National Certificate in Security (Level 4) with strands in Senior Security Officer, and Team Leader

Level   **4**

Credits   **79-81**

This qualification has been **reviewed**. The last date to meet the requirements is 31 December 2021.

Transition Arrangements

This qualification has been replaced by the New Zealand Certificate in Security (Advanced) (Level 4) [Ref: 3643].

The last date for entry into programmes leading to the replaced qualification is 31 December 2019. The last date for assessment of programmes leading to this qualification is 31 December 2021, at which time it will be discontinued.

Expired unit standards 22445 and 23400 have been removed from the elective requirements.

For detailed information see Review Summaries on the NZQA website.

NQF Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	March 2009	December 2021
Review	2	June 2017	December 2021

Standard Setting Body

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National Certificate in Security (Level 4) with strands in Senior Security Officer, and Team Leader

Level   **4**

Credits   **79-84**

Purpose

This certificate is a nationally recognised qualification for candidates who are employed in the security industry and other related sectors.

The qualification represents competence in generic skills of problem solving and implementing a health and safety plan; and security specific skills of investigation, evidence preservation, and identifying and minimising risk, with strand skills to match senior roles in the security industry. The following strands are available:

- *Senior Security Officer* represents competence in a range of additional elective security knowledge and skills which may be combined with knowledge of coordinated incident management systems, and skills in workplace assessment and/or report writing.
- *Team Leader* represents competence in leading a security team, establishing and maintaining positive workplace relationships, time management and work planning complemented by additional elective knowledge and/or skills.

After qualifying for the certificate in one strand, candidates may qualify for the additional strand by completing the requirements for that strand.

This qualification builds on and shares some standards with the National Certificate in Security with strands in Court Security, Event Security, Mobile Patrol, Noise Control, Retail Security, Secure Transport, Site Security, and Community Security [Ref: 0227]. It may lead to the National Certificate in Security Management (Supervision) (Level 5) [Ref: 0561], the National Diploma in Security (Level 6) [Ref: 1059], or the National Diploma in Security Management (Level 6) [Ref: 0562].

Special Notes

Recommended for entry
The National Certificate in Security with strands in Court Security, Event Security, Mobile Patrol, Noise Control, Retail Security, Secure Transport, Site Security, and Community Security [Ref: 0227].

Candidates who have been awarded the recommended qualification will have gained 29 credits towards completion of this qualification.

Credit Range

	Core Compulsory
Level 2 credits	7
Level 3 credits	12
Level 4 or above credits	32
Total	51

	Senior Security Officer Strand	
	Elective 1	Elective 2
Level 2 credits	-	0-2
Level 4 credits	-	0-17
Level 5 or above credits	10-28	-
Minimum totals	28	
Qualification total with strand	79	

	Team Leader Strand	
	Compulsory	Elective
Level 2 credits	-	0-2
Level 4 or above credits	27	3-6
Minimum totals	27	3-6
Qualification total with strand	81-84	

Requirements for Award of Qualification

Award of NQF Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided in section 7 of the New Zealand Qualifications Authority (NZQA) Rules and Procedures publications available at http://www.nzqa.govt.nz/ncea/acrp/index.html.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

Summary of Requirements

- Core Compulsory standards

One of the following strands is required
- Senior Security Officer Strand
- Team Leader Strand

Detailed Requirements

Core Compulsory
The following standards are required

Business > Business Operations and Development > Systems and Resources
Management

ID	Title	Level	Credit
15189	Implement a health and safety plan for a workplace	4	4

Humanities > Communication Skills > Interpersonal Communications

ID	Title	Level	Credit
9696	Apply problem-solving techniques	4	4

Law and Security > Security > Security Management

ID	Title	Level	Credit
25625	Demonstrate knowledge of investigation processes and preservation of evidence in a security context	4	6
25628	Identify and minimise the security risks at a specified workplace	4	8

Law and Security > Security > Security Staff Services

ID	Title	Level	Credit
6519	Demonstrate knowledge of protective security	3	7
21106	Demonstrate knowledge of law relevant to security officers	2	7
21109	Demonstrate knowledge of security staff interaction with the legal system	3	5
21739	Manage security incidents, breaches, and suspects as a security officer	4	10

Senior Security Officer Strand
A minimum of 28 credits
- Of which a minimum of 18 credits at Level 4 or above
From the following sets
- Senior Security Officer Strand Elective 1
- Senior Security Officer Strand Elective 2

Senior Security Officer Strand Elective 1
A minimum of 10 credits at Level 5 or above

Field	Subfield	Domain
Law and Security	Security	Security Management

Senior Security Officer Strand Elective 2
The balance of credits, if required, to achieve
A minimum of 28 credits
• Of which a minimum of 18 credits at Level 4 or above
May come from the following

Community and Social Services > Community and Workplace Fire and Emergency
Management > Workplace Emergency Risk Management

ID	Title	Level	Credit
17279	Demonstrate knowledge of the coordinated incident management system (CIMS)	2	2
22445	Describe the roles and functions of a CIMS Incident Management Team (IMT) at an incident	4	4

Education > Generic Education and Training > Assessment of Learning

ID	Title	Level	Credit
4098	Use standards to assess candidate performance	4	6
11281	Prepare candidate(s) for assessment against standards	4	3

Humanities > Communication Skills > Writing

ID	Title	Level	Credit
19629	Present a reasoned argument in a report	4	4

Team Leader Strand
Meet the requirements of all of the following sets
• Team Leader Strand Compulsory
• Team Leader Strand Elective

Team Leader Strand Compulsory
The following standards are required

Business > Business Operations and Development > People Development and
Coordination

ID	Title	Level	Credit
1987	Develop strategies to establish and maintain positive workplace relationships	4	5

Law and Security > Security > Security Management

ID	Title	Level	Credit
25626	Demonstrate and apply knowledge of time management and work planning in a security context	4	7
25627	Demonstrate and apply knowledge of leading a security team	4	15

Team Leader Strand Elective
Meet the requirements of 1 of the following sets
- Set A
- Set B

Set A
The following standards are required

Community and Social Services > Community and Workplace Fire and Emergency
Management > Workplace Emergency Risk Management

ID	Title	Level	Credit
17279	Demonstrate knowledge of the coordinated incident management system (CIMS)	2	2

Set B
A minimum of 1 standard

Business > Business Operations and Development > People Development and
Coordination

ID	Title	Level	Credit
15190	Develop, implement, and evaluate work team plans	4	6
18337	Plan, organise, and evaluate training and development activities for a workplace team	4	5

Community and Social Services > Community and Workplace Fire and Emergency
Management > Workplace Fire and Emergency Response

ID	Title	Level	Credit
16807	Lead an emergency response team to protect people in situations of critical risk	5	6

Education > Generic Education and Training > Assessment of Learning

ID	Title	Level	Credit
4098	Use standards to assess candidate performance	4	6
11281	Prepare candidate(s) for assessment against standards	4	3

Humanities > Communication Skills > Writing

ID	Title	Level	Credit
19629	Present a reasoned argument in a report	4	4

NQF Exemptions

Credit for	Exempt from
6527, 8618	21739
17280	22445
19026	23400

Transition Arrangements

This qualification contains standards that replace earlier standards. For the purposes of this qualification, people who have gained credit for the expiring standards are exempt from the requirement to gain credit for the replacement standards – see table below.

Credit for	Exempt from
6527, 8618	21739
17280	22445
19026	23400

Other standard setting bodies whose standards are included in the qualification

Fire and Rescue Service Industry Training Organisation
NZQA

Certification

This certificate will display the logos of NZQA, the ElectroTechnology Industry Training Organisation and the accredited organisation.

Classification

This qualification is classified according to the NQF classification system and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

DAS Classification		NZSCED	
Code	Description	Code	Description
309	Law and Security > Security	099905	Society and Culture > Other Society and Culture > Security Services

Quality Management Systems
Providers and Industry Training Organisations must be accredited by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.