

National Diploma in Career Practice (Level 6) with optional strands in Counselling, Education, Management, and Research and Development

Level	6
Credits	226-270

This qualification is **expiring**. The last date to meet the requirements is 31 December 2011.

Purpose

The National Diploma in Career Practice (Level 6) with optional strands - provides holders with recognition of the core skills and knowledge for people who wish to work in the career industry in any of the following pursuits: Career Counselling, Career Management, Career Information Development, Career Research and Development, and Career Education. People who work in these positions require an in-depth knowledge of career development theory, career interventions, counselling techniques, and have demonstrated the ability to apply this knowledge in a range of contexts.

Specialist strands are available, as endorsements, to enhance learning in specific fields of the career industry.

The National Certificates in Career Practice (Levels 3 and 4) are designed to provide a pathway to the National Diploma in Career Practice (Level 6) [Ref: 0429] but they are not prerequisites for this qualification. Opportunities may arise for some people to gain entry into this Diploma at post graduate level after successful attainment of a first degree or diploma in a related area. There is a small degree of commonality in this qualification and the National Certificate in Career Practice (Level 3) [Ref: 0427] and the National Certificate in Career Practice (Level 4) [Ref: 0429]. For example some standards that are electives in the national certificates become compulsory in this diploma.

Special Notes

It is recommended that people have either: the National Certificate in Career Practice (Level 3) or (Level 4); or have completed a degree or diploma in a related area; for example, a Bachelor degree majoring in Psychology or Sociology, Education or a Bachelor of Education, Diploma in Teaching, Diploma in Social Work, Diploma or Degree in Counselling; or have provided evidence of extensive practical professional or scholarly experience of an appropriate kind.

Credit Range

	Core Compulsory	Core Elective
Level 3 credits	15	0-2
Level 4 credits	57	0-30
Level 5 credits	34	0-10
Level 6 credits	60	30-45
Level 7 credits	-	0-6
Minimum totals	166	60

	Counselling Strand		Education Strand	
	Compulsory	Elective	Compulsory	Elective
Level 3 credits	-	-	2	0-13
Level 4 credits	3	0-3	7	0-13
Level 5 credits	2	0-12	-	0-13
Level 6 credits	15	12-24	-	11-24
Level 7 credits	-	0-12	-	0-24
Minimum totals	20	24	9	24

	Management Strand		Research and Development Strand	
	Compulsory	Elective	Compulsory	Elective
Level 3 credits	-	0-10	-	-
Level 4 credits	-	0-10	-	-
Level 5 credits	12	0-10	4	-
Level 6 credits	-	11-21	-	0-9
Level 7 credits	-	0-21	4	0-9
Minimum totals	12	21	8	9

Requirements for Award of Qualification

Award of NZQF National Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided on the New Zealand Qualifications Authority (NZQA) website: <http://www.nzqa.govt.nz/qualifications-standards/standards/standards-exclusion-list/>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

Summary of Requirements

- Core Compulsory standards
- Core Elective – A minimum of 60 credits as specified

The following strands are optional

- Counselling Optional Strand
- Education Optional Strand
- Management Optional Strand
- Research and Development Optional Strand

Detailed Requirements

Core Compulsory

The following standards are required

Community and Social Services > Career Practice > Career Assessment and Measurement

ID	Title	Level	Credit
13161	Critique career assessment instruments, models, methods, and practice	6	6
13165	Analyse and interpret results of career assessment	6	4
13170	Use career assessment instrument with Māori clients	5	4
13171	Use career assessment instruments with Pacific Island clients	5	4

Community and Social Services > Career Practice > Career Consultation

ID	Title	Level	Credit
13117	Apply career development theories to counselling clients	6	5
13118	Recognise presenting psycho-social issues in the career consultancy process	5	2
13119	Provide career counselling to clients	6	10
13123	Provide career consultation to Māori clients	6	6
13124	Demonstrate knowledge of influences on career choices of Māori	4	4
13125	Establish and maintain contact with Māori community members to provide career practice	3	3
13127	Demonstrate knowledge of influences on career choices of Pacific Island clients	4	4
13132	Provide safe career practice environments for clients	4	3

ID	Title	Level	Credit
13133	Demonstrate knowledge of family and community influences on career choices	4	3
13135	Recognise career related issues for migrants in New Zealand	5	4

Community and Social Services > Career Practice > Career Development Theory

ID	Title	Level	Credit
13110	Demonstrate knowledge of the impact of workplace environments on career choices	4	5
13112	Critique career intervention processes	6	6
13113	Critique career development theories	6	10
13115	Demonstrate knowledge of equity issues in career practice	4	8

Community and Social Services > Career Practice > Career Education

ID	Title	Level	Credit
13154	Provide information on career development and education for a target group	4	4
13155	Undertake professional development as a career practitioner	4	3

Community and Social Services > Career Practice > Career Information

ID	Title	Level	Credit
13136	Demonstrate knowledge of the world of work	4	5
13140	Establish career reference or resource area and environment	5	5
13144	Demonstrate knowledge of the implications of the National Qualifications Framework for careers	5	5

Community and Social Services > Career Practice > Career Management

ID	Title	Level	Credit
13149	Assist clients to identify labour market trends and politics that influence their careers	5	4
13150	Demonstrate knowledge of the impact of boundaryless careers on individuals	4	3

Community and Social Services > Social Services > Professional Development of Social Service Workers

ID	Title	Level	Credit
7916	Demonstrate knowledge of social service ethics	4	3

Community and Social Services > Social Services > Provide Social Services

ID	Title	Level	Credit
7925	Establish and maintain working relationships with people of own culture and life experience	4	6
7926	Demonstrate knowledge of the Treaty of Waitangi for social service purposes	3	3
7936	Provide information to users of the social services	3	3
7948	Prepare and write social service reports	5	6
7952	Respond to the presenting concerns, issues, or needs of people from social services user groups	3	6
8000	Advocate for individuals, groups, and communities	6	3
8071	Establish and maintain relationships with people of other cultures and life experience	4	6

Education > Early Childhood Education and Care > Early Childhood: Educational Theory and Practice

ID	Title	Level	Credit
10029	Demonstrate knowledge of human development across the lifespan	6	10

Core Elective

A minimum of 60 credits

- Of which a minimum of 30 credits at Level 6 or above

Community and Social Services > Career Practice > Career Assessment and Measurement

ID	Title	Level	Credit
13169	Demonstrate knowledge of career assessment instruments for Māori	4	2
13171	Use career assessment instruments with Pacific Island clients	5	4

Community and Social Services > Career Practice > Career Consultation

ID	Title	Level	Credit
13120	Demonstrate knowledge of professional practice in career counselling	5	2
13126	Provide safe career practice environment for Pacific Island clients	4	3
13128	Provide career consultation for Pacific Island clients	6	6
13129	Assist Pacific Island client to develop career plans	4	5

ID	Title	Level	Credit
13130	Integrate the family of Pacific Island client into the career planning process	4	3
13131	Demonstrate knowledge of different groups of Pacific Island career clients	4	4

Community and Social Services > Career Practice > Career Education

ID	Title	Level	Credit
13153	Develop a career education intervention for a specific target group	4	3

Community and Social Services > Career Practice > Career Information

ID	Title	Level	Credit
13143	Provide career information to the Pacific Island community	3	2

Community and Social Services > Social Services > Manage Social Services

ID	Title	Level	Credit
7949	Locate, critique, and interpret social services research	4	6

Community and Social Services > Social Services > Professional Development of Social Service Workers

ID	Title	Level	Credit
7923	Provide professional social services supervision	7	6

Community and Social Services > Social Services > Provide Social Services

ID	Title	Level	Credit
7955	Engage in counselling with individuals in social services settings	4	9
7958	Facilitate family meetings and whānau hui in the social services	6	6
7964	Facilitate empowerment of people experiencing oppression because of gender	6	6
7965	Facilitate empowerment of people experiencing oppression because of racism	6	6
7967	Facilitate empowerment of people experiencing oppression because of disabilities	6	6
7968	Facilitate empowerment of people experiencing oppression because of poverty	6	6
7969	Facilitate empowerment of people who have experienced abuse	6	6

ID	Title	Level	Credit
7970	Facilitate conflict resolution in social services settings	5	4
7990	Facilitate development of social services liaison and networking in the community	6	3

Counselling Optional Strand

Meet the requirements of all of the following sets

- Counselling Compulsory
- Counselling Elective

Counselling Compulsory

The following standards are required

Community and Social Services > Career Practice > Career Consultation

ID	Title	Level	Credit
13117	Apply career development theories to counselling clients	6	5
13119	Provide career counselling to clients	6	10
13120	Demonstrate knowledge of professional practice in career counselling	5	2
13126	Provide safe career practice environment for Pacific Island clients	4	3

Counselling Elective

A minimum of 24 credits

- Of which a minimum of 12 credits at Level 6 or above

Community and Social Services > Career Practice > Career Consultation

ID	Title	Level	Credit
13123	Provide career consultation to Māori clients	6	6
13128	Provide career consultation for Pacific Island clients	6	6

Community and Social Services > Social Services > Provide Social Services

ID	Title	Level	Credit
7956	Engage in counselling with couples in social services settings	5	12
7959	Engage in counselling with families and whānau in social services settings	6	12
7960	Engage in counselling in groups in social services settings	6	12
7961	Engage in counselling in situations of generic and specific need in social services settings	7	12

ID	Title	Level	Credit
7962	Intervene in crisis situations with individuals, couples, families and whānau	5	6
7984	Identify, record, and report suspected abuse of individuals	4	3

Education Optional Strand

Meet the requirements of all of the following sets

- Education Compulsory
- Education Elective

Education Compulsory

The following standards are required

Community and Social Services > Career Practice > Career Education

ID	Title	Level	Credit
13151	Develop and maintain links, partnerships, and networks in the career industry and community	3	2
13153	Develop a career education intervention for a specific target group	4	3
13159	Facilitate placement of individuals into education or training	4	4

Education Elective

A minimum of 24 credits

- Of which a minimum of 11 credits at Level 6 or above

Community and Social Services > Social Services > Provide Social Services

ID	Title	Level	Credit
7934	Facilitate groups in social services settings	5	6

Field	Subfield	Domain
Education	Adult Education and Training	Any
	Generic Education and Training	Any
	Teacher Education	Any
Māori	Te Mātauranga Māori me te Whakangungu	Any

Management Optional Strand

Meet the requirements of all of the following sets

- Management Compulsory
- Management Elective

Management Compulsory

The following standards are required

Community and Social Services > Career Practice > Career Management

ID	Title	Level	Credit
13147	Assist employees to plan careers within an organisation	5	4
13148	Assist people affected by organisation restructuring with career transition	5	4
13149	Assist clients to identify labour market trends and politics that influence their careers	5	4

Management Elective

A minimum of 21 credits

- Of which a minimum of 11 credits at Level 6 or above

Community and Social Services > Social Services > Provide Social Services

ID	Title	Level	Credit
7978	Contract for service provision from other providers	6	3

Field	Subfield	Domain
Business	Management	First Line Management
		Human Resource Management
		Management - Developing and Coordinating People
		Small Business Management

Research and Development Optional Strand

Meet the requirements of all of the following sets

- Research and Development Compulsory
- Research and Development Elective

Research and Development Compulsory

The following standards are required

Community and Social Services > Career Practice > Career Assessment and Measurement

ID	Title	Level	Credit
13168	Develop career assessment instruments for Māori clients	7	4

Community and Social Services > Career Practice > Career Development Theory

ID	Title	Level	Credit
13116	Adapt career intervention models for Māori clients	5	4

Research and Development Elective

A minimum of 1 standard

Community and Social Services > Social Services > Manage Social Services

ID	Title	Level	Credit
7950	Prepare a social services research proposal	6	9
7951	Implement research projects for social service purposes	7	9

Transition Arrangements

Version 3

Version 3 was issued to indicate that this qualification is expiring.

For detailed information see [Review Summaries](#) on the NZQA website.

Previous versions of the qualification

Version 2 of this qualification was updated to incorporate the transfer of responsibility of the *Career Practice* standards from the Career Industry Advisory Group to the Public Sector Training Organisation. The accreditation option was amended and the name of the *Business and Financial Services* Field changed to *Business*.

Any version of a standard contained within this qualification which retains its original standard identification number will continue to meet the requirements of this qualification.

NZQF National Qualification Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	February 1998	December 2011
Revision	2	November 2000	December 2011
Review	3	October 2010	December 2011

Standard Setting Body

Learning State Limited
PO Box 10243
Panama Street
Wellington 6143

Telephone 04 495 1410
Email qualifications@learningstate.govt.nz

Other standard setting bodies whose standards are included in the qualification

NZQA
Social Services Industry Training Organisation - Te Kaiawhina Ahumahi Inc

Certification

This certificate will display the logos of NZQA, Learning State Limited and the organisation that has been granted consent to assess against standards that meet the requirements of the qualification (accredited).

Classification

This qualification is classified according to the classification system listed on the Directory of Assessment Standards (DAS) and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

DAS Classification		NZSCED	
Code	Description	Code	Description
368	Community and Social Services > Career Practice	120501	Mixed Field Programmes > Employment Skills Programmes > Career Development Programmes

Quality Management Systems

Providers and Industry Training Organisations must be granted consent to assess by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.