

National Certificate in Community and Workplace Fire and Emergency Management (Level 2)

Level 2

Credits 44

Purpose

This qualification is intended for people in the workplace and in the community who have a role in maintaining a safe environment, either in their normal employment or in a voluntary role.

The qualification recognises people who require a familiarisation of an emergency plan, specifically relating to safety measures and the actions to be taken when small emergencies occur in the workplace or their community environment. The scope of the qualification includes fire prevention, fire and rescue services, occupational health and safety, civil defence, interpersonal communications and core health.

This qualification is designed to be flexible enough to meet the needs of employers and candidates from a range of industries. On successful completion of this qualification candidates will understand workplace safety issues and respond confidently to small scale emergencies in the workplace or their community environment.

Where candidates wish to advance their skills and knowledge, they could proceed from this qualification to the National Certificate in Workplace Fire and Emergency Response (Level 3) [Ref: 0911].

Credit Range

| | Compulsory | Elective A | Elective B |
|--------------------------|------------|------------|------------|
| Level 1 credits | 4 | - | - |
| Level 2 credits | 15 | 12-23 | 0-11 |
| Level 3 or above credits | 2 | 12-23 | 0-11 |
| Minimum totals | 21 | 12-23 | 0-11 |

Requirements for Award of Qualification

Award of NQF Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided in section 7 of the New Zealand Qualifications Authority (NZQA) *Rules and Procedures* publications available at <http://www.nzqa.govt.nz/ncea/acrp/index.html>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

Summary of Requirements

- Compulsory standards
- Elective – A minimum of 23 credits as specified

Detailed Requirements

Compulsory

The following standards are required

Community and Social Services > Community and Workplace Fire and Emergency Management > Workplace Emergency Risk Management

| ID | Title | Level | Credit |
|-------|---|-------|--------|
| 16798 | Take preventative measures against emergencies in the workplace | 2 | 3 |

Community and Social Services > Community and Workplace Fire and Emergency Management > Workplace Fire and Emergency Response

| ID | Title | Level | Credit |
|-------|---|-------|--------|
| 3271 | Suppress fire with hand extinguishers and fixed hose reels | 2 | 1 |
| 16797 | Identify, prepare for, and take action in a workplace emergency | 2 | 3 |

Health > Health Studies > Core Health

| ID | Title | Level | Credit |
|------|--|-------|--------|
| 6400 | Manage first aid in emergency situations | 3 | 2 |
| 6401 | Provide first aid | 2 | 1 |
| 6402 | Provide resuscitation level 2 | 1 | 1 |

Health > Occupational Health and Safety > Occupational Health and Safety Practice

| ID | Title | Level | Credit |
|-----|---|-------|--------|
| 497 | Demonstrate knowledge of workplace health and safety requirements | 1 | 3 |

Humanities > Communication Skills > Interpersonal Communications

| ID | Title | Level | Credit |
|------|--|-------|--------|
| 1277 | Communicate information in a specified workplace | 2 | 3 |
| 1299 | Be assertive in a range of specified situations | 2 | 4 |

Elective

A minimum of 23 credits at Level 2 or above

From the following sets

- Elective A
- Elective B

Elective A

A minimum of 12 credits at Level 2 or above

Community and Social Services > Civil Defence > Civil Defence Operation

| ID | Title | Level | Credit |
|-----|---|-------|--------|
| 528 | Demonstrate survival techniques for a Civil Defence emergency | 2 | 3 |

Health > Occupational Health and Safety > Occupational Health and Safety Practice

| ID | Title | Level | Credit |
|-------|--|-------|--------|
| 17593 | Apply safe work practices in the workplace | 2 | 4 |

Humanities > Communication Skills > Interpersonal Communications

| ID | Title | Level | Credit |
|------|---|-------|--------|
| 1304 | Communicate with people from other cultures | 2 | 2 |
| 9677 | Participate in a group/team which has an objective(s) | 2 | 3 |

| Field | Subfield | Domain |
|-------------------------------|---|--|
| Community and Social Services | Community and Workplace Fire and Emergency Management | Any |
| | Fire and Rescue Services | Fire and Rescue Services - Generic Fire Fighting |

Elective B

The balance of credits, if required, to achieve

A minimum of 23 credits at Level 2 or above

May come from anywhere on the NQF

Transition Arrangements

Version 2

Version 2 was issued following a review of standards in the Community and Workplace Fire and Emergency Management subfield.

Changes to structure and content

- the title changed to reflect subfield
- standards 1299 and 6400 moved from Elective A to the compulsory section
- standards 4647 and 16799 removed from the compulsory section
- standard 10791 removed from Elective A
- Elective A extended to include all standards in the Community and Workplace Fire and Emergency Management subfield, and the Fire and Rescue Services - Generic Fire Fighting domain
- the compulsory section increased from 20 to 21 credits
- the elective section increased from 22 to 23 credits
- the credit total of the qualification increased from 42 to 44 credits.

For detailed information see [Review Summaries](#) on the NZQA website.

People currently working towards version 1 of this qualification may either complete that qualification or transfer their results to this qualification.

For the purposes of this qualification, credit awarded in the following domains will be accepted as meeting the qualification requirements.

| Credits for | Exempt from |
|--|---|
| Community and Social Services > Fire Fighting > Fire Fighting Skills | Community and Social Services > Fire and Rescue Services > Fire and Rescue Services – Generic Fire Fighting |

NQF Registration Information

| Process | Version | Date | Last Date for Assessment |
|--------------|---------|---------------|--------------------------|
| Registration | 1 | November 2001 | December 2010 |
| Review | 2 | June 2008 | N/A |

Standard Setting Body

Fire and Rescue Services Industry Training Organisation
PO Box 11 988
WELLINGTON

Telephone 04 801 9469
Email info@frsito.org.nz

Planned Review

Any person or organisation may contribute to the review of this qualification by sending feedback to the standard setting body at the above address.

| | |
|-------------|------|
| Next Review | 2012 |
|-------------|------|

Other standard setting bodies whose standards are included in the qualification

Local Government Industry Training Organisation
 New Zealand Industry Training Organisation
 NZQA

Certification

The certificate will display the logos of NZQA, the Fire and Rescue Services Industry Training Organisation and the accredited organisation.

Classification

This qualification is classified according to the NQF classification system and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

| NQF Classification | | NZSCED | |
|--------------------|--|--------|---|
| Code | Description | Code | Description |
| 387 | Community and Social Services > Community and Workplace Fire and Emergency Management | 039905 | Engineering and Related Technologies > Other Engineering and Related Technologies > Fire Technology and Rescue Services |

Quality Management Systems

Providers and Industry Training Organisations must be accredited by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.

Prerequisite Diagram

