

National Certificate in Food and Related Products Processing (Level 3)

Level 3

Credits 59

This qualification has been **reviewed**. The last date to meet the requirements is 31 December 2018.

Transition Arrangements

This qualification was republished in August 2016 to extend the last date for entry to 31 December 2017. This qualification has been reviewed and replaced by the New Zealand Certificate in Food or Beverage Processing (Level 3) [Ref: 2736].

Last date for entry into programmes leading to the replaced qualification is 31 December 2017.

The last date to meet the requirements is 31 December 2018.

It is recommended that candidates currently enrolled in the replaced qualification who will be unable to complete the qualification by the 31 December 2018 transfer to the New Zealand Certificate listed above.

It is anticipated that no existing candidates will be disadvantaged by these transition arrangements. However, anyone who feels that they have been disadvantaged may appeal to Competenz at the address below. Appeals will be considered on a case by case basis.

For detailed information see [Review Summaries](#) on the NZQA website.

This qualification contains expiring standards for which replacement standards have now been registered. For the purposes of this qualification, people who have gained credit for the replacement standards are exempt from the requirement to gain credit for the expiring standards.

Credit for	Exempt from
27955	15274

This qualification contains expiring classifications in Elective B that have been replaced. The qualification remains achievable through the other classifications and standards specified in Elective B. For the purposes of this qualification, people who have gained credit for the replacement classifications are exempt from the requirement to gain credit for the expiring classifications.

<i>Credit from the replacement classification</i>	<i>Treated as credit from the replaced classification</i>
<i>Community and Social Services > Health, Disability, and Aged Support > Core Health</i>	<i>Health > Health Studies > Core Health</i>
<i>Manufacturing > Meat Processing > Meat Manufacturing</i>	<i>Manufacturing > Meat Processing > Smallgoods</i>
<i>Manufacturing > Meat Processing > Boning Operations</i>	
<i>Manufacturing > Manufacturing Skills > Competitive Systems and Practices</i>	<i>Manufacturing > Manufacturing Skills > Competitive Manufacturing</i>

NZQF Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	June 1997	December 2000
Revision	2	June 1997	December 2000
Review	3	March 1999	December 2000
Revision	4	May 1999	December 2013
Review	5	February 2009	December 2018
Revision	6	July 2009	December 2018
Review	7	June 2015	December 2018
Republication	7	August 2016	December 2018

Standard Setting Body

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National Certificate in Food and Related Products Processing (Level 3)

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Credits 59

Purpose

This qualification is the second in a series of three qualifications designed for people employed in the processing of food, beverages, and related products. As an intermediate qualification, it builds on the National Certificate in Food and Related Products Processing (Level 2) [Ref: 0342], and is intended for experienced process workers. This qualification would typically be achieved in the second or third year of employment.

The qualification contains a compulsory section, and elective A and B section.

The compulsory section covers:

- food safety programme
- food processing skills
- health and safety
- quality in food processing
- team communications skills relevant to food processing.

Elective A section caters for either machine operators or quality control personnel.

Elective B section allows candidates to select from a range of additional standards to suit their particular work and enterprise.

This qualification leads to the National Certificate in Food and Related Products Processing (Level 4) [Ref: 0344] for team leaders or supervisors.

This qualification is also suitable for use in enterprises that apply competitive manufacturing principles, and for this purpose Elective B includes the option to choose standards from the *Competitive Manufacturing* domain. Candidates who have achieved this qualification are well prepared to continue with the National Certificate in Competitive Manufacturing with strands in Introductory Application, and Technical Application [Ref: 1215] or the National Certificate in Competitive Manufacturing (Level 4) with an optional strand in Facilitation [Ref: 1216].

Special Notes

This qualification is based on the assumption that people entering programmes of study leading towards the certificate have already demonstrated ability in the food and related products processing area. Evidence of that ability might be demonstrated by the achievement of the National Certificate in Food and Related Products Processing (Level 2). Those who have gained equivalent experience in the industry may enter this qualification without first completing the Level 2 qualification.

Credit Range

	Compulsory	Elective A	Elective B
Level 1 credits	3	-	-
Level 2 credits	16	-	-
Level 3 credits or above	22	8-12	10
Minimum totals	41	8-12	10

Requirements for Award of Qualification

Award of NQF Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided in section 7 of the New Zealand Qualifications Authority (NZQA) Rules and Procedures publications available at <http://www.nzqa.govt.nz/ncea/acrp/index.html>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

Summary of Requirements

- Compulsory standards
- Elective A – A minimum of 1 standard as specified
- Elective B – A minimum of 10 credits as specified

Detailed Requirements

Compulsory

The following standards are required

Business > Business Operations and Development > Quality Management

ID	Title	Level	Credit
8081	Collect data for a specified purpose	3	8

Health > Occupational Health and Safety > Occupational Health and Safety Practice

ID	Title	Level	Credit
497	Demonstrate knowledge of workplace health and safety requirements	1	3
17593	Apply safe work practices in the workplace	2	4

Humanities > Communication Skills > Interpersonal Communications

ID	Title	Level	Credit
11101	Collaborate within a group/team which has an objective(s)	4	4

Manufacturing > Food and Related Products Processing > Food and Related Product Production

ID	Title	Level	Credit
24527	Communicate in the food and related product processing industry	2	3
24528	Demonstrate knowledge of food processing industry workplace hygiene and food safety requirements	2	3

Manufacturing > Food and Related Products Processing > Food and Related Product Production Line Operation

ID	Title	Level	Credit
7758	Identify product and/or packaging faults on food or related product production lines	2	3
7759	Apply quality control practices on food or related product production lines	3	6

Manufacturing > Food and Related Products Processing > Food and Related Product Quality

ID	Title	Level	Credit
24529	Demonstrate knowledge of the basic food and/or related products processing quality requirements	2	3

Service Sector > Hospitality > Food Safety

ID	Title	Level	Credit
15274	Work in a food business under a food safety programme	3	4

Elective A

A minimum of 1 standard

Manufacturing > Manufacturing Skills > Manufacturing Processes

ID	Title	Level	Credit
4810	Operate mechanical production process machinery	3	12
19507	Maintain and control a manufacturing process to ensure product quality	3	8

Elective B

A minimum of 10 credits at Level 3 or above

Computing and Information Technology > Computing > Generic Computing

ID	Title	Level	Credit
25662	Use digital communications technologies	2	3

Education > Adult Education and Training > Delivery of Adult Education and Training

ID	Title	Level	Credit
7114	Coach adult learner(s)	5	8

Field	Subfield	Domain
Health	Health Studies	Core Health
	Occupational Health and Safety	Occupational Health and Safety Practice
Manufacturing	Dairy Manufacturing	Any
	Food and Related Products Processing	Any
	Manufacturing Skills	Competitive Manufacturing Manufacturing Processes
	Meat Processing	Smallgoods
	Supply Chain Management	Materials Management
	Service Sector	Hospitality
Lifting Equipment		Powered Industrial Lift Trucks

Transition Arrangements

Version 6

Version 6 was issued following a revision.

Changes to structure and content

- The domain Smallgoods was added to Elective B.
- Standard 2798 was removed from Elective B.
- Expiring standard 5941 was replaced by standard 25662 in Elective B.

For detailed information see [Review Summaries](#) on the NZQA website.

There are no transition consequences resulting from the revision. Candidates enrolled on programmes leading to version 5 of the qualification may transfer to version 6 if they wish to select elective credits from the Smallgoods domain.

This qualification contains standards that replace earlier standards. For the purposes of this qualification, people who have gained credit for the expiring standards are exempt from the requirement to gain credit for the replacement standards – see table below.

Credit for	Exempt from
5941	25662

Previous versions of the qualification

Version 5 was issued following the review of standards and qualifications in the Food and Related Products Processing domain. The total credit was reduced from 120 to 63 credits; standards 7758, 7759, 8081, 11101, 15274, 17593, 24527, 24528, and 24529 were added to the compulsory section and standards 62, 1279, 1307, 2989, 2990, 7755, 8489, and 10790 were removed from the compulsory section; List A and List B were removed from the elective section and were replaced by a new Elective A and Elective B; Elective A contains standards 4810 and 19507 and Elective B contains standards 2798, 5941 and 7114 and the subfields *Dairy Manufacturing* and *Food and Related Products Processing* and the domains *Competitive Manufacturing*, *Core Health*, *Food Safety*, *Manufacturing Processes*, *Materials Management*, *Occupational Health and Safety Practice*, and *Powered Industrial Lift Trucks*.

Version 4 was issued to include the domain *Business Information* in Elective B and clarify elective rules.

Version 3 was issued to take into account the review of the Communication Skills standards. Expiring standards were replaced; the total credit requirement of the qualification increased from 119 to 120 credits; the number of credits in the compulsory section decreased from 58 to 22 credits; the minimum elective credit total increased; the subfield *Distribution* was replaced by the subfield *Storekeeping and Warehousing*; standard 167 was removed; the domain *Food Safety* was added to the Hospitality subfield in Elective List A.

Version 2 was issued to increase flexibility for users.

Other standard setting bodies whose standards are included in the qualification

Hospitality Standards Institute
New Zealand Industry Training Organisation
NZQA

Certification

This certificate will display the logos of NZQA, Competenz and the accredited organisation.

Classification

This qualification is classified according to the NQF classification system and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

DAS Classification		NZSCED	
Code	Description	Code	Description
315	Manufacturing > Food and Related Products Processing	030307	Engineering and Related Technologies > Process and Resources Engineering > Food (excluding Seafood) Processing Technology

Quality Management Systems

Providers and Industry Training Organisations must be accredited by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.

Reviewed