

## National Certificate in Relocation Operations (Level 2) with strands in Domestic Relocation Operations, and International Relocation Operations

**Level** 2

**Credits** 43-50

This qualification has been **reviewed**. The last date to meet the requirements is 31 December 2020.

### Transition Arrangements

The last date for entry into programmes leading to the qualification is 31 December 2018.

The last date for assessments to take place to meet the requirements of the qualification is 31 December 2020.

It is not intended that any existing candidate be disadvantaged by these transition arrangements; however, anyone who feels they have been disadvantaged can appeal to the ITO (see contact details below).

For detailed information see [Review Summaries](#) on the NZQA website.

### NZQF National Qualification Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	August 2009	December 2020
Republished	1	January 2014	December 2020
Review	2	November 2018	December 2020

### Standard Setting Body

MITO New Zealand Incorporated  
PO Box 10803  
The Terrace  
Wellington 6143

Telephone 0800 88 21 21  
Facsimile 04 494 0006  
Email [info@mito.org.nz](mailto:info@mito.org.nz)  
Website [www.mito.org.nz](http://www.mito.org.nz)

## Purpose

This qualification is for people who work, or intend to work, in the relocation operations industry. It recognises the knowledge and skills required to operate safely and competently within the industry. As well as the relocation operations standards, the qualification also includes standards relating to health and safety, customer service, and measurement.

The strands recognise the different skills required in the domestic and international relocation operations sectors. Candidates who operate only in the domestic or international relocation operations sectors can choose the corresponding strand relevant to their sector.

Candidates for the Domestic Relocation Operations Strand have the option of completing either the domestic or international packing standard. This recognises that the packing skills for international relocations are readily transferable to the domestic sector and allows greater flexibility for candidates moving between the international relocation sector and the domestic relocation sector. The standards in the International Relocation Operations strand are compulsory as all candidates completing this strand should have the same range of skills and knowledge.

This is a standalone qualification and is not designed to provide a pathway to any other qualification. However, candidates working in the industry who successfully complete this qualification and wish to further develop their skills and knowledge, perhaps as team leaders, could progress to a qualification outside the relocation operations sector such as the National Certificate in Business (First Line Management) (Level 3) [Ref: 0743].

## Credit Range

	Core Compulsory	Domestic Relocation Operations Strand		International Relocation Operations Strand
		C	E	
Level 1 credits	3	-	-	-
Level 2 credits	10	-	6-7	15
Level 3 credits	14	10	-	8
Minimum totals	27	16		23
Minimum qualification total		43		50

## Requirements for Award of Qualification

### Award of NZQF National Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided on the New Zealand Qualifications Authority (NZQA) website: <http://www.nzqa.govt.nz/qualifications-standards/standards/standards-exclusion-list/>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

### Summary of Requirements

- Core Compulsory standards

One of the following strands is required

- Domestic Relocation Operations Strand
- International Relocation Operations Strand

### Detailed Requirements

#### Core Compulsory

The following standards are required

Health > Occupational Health and Safety > Occupational Health and Safety Practice

ID	Title	Level	Credit
17592	Identify the causes of back injury and methods to prevent back injuries in the workplace	3	4
17602	Apply hazard identification and risk assessment procedures in the workplace	3	4

Sciences > Mathematics > Measurement

ID	Title	Level	Credit
8492	Use standard units of measurement	1	3

Service Sector > Logistics > Relocation Operations

ID	Title	Level	Credit
25718	Prepare and plan for a relocation operation	3	4
25723	Demonstrate load handling for a relocation operation	2	5
25725	Unload and unpack for a relocation operation	2	5

## Service Sector &gt; Service Sector Skills &gt; Service Sector - Core Skills

ID	Title	Level	Credit
376	Employ customer service techniques for differing customer behaviours in a given situation	3	2

**Domestic Relocation Operations Strand**

Meet the requirements of all of the following sets

- Domestic Relocation Operations Strand Compulsory
- Domestic Relocation Operations Strand Elective

**Domestic Relocation Operations Strand Compulsory**

The following standard is required

## Service Sector &gt; Logistics &gt; Relocation Operations

ID	Title	Level	Credit
25720	Blanket wrap and stow for a domestic relocation operation	3	10

**Domestic Relocation Operations Strand Elective**

A minimum of 1 standard

## Service Sector &gt; Logistics &gt; Relocation Operations

ID	Title	Level	Credit
25719	Pack for a domestic relocation operation	2	6
25721	Pack for an international relocation operation	2	7

**International Relocation Operations Strand**

The following standards are required

## Service Sector &gt; Logistics &gt; Relocation Operations

ID	Title	Level	Credit
25721	Pack for an international relocation operation	2	7
25722	Wrap for an international relocation operation	2	8
25724	Carry out stowing for an international relocation operation	3	8

**Transition Arrangements**

Version 1 of this qualification was republished to include reverse transition arrangements for expiring standard 8492.

Version 1 of this qualification contains a standard that will expire in December 2013. For the purposes of this qualification, people who have gained credit for the substitute standard are exempt from the requirement to gain credit for the expiring standard – see table below.

Credit for	Exempt from
26627	8492

## Standard Setting Body

NZ Motor Industry Training Organisation (Incorporated) (NZMITO)  
PO Box 10803  
The Terrace  
Wellington 6143

Telephone 0800 88 21 21  
Facsimile 04 494 0006  
Email [info@mito.org.nz](mailto:info@mito.org.nz)  
Website [www.mito.org.nz](http://www.mito.org.nz)

## Planned Review

Any person or organisation may contribute to the review of this qualification by sending feedback to the standard setting body at the above address.

Next Review	2014
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## Other standard setting bodies whose standards are included in the qualification

New Zealand Industry Training Organisation  
NZQA

## Certification

This certificate will display the logos of NZQA, NZ Motor Industry Training Organisation (Incorporated) (NZMITO), and the organisation that has been granted consent to assess against standards that meet the requirements of the qualification (accredited).

## Classification

This qualification is classified according to the classification system listed on the Directory of Assessment Standards (DAS) and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

DAS Classification		NZSCED	
Code	Description	Code	Description
2148	Service Sector > Logistics > Relocation Operations	089901	Management and Commerce > Other Management and Commerce > Purchasing, Warehousing and Distribution

**Quality Management Systems**

Providers and Industry Training Organisations must be granted consent to assess by a recognised Quality Assurance Body before they can register credits from assessment against standards. Organisation with consent to assess and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Consent to assess requirements and the moderation system are outlined in the associated Consent and Moderation Requirements (CMR) for each standard.

Reviewed