

National Certificate in Solid Wood Processing (Timber Yarding) (Level 3)

Level 3

Credits 60

This qualification is **expiring**. The last date to meet the requirements is 31 December 2012.

Purpose

This qualification is one in a series of certificates designed for those who work in the solid wood processing industry. The qualification recognises the skills and knowledge needed to work as a competent operator in the solid wood processing industry. People who gain this qualification will be able to operate equipment and interact with customers competently.

The compulsory requirements include knowledge of timber yard operations and specified product knowledge, and the ability to demonstrate effective communication and customer service skills. The elective section is designed to allow flexibility in the range of workplace skills and knowledge required by industry and offers unit standards in wood product manufacturing and solid wood processing, as well as service sector, retail, and administrative competencies such as inventory and stock control.

Credits gained in achieving this qualification can be used to meet the requirements of the National Certificate in Solid Wood Processing (Level 4) with strands in Sawmilling, Timber Grading, Timber Yarding, Wood Drying, and Wood Preservation [Ref: 0809]. Holders of this qualification also have a pathway to the National Certificate in Retail (Level 3) [Ref: 0994] and the National Certificate in Distribution (Level 3) [Ref: 0991].

Special Notes

Candidates for this qualification need to have knowledge and skills about wood panel and solid wood products. The recommended prerequisite is the National Certificate in Wood Product Manufacturing (Level 2) [Ref: 0814].

Credit Range

	Compulsory	Elective
Level 1 credits	0	0
Level 2 credits	5	0-20
Level 3 or above credits	29	16-26
Minimum totals	34	26

Requirements for Award of Qualification

Award of NQF Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided in section 7 of the New Zealand Qualifications Authority (NZQA) *Rules and Procedures* publications available at <http://www.nzqa.govt.nz/ncea/acrp/index.html>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

Summary of Requirements

- A minimum of 60 credits
 - Of which a minimum of 40 credits at Level 3 or above
- Compulsory standards
- Elective – Balance

Detailed Requirements

Compulsory

The following standards are required

Humanities > Communication Skills > Interpersonal Communications

ID	Title	Level	Credit
1312	Give oral instructions in the workplace	3	3
9681	Participate in groups and/or teams to make decisions	3	3
9705	Give and receive feedback	3	3
11097	Listen to gain information in an interactive situation	3	3

Humanities > Communication Skills > Writing

ID	Title	Level	Credit
3491	Write a report	3	4

Manufacturing > Solid Wood Processing > Sawmilling

ID	Title	Level	Credit
135	Operate a cross-cut saw	3	3

Manufacturing > Wood Processing Technology > Wood Technology

ID	Title	Level	Credit
5847	Demonstrate knowledge of timber yard operations	2	5

Service Sector > Retail, Distribution, and Sales > Retail and Distribution Core Skills

ID	Title	Level	Credit
11999	Demonstrate product knowledge in a specified area in a retail or distribution environment	4	4

Service Sector > Service Sector Skills > Service Sector - Core Skills

ID	Title	Level	Credit
376	Employ customer service techniques for differing customer behaviours in a given situation	3	2
11818	Enhance work practices by the application of product and/or service knowledge	3	4

Elective

The balance of credits to achieve

A minimum of 60 credits

- Of which a minimum of 40 credits at Level 3 or above

May come from the following

Business > Business Administration > Business Administration Services

ID	Title	Level	Credit
334	Operate inventory administration systems to record and monitor inventory activities	3	5

Manufacturing > Solid Wood Processing > Sawmilling

ID	Title	Level	Credit
15769	Resaw timber for width and/or thickness	3	4

Manufacturing > Solid Wood Processing > Timber Machining

ID	Title	Level	Credit
678	Feed and tail out planer	3	7

Manufacturing > Solid Wood Processing > Wood Preservation

ID	Title	Level	Credit
8339	Demonstrate knowledge of the principles of wood preservation and antisapstain treatment	3	8

Manufacturing > Wood Processing Technology > Wood Product Manufacturing

ID	Title	Level	Credit
4550	Cross cut timber for grade recovery and length in wood product manufacturing	3	8
4552	Resaw timber to smaller widths for grade recovery in wood product manufacturing	2	4
17201	Produce components using thicknessers and overhand planers in wood product manufacturing	3	5

Service Sector > Retail, Distribution, and Sales > Distribution

ID	Title	Level	Credit
11984	Maintain quality of individual goods in a distribution facility	3	3
19582	Receive inwards goods in a distribution facility	3	4

Service Sector > Retail, Distribution, and Sales > Stock Control

ID	Title	Level	Credit
11976	Access and provide information using computerised inventory management systems	3	4

Service Sector > Retail and Wholesale > Retail and Wholesale Buying and Management

ID	Title	Level	Credit
11959	Order goods to meet pre-set stock levels in a retail or wholesale outlet	3	2

Field	Subfield	Domain
Health	Occupational Health and Safety	Any
Service Sector	Driving	Driver Licence Endorsements
	Lifting Equipment	Powered Industrial Lift Trucks

Transition Arrangements

Version 2

Version 2 was issued to indicate that this qualification is expiring.

This qualification contains standards that are expiring. For the purposes of this qualification people who have not gained credit for the expiring standards may choose to complete the new standards instead. All candidates wishing to gain credit for unit standards 135, 4550, 4552, and 15769 must complete those standards before December 2010.

Credit for	Exempt from
20751	135

People currently working towards previous versions of this qualification may either complete the requirements for that version or transfer their results to version 3. The last date for entry to programmes or courses leading to version 2 is 31 December 2010.

For detailed information see [Review Summaries](#) on the NZQA website.

NQF Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	October 2003	December 2012
Review	2	January 2010	December 2012

Standard Setting Body

Forest Industries Training and Education Council (FITEC)
 PO Box 137067
 Parnell
 Auckland 1151

Telephone 09 356 7250
 Email info@fitec.org.nz

Other standard setting bodies whose standards are included in the qualification

NZQA
 Retail Institute

Certification

This certificate will display the logos of NZQA, the Forest Industries Training and Education Council (FITEC) and the accredited organisation.

Classification

This qualification is classified according to the NQF classification system and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

NQF Classification		NZSCED	
Code	Description	Code	Description
1717	Manufacturing > Wood Processing Technology > Wood Product Manufacturing	050502	Agriculture, Environmental and Related Studies > Forestry Studies > Solid Wood Processing

Quality Management Systems

Providers and Industry Training Organisations must be accredited by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.