

## National Certificate in Joinery (Introduction)

**Level** 2

**Credits** 62

This qualification has been reviewed. The last date to meet the requirements is 31 December 2018.

### Transition Arrangements

Version 4 of this qualification has been republished to extend the last date of enrolment on programmes leading to it from 31 December 2015 to 31 December 2016.

Version 4 was republished to correct errors in the level and credits displayed on page 1 of the qualification document.

This qualification has been replaced by the New Zealand Certificate in Joinery with strands in Cabinetry, Timber Door and Window, Stairs, and Laminate Fabrication (with optional endorsements in Computer Numerical Control and Cabinetry Installation) (Level 4) [Ref: 2343].

The last date for entry into this qualification will be 31 December 2016.

For detailed information see [Review Summaries](#) on the NZQA website.

### NZQF National Qualification Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	October 1997	June 2002
Review	2	February 2000	December 2012
Review	3	April 2009	December 2018
Review	4	January 2015	December 2018
Republished	4	July 2015	December 2018
Republished	4	December 2015	December 2018

### Standard Setting Body

BCITO  
 PO Box 2615  
 Wellington 6140  
 Telephone 0800 422 486  
 Email [info@bcito.org.nz](mailto:info@bcito.org.nz)

## National Certificate in Joinery (Introduction)

**Level** 2

**Credits** 62

### Purpose

This qualification is intended for people entering the joinery industry.

The qualification covers knowledge and skills related to first aid, using hand tools and portable power tools, work documents, creating sketches and drawings, safe work practices, measuring and calculating, using fixed machinery, using fixings, ordering materials, selecting timber, using adhesives and sealants, and providing customer service.

As all of the skills and knowledge covered in this qualification are required by people entering the industry, all of the standards are compulsory.

This qualification leads to other joinery qualifications. It is the prerequisite for entry to the National Certificate in Joinery (Craftsperson) [Ref: 0386], the National Certificate in Joinery with strands in Cabinetry, Exterior Joinery and Stairs [Ref: 0387], and the National Certificate in Joinery (Component Machining) [Ref: 0730]. This qualification also shares credits in common with the National Certificate in Joinery (Aluminium Fabrication) [Ref: 0389], and the National Certificate in Joinery (Laminate Fabrication) [Ref: 0390].

### Credit Range

Level 1 credits	1
Level 2 credits	43
Level 3 credits	18
Total	62

### Requirements for Award of Qualification

#### Award of NQF Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided in section 7 of the New Zealand Qualifications Authority (NZQA) *Rules and Procedures* publications available at <http://www.nzqa.govt.nz/ncea/acrp/index.html>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

## Summary of Requirements

- Compulsory standards

## Detailed Requirements

### Compulsory

The following standards are required.

Health > Health Studies > Core Health

ID	Title	Level	Credit
6400	Manage first aid in emergency situations	3	2
6401	Provide first aid	2	1
6402	Provide resuscitation level 2	1	1

Manufacturing > Glass and Glazing > General Glass and Glazing

ID	Title	Level	Credit
19605	Provide customer service in the glass, joinery or joinery related industries	2	4

Manufacturing > Joinery > Joinery Machining

ID	Title	Level	Credit
2552	Set up and use fixed machinery in the joinery industry under supervision	2	6
17138	Use and maintain portable power tools in joinery work	3	5

Manufacturing > Joinery > Stairs and Other Joinery Trade Skills

ID	Title	Level	Credit
2543	Carry out safe working practices in joinery workplaces	2	8
2544	Demonstrate knowledge of ordering, receiving, handling and storing joinery materials	2	3
2545	Demonstrate knowledge of work documents in joinery	2	3
2549	Measure and calculate in the joinery industry	3	4
2550	Use hand tools for joinery and related trades	2	6
2555	Use mechanical fixings and methods of attachment in the joinery industry	3	4
2556	Demonstrate knowledge of timber in the joinery industry	2	6
2557	Use adhesives and sealants in the joinery industry	3	3

Planning and Construction > Construction Trades > Building, Construction, and Allied Trades Skills

ID	Title	Level	Credit
24353	Demonstrate knowledge of and create sketches and drawings for BCATS projects	2	6

## Transition Arrangements

### Version 3

Version 3 was issued following a review.

Changes to structure and content

- Credit total has increased from 54 to 62.
- Standards 19605 and 24353 have been added to the compulsory.
- Standard 2544 has been moved from the elective to the compulsory.
- The elective section and its standards 56, 62, 98, and 1277 have been removed from the qualification.
- Standard classifications, titles, and credits have been updated following review.

For detailed information see [Review Summaries](#) on the NZQA website.

People currently working towards version 2 of this qualification may either complete the requirements of that version or transfer their results to version 3.

The last date for entry to training programmes or courses for version 2 is 31 December 2009.

Any candidate who feels that they have been disadvantaged by these transition arrangements should contact the Joinery Industry Training Organisation at the address given below.

### Previous Versions of the Qualification

Version 2 was issued following a review. Standard 2551 was removed; standards 6401 and 17138 were added to the compulsory section; standards 98 and 2544 were included in the elective; standards 56, 62, and 1277 were added to the elective.

### Other standard setting bodies whose standards are included in the qualification

Building and Construction Industry Training Organisation  
NZQA

### Certification

This certificate will display the logos of NZQA, the Joinery Industry Training Organisation and the accredited organisation.

## Classification

This qualification is classified according to the NQF classification system and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

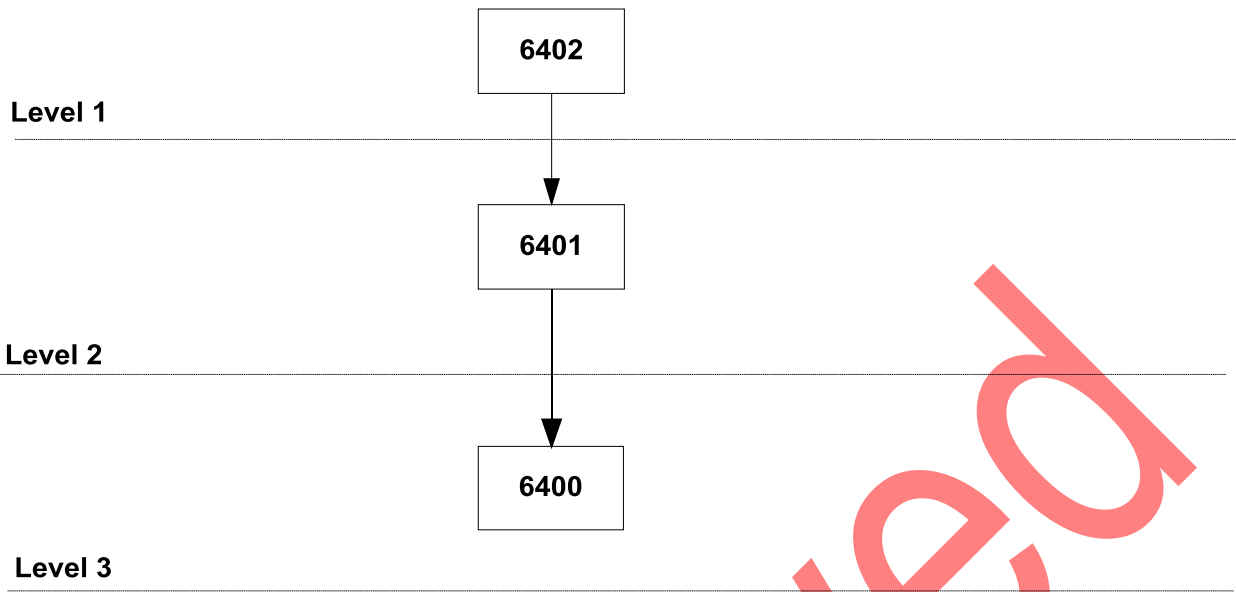
DAS Classification		NZSCED	
Code	Description	Code	Description
226	Manufacturing > Joinery	040311	Architecture and Building > Building > Carpentry and Joinery

### Quality Management Systems

Providers and Industry Training Organisations must be accredited by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.

REVIEWING

### Prerequisite Diagram



Reviewed