

National Certificate in Civil Defence (Response) (Level 3)

Level 3

Credits 52

This qualification has been **reviewed**. The last date to meet the requirements is 31 December 2019.

Transition Arrangements

This qualification has been reviewed and replaced by the New Zealand Certificate in Emergency Response (Level 2) with strands in Aviation Rescue Fire Fighting, Civil Defence Emergency Management, Urban Fire and Rescue Operations, and Workplace Response [Ref: 3021].

The last date for entry to programmes leading to this qualification is 31 December 2017

The last date for assessment against the replaced qualification is 31 December 2019, at which time it will be discontinued.

For detailed information see [Review Summaries](#) on the NZQA website.

This qualification contained standards that had expired or been replaced by other standards. For the purposes of this qualification people who have gained credit for the replacement standards are exempt from the requirement to gain credit for the expiring or replaced standards – see table below.

Credit for	Exempt from
7318	24500

NZQF National Qualification Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	June 1997	December 2002
Review	2	August 2000	December 2004
Revision	3	November 2002	December 2008
Revision	4	September 2007	December 2019
Review	5	January 2016	December 2019

Standard Setting Body

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Reviewed

National Certificate in Civil Defence (Response) (Level 3)

Level 3

Credits 52

Purpose

This National Certificate provides Civil Defence staff and volunteers with recognition of the skills required to establish a Civil Defence section. These include establishing an operational communications system, controlling the movement of people and vehicles, and processing of information during a civil defence emergency. The qualification also recognises the knowledge an individual has concerning the powers of a controller in a Civil Defence emergency and the function and operation of Civil Defence in New Zealand. Electives within the qualification allow for recognition and specialisation in rescue functions and techniques, as well as specific civil defence workplace emergency, assessment of learning, and health and safety skills.

This qualification is not a prerequisite to the National Certificate in Civil Defence Management [Ref: 0328]. However, some credits gained in this qualification will contribute to the credit requirements of the National Certificate in Civil Defence Management [Ref: 0328].

Credit Range

	Compulsory	Elective A	Elective B
Level 1 credits	-	-	0-1
Level 2 credits	10	0-4	0-7
Level 3 or above credits	15	9-19	6-16
Minimum totals	25	11-21	6-16

Requirements for Award of Qualification

- A minimum of 52 credits of which a minimum of 40 credits at Level 3 or above
- Compulsory standards
- Elective A – A minimum of 11 credits as specified
- Elective B – Balance

Award of NQF Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided in section 7 of the New Zealand Qualifications Authority (NZQA) *Rules and Procedures* publications available at <http://www.nzqa.govt.nz/ncea/acrp/index.html>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

Detailed Requirements

Compulsory

The following standards are required

Community and Social Services > Civil Defence > Civil Defence Management

Id	Title	Level	Credit
7325	Establish a Civil Defence Emergency Management section	4	5

Community and Social Services > Civil Defence > Civil Defence Operation

Id	Title	Level	Credit
7321	Process information during an emergency	3	4
7332	Control the movement of people and vehicles at a specified location during a civil defence emergency	2	4
7334	Demonstrate knowledge of the functions and operations of Civil Defence Emergency Management	2	2
7335	Demonstrate knowledge of the role and powers of a controller in a declared emergency	2	2
20853	Demonstrate knowledge of the establishment and maintenance of a CDEM communications system	3	3
20854	Operate a Civil Defence Emergency Management communications system	3	3

Community and Social Services > Community and Workplace Fire and Emergency Management > Workplace Emergency Risk Management

Id	Title	Level	Credit
17279	Demonstrate knowledge of the coordinated incident management system (CIMS)	2	2

Elective A

A minimum of 11 credits of which a minimum of 9 credits at Level 3 or above

Community and Social Services > Civil Defence > Civil Defence Management

Id	Title	Level	Credit
7319	Manage mass casualty triage in a civil defence and emergency management (CDEM) emergency	4	3
7327	Coordinate a Civil Defence emergency response for a community	4	5
7330	Supervise a welfare centre during an emergency	4	5

Community and Social Services > Civil Defence > Civil Defence Operation

Id	Title	Level	Credit
7317	Demonstrate knowledge of the civil defence emergency management (CDEM) general rescue function	2	2
7336	Act as a welfare centre staff member during an emergency	2	2
24500	Demonstrate knowledge of, and use, CDEM rescue equipment and techniques, and rescue casualties at height	4	4

Elective B

The balance of credits to achieve a minimum of 52 credits of which a minimum of 40 credits is at Level 3 or above may come from the following

Community and Social Services > Community and Workplace Fire and Emergency Management > Workplace Emergency Risk Management

Id	Title	Level	Credit
16798	Take preventative measures against emergencies in the workplace	2	3
16804	Conduct non-technical workplace audits on emergency equipment and systems	4	4
16805	Manage workplace emergency prevention processes	4	4
22445	Describe the roles and functions of a CIMS Incident Management Team (IMT) at an incident	4	4

Community and Social Services > Community and Workplace Fire and Emergency Management > Workplace Fire and Emergency Response

Id	Title	Level	Credit
16797	Identify, prepare for, and take action in a workplace emergency	2	3
16799	Carry out the duties of a workplace emergency warden	3	4
16800	Take action to control small emergency situations in a workplace	3	4
16801	Participate in a workplace emergency response team	3	4
16802	Act to protect people in situations of workplace danger	3	4
16803	Coordinate workplace emergency response team activities in an emergency	5	6
16806	Establish a workplace emergency response team	5	6
16807	Lead an emergency response team to protect people in situations of critical risk	5	6
16808	Manage the workplace emergency response to an emergency	5	7

Community and Social Services > Specialist Rescue > Urban Search and Rescue –

Operations

Id	Title	Level	Credit
18516	Demonstrate knowledge of, and provide support at, urban search and rescue operations	3	3

Education > Generic Education and Training > Assessment of Learning

Id	Title	Level	Credit
4098	Use standards to assess candidate performance	4	5
11281	Prepare candidates for assessment	4	3
11552	Design assessment	5	6

Health > Health Studies > Core Health

Id	Title	Level	Credit
6401	Provide first aid	2	1
6402	Provide resuscitation level 2	1	1

Law and Security > Compliance and Law Enforcement > Compliance and Regulatory Control

Id	Title	Level	Credit
10425	Apply the HSE Act 1992 as an employee in a compliance and/or regulatory control workplace	4	2

Transition Arrangements

Version 4

Version 4 was issued in order to update the qualification following review of Civil Defence Operation standards.

Changes to structure and content

- Compulsory standards 7315 and 7316 have been replaced with standards 20853 and 20854 respectively
- Elective B standard 17280 has been replaced with standard 22445.

People currently enrolled in programmes leading to the award of version 3 of this qualification may either complete that version, if they have gained credit for standards 7315 and 7316, or transfer to version 4. The last date for assessments to take place for version 3 is 31 December 2008.

All new trainees will be enrolled in programmes leading to version 4 of the qualification.

For detailed information see Review Summaries on the NZQA website.

This qualification contains standards that replace earlier standards. For the purposes of this qualification, people who have gained credit for the expiring standards are exempt from the requirement to gain credit for the replacement standards – see table below.

Credit for	Exempt from
7315	20853
7316	20854
17280	22445

Previous versions of the qualification

Version 3 was issued in order to remove a barrier, to add an elective standard, and to relax the Elective B rule.

Version 2 was issued in order to make it fit for purpose and better reflect the responsibilities of Civil Defence staff and volunteers.

Other standard setting bodies whose standards are included in the qualification

Fire and Rescue Services Industry Training Organisation
NZQA

Certification

The certificate will display the logos of NZQA and Local Government Industry Organisation.

Classification

This qualification is classified according to the NQF classification system and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

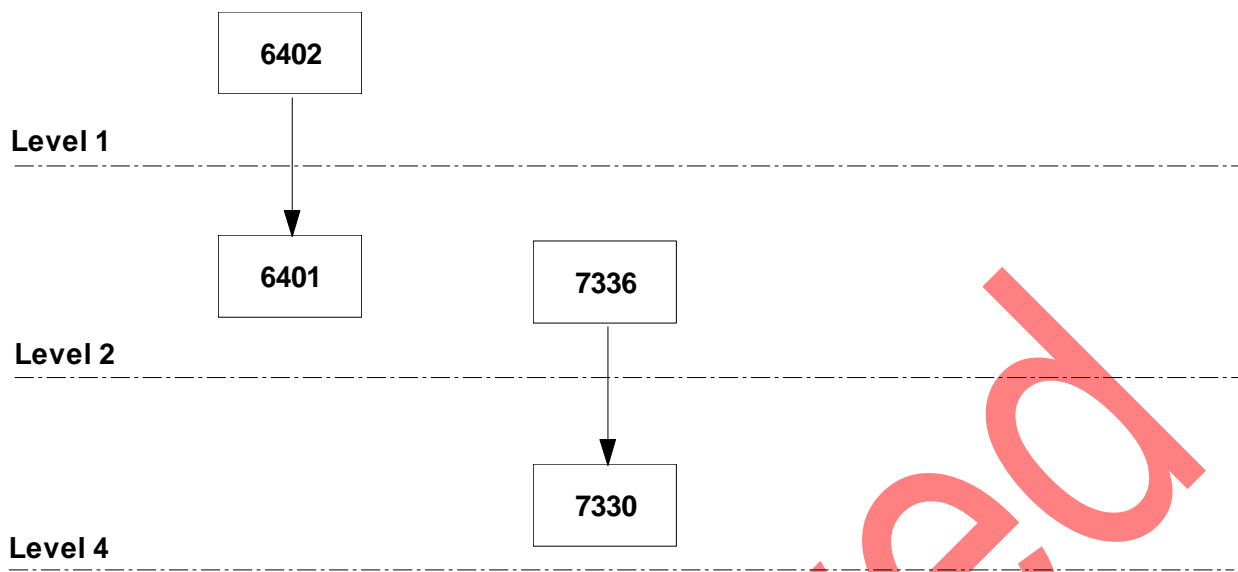
DAS Classification		NZSCED	
Code	Description	Code	Description
324	Community and Social Services > Civil Defence	039905	Engineering and Related Technologies > Other Engineering and Related Technologies > Fire Technology and Rescue Services

Quality Management Systems

Providers and Industry Training Organisations must be accredited by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.

Reviewed

Prerequisite Diagram



Reviewed