2.00 per paper

All results carry a fee, including reporting of cross credits.

Please note that the circular *T2007/001 National Diploma in Business Administration 2007* advised that re-submission will be undertaken at the expense of tertiary education organisations. To clarify:

Award	Fees in 2007	Fees in 2008
NZDipBus	\$126.00 per resubmission of any prescription for national external moderation	This fee will apply to both pre and post assessment moderation.

External examinations

The last examinations for Advanced Vocational Awards (AVA) subjects were held in 2003. For information regarding these subjects, please refer to circular T2003/002 of 12 March 2003.

Trade examinations

Since 2006, NZQA has no involvement in the administration of Trade (Manufacturing Jewellery trade certification) examinations. Please refer to circular T2005/026 of 12 December 2005 for further information.

Submission of NZDipBus fees and results – internal results

For information about dates for NZDipBus results to be with NZQA please see circulars:

- T2007/008 *Integration of NZDipBus Recording* May 2008
- T2007/014 *Changes to NZQA Secure Website for Tertiary Education Organisations* September 2008.

Enquiries

Please refer any comments or questions relating to the contents of this circular to:

D Suzi Grindell
Snr Operations Officer
Tertiary Assessment and Moderation
Qualifications Development and Tertiary Moderation
NZQA
PO Box 160
WELLINGTON

Phone: 04 463 3049
Fax: 04 463 3114
Email: suzi.grindell@nzqa.govt.nz

Circulars are available from the NZQA website at
<http://www.nzqa.govt.nz/publications/circulars/tertiary.do>

Linda Glogau
Manager
Qualifications Development and Tertiary Moderation