

TO: **Chief Executive Officer**
NZQA Liaison Officer } **Tertiary Education Organisations**

ATTENTION: **NZDipBus Programme Managers**
Heads of Business and related departments
Lecturers of NZDipBus papers

NZDipBus Fees for 2009

The Chief Executive of the New Zealand Qualifications Authority (NZQA) has recently approved the schedule of fees for 2009. The schedule of fees is as follows:

Award	Fees per candidate	Administrative rebate
NZDipBus	\$12.00 per paper	\$2.00 per paper

All results carry a fee, including reporting of cross credits.

Please note that the circular *T2007/001 New Zealand Diploma in Business Administration 2007* advised that re-submission will be undertaken at the expense of tertiary education organisations. To clarify:

Award	Resubmission costs
NZDipBus	\$126.00 per resubmission of any prescription for national external moderation. The fee will apply to both pre- and post- assessment moderation.

Submission of NZDipBus fees and results – internal results

TEOs are asked to submit results within two months of course completion, especially where these impact on qualification completions.

Any error corrections for results must be submitted to Tertiary Records in writing; an email to tertiaryrecords@nzqa.govt.nz is preferred, rather than a hardcopy letter.

Please refer to circular T2008/001 of 31 January 2008 for further information.

Enquiries

Please refer any comments or questions relating to the contents of this circular to:

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Circulars are available from the NZQA website at
<http://www.nzqa.govt.nz/publications/circulars/tertiary.do>

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