

## National Certificate in Community and Workplace Fire and Emergency Management (Level 2)

**Level** 2

**Credits** 44

This qualification has been **reviewed**. The last date to meet the requirements is 31 December 2019.

### Transition Arrangements

This qualification has been designated as expiring. There is no replacement.

The last date for entry to programmes leading to this qualification is 31 December 2017

The last date for assessment against the replaced qualification is 31 December 2019, at which time it will be discontinued.

For detailed information see [Review Summaries](#) on the NZQA website.

### NZQF National Qualification Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	November 2001	December 2010
Review	2	June 2008	December 2019
Review	3	January 2016	December 2019

### Standard Setting Body

The Skills Organisation  
PO Box 24469  
Royal Oak  
Auckland 1345

Telephone 09 525 2590  
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## National Certificate in Community and Workplace Fire and Emergency Management (Level 2)

**Level** 2

**Credits** 44

### Purpose

This qualification is intended for people in the workplace and in the community who have a role in maintaining a safe environment, either in their normal employment or in a voluntary role.

The qualification recognises people who require a familiarisation of an emergency plan, specifically relating to safety measures and the actions to be taken when small emergencies occur in the workplace or their community environment. The scope of the qualification includes fire prevention, fire and rescue services, occupational health and safety, civil defence, interpersonal communications and core health.

This qualification is designed to be flexible enough to meet the needs of employers and candidates from a range of industries. On successful completion of this qualification candidates will understand workplace safety issues and respond confidently to small scale emergencies in the workplace or their community environment.

Where candidates wish to advance their skills and knowledge, they could proceed from this qualification to the National Certificate in Workplace Fire and Emergency Response (Level 3) [Ref: 0911].

### Credit Range

	Compulsory	Elective A	Elective B
Level 1 credits	4	-	-
Level 2 credits	15	12-23	0-11
Level 3 or above credits	2	12-23	0-11
Minimum totals	21	12-23	0-11

### Requirements for Award of Qualification

#### Award of NQF Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided in section 7 of the New Zealand Qualifications Authority (NZQA) *Rules and Procedures* publications available at <http://www.nzqa.govt.nz/ncea/acrp/index.html>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

## Summary of Requirements

- Compulsory standards
- Elective – A minimum of 23 credits as specified

## Detailed Requirements

### Compulsory

The following standards are required

Community and Social Services > Community and Workplace Fire and Emergency Management > Workplace Emergency Risk Management

ID	Title	Level	Credit
16798	Take preventative measures against emergencies in the workplace	2	3

Community and Social Services > Community and Workplace Fire and Emergency Management > Workplace Fire and Emergency Response

ID	Title	Level	Credit
3271	Suppress fire with hand extinguishers and fixed hose reels	2	1
16797	Identify, prepare for, and take action in a workplace emergency	2	3

Health > Health Studies > Core Health

ID	Title	Level	Credit
6400	Manage first aid in emergency situations	3	2
6401	Provide first aid	2	1
6402	Provide resuscitation level 2	1	1

Health > Occupational Health and Safety > Occupational Health and Safety Practice

ID	Title	Level	Credit
497	Demonstrate knowledge of workplace health and safety requirements	1	3

Humanities > Communication Skills > Interpersonal Communications

ID	Title	Level	Credit
1277	Communicate information in a specified workplace	2	3
1299	Be assertive in a range of specified situations	2	4

**Elective**

A minimum of 23 credits at Level 2 or above

From the following sets

- Elective A
- Elective B

**Elective A**

A minimum of 12 credits at Level 2 or above

Community and Social Services > Civil Defence > Civil Defence Operation

ID	Title	Level	Credit
528	Demonstrate survival techniques for a Civil Defence emergency	2	3

Health > Occupational Health and Safety > Occupational Health and Safety Practice

ID	Title	Level	Credit
17593	Apply safe work practices in the workplace	2	4

Humanities > Communication Skills > Interpersonal Communications

ID	Title	Level	Credit
1304	Communicate with people from other cultures	2	2
9677	Participate in a group/team which has an objective(s)	2	3

Field	Subfield	Domain
Community and Social Services	Community and Workplace Fire and Emergency Management	Any
	Fire and Rescue Services	Fire and Rescue Services - Generic Fire Fighting

**Elective B**

The balance of credits, if required, to achieve

A minimum of 23 credits at Level 2 or above

May come from anywhere on the NQF

## Transition Arrangements

### Version 2

Version 2 was issued following a review of standards in the Community and Workplace Fire and Emergency Management subfield.

Changes to structure and content

- the title changed to reflect subfield
- standards 1299 and 6400 moved from Elective A to the compulsory section
- standards 4647 and 16799 removed from the compulsory section
- standard 10791 removed from Elective A
- Elective A extended to include all standards in the Community and Workplace Fire and Emergency Management subfield, and the Fire and Rescue Services - Generic Fire Fighting domain
- the compulsory section increased from 20 to 21 credits
- the elective section increased from 22 to 23 credits
- the credit total of the qualification increased from 42 to 44 credits.

For detailed information see [Review Summaries](#) on the NZQA website.

People currently working towards version 1 of this qualification may either complete that qualification or transfer their results to this qualification.

For the purposes of this qualification, credit awarded in the following domains will be accepted as meeting the qualification requirements.

Credits for	Exempt from
Community and Social Services > Fire Fighting > Fire Fighting Skills	Community and Social Services > Fire and Rescue Services > Fire and Rescue Services – Generic Fire Fighting

### Other standard setting bodies whose standards are included in the qualification

Local Government Industry Training Organisation  
 New Zealand Industry Training Organisation  
 NZQA

### Certification

The certificate will display the logos of NZQA, the Fire and Rescue Services Industry Training Organisation and the accredited organisation.

### Classification

This qualification is classified according to the NQF classification system and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

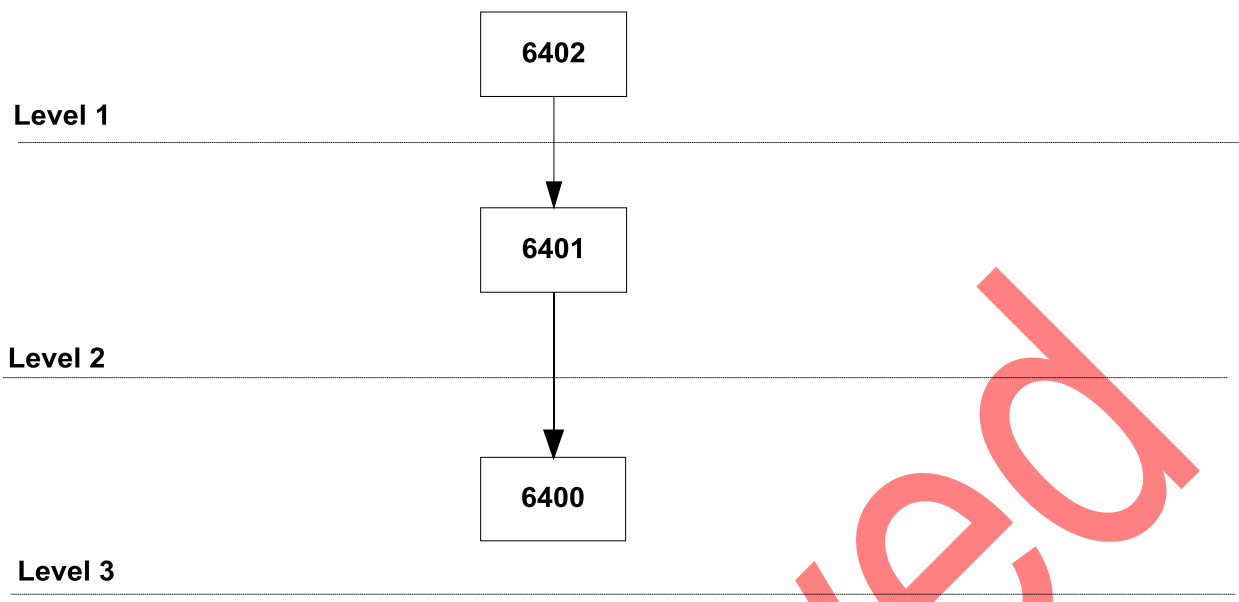
DAS Classification		NZSCED	
Code	Description	Code	Description
387	Community and Social Services > Community and Workplace Fire and Emergency Management	039905	Engineering and Related Technologies > Other Engineering and Related Technologies > Fire Technology and Rescue Services

**Quality Management Systems**

Providers and Industry Training Organisations must be accredited by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.

REVIEWING

### Prerequisite Diagram



Reviewed