

National Certificate in Adult Education and Training (Level 4) with strands in New Zealand Environment, and International Environment

Level 4

Credits 40

This qualification has been **reviewed**. The last date to meet the requirements is 31 December 2018.

Transition Arrangements

This qualification was republished in December 2017 to extend the last date for entry to programmes from 31 December 2017 to 30 June 2018.

This qualification has been reviewed and replaced by the New Zealand Certificate in Adult and Tertiary Teaching (Level 4) [Ref: 2746].

Those currently enrolled in programmes leading to the replaced qualification may complete this or transfer to the replacement New Zealand qualification.

The last date for entry for the replaced qualification is 30 June 2018. Providers need to ensure any candidates enrolled in programmes after the listing of the New Zealand qualification will have sufficient time to complete by the last date for assessment.

Existing candidates may either complete programmes leading to the replaced qualification or transfer results to the New Zealand qualification. The last date to meet the requirements of the replaced qualification is 31 December 2018. At that point the qualification will be designated discontinued and from that date no results can be reported against the qualification.

It is anticipated that no existing candidates will be disadvantaged by these transition arrangements. However, anyone who feels that they have been disadvantaged may appeal to NQS at the address below. Appeals will be considered on a case-by-case basis.

For detailed information see [Review Summaries](#) on the NZQA website.

NZQF National Qualification Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	October 1997	December 2005
Revision	2	May 1998	December 2005
Revision	3	February 2001	December 2005
Review	4	September 2003	December 2012
Review	5	May 2010	December 2018
Review	6	January 2016	December 2018

Process	Version	Date	Last Date for Assessment
Republished	6	December 2017	December 2018

Standard Setting Body

NZQA National Qualifications Services
PO Box 160
Wellington 6140

Telephone 04 463 3353
Email nqs@nzqa.govt.nz
Website <http://www.nzqa.govt.nz/>

Reviewed

National Certificate in Adult Education and Training (Level 4) with strands in New Zealand Environment, and International Environment

Level	4
Credits	40

Purpose

The National Certificate in Adult Education and Training (Level 4) with strands in New Zealand Environment, and International Environment is designed for people delivering and assessing in adult education and training environments. The qualification has been designed for people who are seeking a general entry-level qualification in the adult education and training field either within New Zealand or internationally.

The qualification has the flexibility to accommodate different personal, work, and skill requirements from across the National Qualifications Framework.

People awarded the New Zealand Environment strand of this qualification are able to identify the diverse cultural and educational needs of adult learners and establish an inclusive learning environment for adult learners within New Zealand, with particular focus on the Māori and Pakeha cultures of New Zealand.

People awarded the International Environment strand of this qualification are able to teach and train adult learners in learning environments outside New Zealand and are able to establish inclusive multicultural learning environments for these learners.

Core Elective 1 reflects competency in the delivery of adult education and training and open, flexible, and networked learning. Core Elective 2 allows people to gain credit in areas such as delivery of adult education and training; adult literacy and numeracy education; design and development of adult education and training; evaluation in adult education and training; assessment of learning; open, flexible, and networked learning, and Te mātauranga Māori whāiti (Adult Māori Education and Training). Core Elective 3 allows people to gain credit from anywhere on the National Qualifications Framework.

There are no prerequisites to entry. This qualification may stand alone or lead on to the National Certificate in Adult Education and Training (Level 5) with strands in New Zealand Environment, and International Environment [Ref: 0379] and/or the National Diploma in Adult Education and Training (Level 6) [Ref: 1549].

Special Notes

People may be granted recognition of current competence (RCC) on application to an accredited provider. Candidates for RCC must go through an assessment process carried out by registered assessors in accordance with NZQA guidelines.

Credit Range

	Core Elective 1	Core Elective 2	Core Elective 3
Level 4 or above credits	8	18	0-11
Minimum totals	8	18	10-11

	New Zealand Environment Strand	International Environment Strand
Level 4 credits	4	3
Qualification totals	40	40

Requirements for Award of Qualification

Award of NQF Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided in section 7 of the New Zealand Qualifications Authority (NZQA) Rules and Procedures publications available at <http://www.nzqa.govt.nz/ncea/acrp/index.html>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

Summary of Requirements

- A minimum of 40 credits at Level 4 or above
- Core Elective 1 – A minimum of 8 credits as specified
- Core Elective 2 – A minimum of 18 credits as specified
- Core Elective 3 – Balance

One of the following strands is required

- New Zealand Environment Strand
- International Environment Strand

Detailed Requirements

Core Elective 1

A minimum of 8 credits at Level 4 or above

Field	Subfield	Domain
Education	Adult Education and Training	Delivery of Adult Education and Training
	Generic Education and Training	Open, Flexible, and Networked Learning

Core Elective 2

A minimum of 18 credits at Level 4 or above

Field	Subfield	Domain
Education	Adult Education and Training	Adult Literacy and Numeracy Education
		Delivery of Adult Education and Training
		Design and Development of Adult Education and Training
	Generic Education and Training	Evaluation in Adult Education and Training
Māori	Te Mātauranga Māori me te Whakangungu	Assessment of Learning
		Open, Flexible, and Networked Learning
		Te Mātauranga Māori Whāiti

Core Elective 3

The balance of credits to achieve
 A minimum of 40 credits at Level 4 or above
 May come from anywhere on the NQF

New Zealand Environment Strand

The following standard is required

Education > Adult Education and Training > Delivery of Adult Education and Training

ID	Title	Level	Credit
7091	Establish a culturally safe and inclusive learning environment for adults in New Zealand's cultural setting	4	4

International Environment Strand

The following standard is required

Education > Adult Education and Training > Delivery of Adult Education and Training

ID	Title	Level	Credit
26009	Establish a culturally safe and inclusive multicultural learning environment for adults	4	3

Transition Arrangements

Version 5

Version 5 was issued following review.

Changes to structure and content

- qualification was stranded to allow for application in New Zealand and International environments and the compulsory section was removed
- Electives 1 and 2 were replaced by Core Electives 1 and 2 respectively; the balance set from Elective 2 was included as Core Elective 3
- standard 7091 (from the compulsory section) was included in the New Zealand Environment strand and new standard 26009 was added to form the International Environment strand
- credit requirements for Core Elective 1 and Core Elective 2 were reduced from 16 to 8 and from 20 to 18 respectively
- the Assessment of Learning domain from Elective 1 was included in Core Elective 2
- the Adult Literacy and Numeracy Education; Delivery of Adult Education and Training; Design and Development of Adult Education and Training; Evaluation in Adult Education and Training; and Open, Flexible and Networked Learning domains were specified in Core Elective 2, replacing the Adult Education and Training subfield from Elective 2
- the Te Mātauranga Māori Whāiti domain was added to Core Elective 2
- the Open and Distance Learning domain was replaced by the Open, Flexible, and Networked Learning Domain in Core Elective 1.

For detailed information see [Review Summaries](#) on the NZQA website.

This qualification contains a classification that replaces an earlier classification. For the purposes of this qualification, people who have gained credit for standards in the expired classification may continue to use those credits to meet the qualification requirements – see table below.

Standards from	Are treated as Standards from
Education > Generic Education and Training > Open and Distance Learning	Education > Generic Education and Training > Open, Flexible, and Networked Learning

People currently enrolled in programmes leading to version 4 of this qualification may either complete that version or transfer to version 5.

It is not intended that any existing candidate be disadvantaged by this review. However, anyone who feels disadvantaged should contact the standard setter at the address below.

Previous versions of the qualification

Version 4 was issued following review. Changes to structure and content included: Elective 1 requirements were reduced from 20 to 16 credits; credit total for the qualification was consequently reduced from 44 to 40 credits; and the domain Open and Distance Learning was added to elective 1.

Version 3 was issued in order to amend the rules and allow all credits to be drawn from the Adult Education and Training subfield in elective 2.

Version 2 was issued in order to amend the rules and allow 10 credits from anywhere on the National Qualifications Framework.

Certification

This certificate will display the logos of NZQA and the accredited organisation.

Classification

This qualification is classified according to the NQF classification system and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

DAS Classification		NZSCED	
Code	Description	Code	Description
240	Education > Adult Education and Training	070199	Education > Teacher Education > Teacher Education not elsewhere classified

Quality Management Systems

Providers and Industry Training Organisations must be accredited by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.