

## National Certificate in Security (Communications) (Level 3)

**Level** 3

**Credits** 60

This qualification has been **reviewed**. It will be discontinued without replacement.  
The last date to meet the requirements is 31 December 2021.

### Transition Arrangements

The last date for entry into programmes leading to this qualification is 31 December 2019.  
The last date for assessment of programmes leading to this qualification is 31 December 2021, at which time it will be discontinued.

Expired unit standard 8546 has been removed from the Elective requirements.

For detailed information see [Review Summaries](#) on the NZQA website.

### NQF Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	November 1998	December 2021
Revision	2	June 2000	December 2021
Revision	3	June 2008	December 2021
Review	4	June 2017	December 2021

### Standard Setting Body

The Skills Organisation  
PO Box 24 469  
ROYAL OAK  
Auckland

Telephone 09 525 2590  
Email [reviewcomments@skills.org.nz](mailto:reviewcomments@skills.org.nz)  
Website [www.skills.org.nz](http://www.skills.org.nz)

## National Certificate in Security (Communications) (Level 3)

**Level** 3

**Credits** 60

### Purpose

This certificate provides a nationally recognised qualification for those working as operators in security communications control stations.

Award of the certificate recognises that the holder has demonstrated competence in the skills required to operate security communications systems, respond to alarms and emergency situations, interact with users of security systems, communicate with staff of security organisations and emergency services, and work as a team member in a security communications control station environment.

The qualification comprises two components. Compulsory standards reflect the skills and knowledge required by all security communications operators. A range of elective standards provide flexibility within the qualification and recognise additional skills and knowledge considered by industry to be desirable but not mandatory.

This qualification may lead to the National Certificate in Security Management (Supervision) (Level 5) [Ref: 0561].

### Credit Range

	Compulsory	Elective
Level 2 credits	-	0-10
Level 3 credits	50	0-10
Level 4 credits	-	0-10
Minimum totals	50	10

### Requirements for Award of Qualification

#### Award of NQF Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided in section 7 of the New Zealand Qualifications Authority (NZQA) Rules and Procedures publications available at <http://www.nzqa.govt.nz/ncea/acrp/index.html>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

## Summary of Requirements

- Compulsory standards
- Elective – A minimum of 10 credits as specified

## Detailed Requirements

### Compulsory

The following standards are required

Law and Security > Security > Security Staff Services

ID	Title	Level	Credit
15277	Demonstrate knowledge of security communications	3	4
15278	Demonstrate knowledge of security operations	3	4
15279	Operate a security communications control station	3	30
15280	Manage telephone communications with individuals in security threat situations	3	12

### Elective

A minimum of 10 credits

Business > Business Administration > Business Information Processing

ID	Title	Level	Credit
103	Use data entry skills to input computer data	2	3

Business > Management > Quality Management

ID	Title	Level	Credit
8085	Demonstrate knowledge of quality and its management	3	4

Community and Social Services > Community and Workplace Fire and Emergency Management > Workplace Fire and Emergency Response

ID	Title	Level	Credit
3271	Suppress fire with hand extinguishers and fixed hose reels	2	1

Core Generic > Core Generic > Self-Management

ID	Title	Level	Credit
4258	Describe ways of managing and coping with change	2	2
7123	Demonstrate knowledge of problem solving and apply a problem solving technique to a problem	2	2

## Core Generic &gt; Core Generic &gt; Social and Cooperative Skills

ID	Title	Level	Credit
4259	Describe the role of the New Zealand Police and the services it provides in the community	2	2

## Core Generic &gt; Core Generic &gt; Work and Study Skills

ID	Title	Level	Credit
4251	Manage own career development	3	2

## Humanities &gt; Communication Skills &gt; Writing

ID	Title	Level	Credit
3492	Write a short report	2	3

## Law and Security &gt; Security &gt; Security Staff Services

ID	Title	Level	Credit
6521	Maintain site security	3	15
6522	Operate site secure systems	3	3
6523	Respond to emergencies and critical situations as a security officer	3	6
6524	Conduct mobile security patrols	4	20
6526	Maintain retail security	3	15
6531	Control electronic safety and security systems in a site control room	3	12
21739	Manage security incidents, breaches, and suspects as a security officer	4	10

## Service Sector &gt; Tourism &gt; Casino Surveillance

ID	Title	Level	Credit
12791	Operate a surveillance system in a casino	4	12

## Social Sciences &gt; Social Science Studies &gt; Legal Studies

ID	Title	Level	Credit
8545	Describe factors contributing to, and consequences of, crime	2	3

## Transition Arrangements

### Version 3

Version 3 was issued following a minor revision of the qualification to maintain currency until a full review can take place.

Changes to structure and content

- no changes have been made to the compulsory component of this qualification
- credit values changed for standards 6521, 6523, 6524, 6526, 6531, 8545, and 8546
- title changed for standards 3492, 6523, 6526, 6531, 8085, 8545, and 8546
- standard 21739 replaced 8618
- level changed for standards 3271 and 6524
- purpose statement amended
- review date updated to 2009
- NQF classification updated.

For detailed information see [Review Summaries](#) on the NZQA website.

Candidates may choose to complete previous versions or transfer to version 3.

This qualification contains a standard that replaces an earlier standard. For the purposes of this qualification, people who have gained credit for the expiring standard are exempt from the requirement to gain credit for the replacement standard – see table below.

Credit for	Exempt from
8618	21739

It is not intended that anyone be disadvantaged by this revision, and the above arrangements have been designed for a smooth transition. However, anyone who feels they have been disadvantaged may appeal to the ElectroTechnology Industry Training Organisation at the address below.

### Previous version of the qualification

Version 2 was issued in June 2000 to take account of the reviews of Legal Studies and Fire and Rescue Services standards and to update the Business classification. The requirements of the qualification remained the same.

### Other standard setting bodies whose standards are included in the qualification

Aviation, Tourism and Travel Training Organisation  
 Fire and Rescue Services Industry Training Organisation  
 NZQA

### Certification

The certificate will display the logos of NZQA, the ElectroTechnology Industry Training Organisation and the accredited organisation.

## Classification

This qualification is classified according to the NQF classification system and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

DAS Classification		NZSCED	
Code	Description	Code	Description
309	Law and Security > Security	099905	Society and Culture > Other Society and Culture > Security Services

### Quality Management Systems

Providers and Industry Training Organisations must be accredited by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.

Review