

National Certificate in Border Management (Customs) (Level 4) with strands in Customs General, Trade Assurance, and Investigations and Response

Level	4
Credits	73-88

This qualification has been **reviewed**. The last date to meet the requirements is 31 December 2020.

Transition Arrangements

The last date for entry into programmes leading to the replaced qualifications is 31 December 2018.

The last date for assessments to take place to meet the requirements of the qualifications is 31 December 2020.

It is not intended that any existing candidate be disadvantaged by these transition arrangements; however, anyone who feels they have been disadvantaged can appeal to the ITO (see contact details below).

For detailed information see [Review Summaries](#) on the NZQA website.

NZQF National Qualification Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	October 2010	December 2020
Review	2	August 2018	December 2020

Standard Setting Body

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National Certificate in Border Management (Customs) (Level 4) with strands in Customs General, Trade Assurance, and Investigations and Response

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Purpose

This qualification is primarily for those employed by the New Zealand Customs Service as Senior Customs Officers in New Zealand border management; however Customs Officers who are able to demonstrate an equivalent level of knowledge and skill to Senior Customs Officers are able to undertake the qualification also.

The core competencies of the qualification recognise the skills, knowledge, and competence expected of all Senior Customs Officers. These include demonstrating knowledge of legislative powers, Customs goods entries, ethics in the New Zealand State sector and the ability to conduct recorded interviews and calculating revenue payable on goods.

This qualification also includes three strands – Customs General, Trade Assurance and Investigations and Response. These strands are included to acknowledge the skills and competencies required by the different roles that Senior Customs Officers play in the New Zealand Customs Service.

The Customs General strand allows for the recognition of the diverse range of skills relevant to border management and customs and excise activities applicable to the New Zealand Customs Service. These include conducting personal searches, baggage examinations, and patrols as well as demonstrating knowledge of immigration processing, crafts and goods crossing the border, goods inspection and revenue payments.

Holders of the Trade Assurance strand are able to demonstrate knowledge of audit programmes and methodologies, excisable goods and duty assessments, compliance and legislative requirements and transaction methods to value goods. They are also able to audit for Customs compliance and use the transaction method to value goods.

Holders of the Investigations and Response strand are able to apply a range of skills, including understanding the Customs Investigations business unit and its investigative processes, as well as the operational and legal issues related to search warrants. They are also able to collect and preserve exhibits, and conduct and record a video interview as part of an investigation. The elective section of the Investigations and Response strand is designed to provide a choice of standards to cover the diverse range of investigative work undertaken by the New Zealand Customs Service.

It is recommended that this Level 4 certificate be undertaken following completion of the National Certificate in Border Management (Customs) (Level 3) [Ref: 1591].

Replacement Information

This qualification and the National Certificate in Border Management (Customs) (Level 3) [Ref 1591] replaced the National Certificate in Border Management (Customs) (Level 4) [Ref: 0895].

Special Notes

The selection of standards from the electives may be made in conjunction with the candidate's immediate manager, learning and development personnel, and/or human resources personnel to ensure that the selected standards are relevant and applicable to the candidate's role or area of activity.

This qualification is aligned to the skills and competencies required of a Senior Customs Officer and entails experience in at least two work areas.

Credit Range

	Core Compulsory	Customs General Strand
Level 3 credits	4	0-17
Level 4 or above credits	23	29-46
Minimum totals	27	46
Qualification total with strand		73

	Trade Assurance Strand	Investigations and Response Strand	
		Compulsory	Elective
Level 3 credits	-	4	-
Level 4 or above credits	50	29	28
Minimum totals	50	33	28
Qualification total with strand	77	88	

Requirements for Award of Qualification

Award of NZQF National Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided on the New Zealand Qualifications Authority (NZQA) website: <http://www.nzqa.govt.nz/qualifications-standards/standards/standards-exclusion-list/>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

Summary of Requirements

- Compulsory standards

One of the following strands is required

- Customs General Strand
- Trade Assurance Strand
- Investigations and Response Strand

Detailed Requirements

Core Compulsory

The following standards are required

Business > Public Sector Services > Border Management

ID	Title	Level	Credit
18265	Conduct a recorded interview in a Customs environment	4	10
18627	Calculate revenue payable on goods subject to the control of Customs	3	4
18628	Demonstrate knowledge of Customs goods entries	4	5
18632	Demonstrate knowledge of and use legislative power to seize forfeited goods	4	4

Business > Public Sector Services > Public Sector Core Skills

ID	Title	Level	Credit
14945	Demonstrate knowledge and understanding of ethics in the New Zealand State sector	5	4

Customs General Strand

A minimum of 46 credits

Business > Public Sector Services > Border Management

ID	Title	Level	Credit
18249	Conduct a personal search as a Customs officer	4	10
18251	Observe and profile a person or persons as a Customs officer	3	6
18253	Conduct a baggage examination as a Customs officer	4	10
18254	Demonstrate knowledge of primary processing for immigration	4	4
18260	Demonstrate knowledge of documentation accompanying craft crossing the border	3	3
18263	Operate a Customs control room in an international airport	4	8
18264	Conduct a patrol as a Customs officer	4	3

ID	Title	Level	Credit
18267	Demonstrate knowledge of processing goods accompanying persons crossing the border	3	5
18622	Interpret the tariff and classify imported, exported and excisable goods	5	5
18623	Conduct an inspection of goods subject to the control of Customs	5	20
18625	Evaluate goods entries in terms of Customs and Excise requirements	3	3
18641	Demonstrate applied knowledge of Customs entry adjustments and drawbacks	4	3

Business > Public Sector Services > Customs and Excise

ID	Title	Level	Credit
18634	Demonstrate knowledge of excisable goods and excise duty assessments	4	6
18635	Demonstrate knowledge of documentation required to verify goods compliance with Customs legislation	4	6
18637	Demonstrate knowledge of the application of GST in the context of Customs and Excise requirements	5	8
18639	Demonstrate knowledge and use the transaction method to value goods for Customs purposes	4	6

Trade Assurance Strand

The following standards are required

Business > Public Sector Services > Customs and Excise

ID	Title	Level	Credit
18626	Audit for Customs compliance	5	20
18634	Demonstrate knowledge of excisable goods and excise duty assessments	4	6
18635	Demonstrate knowledge of documentation required to verify goods compliance with Customs legislation	4	6
18637	Demonstrate knowledge of the application of GST in the context of Customs and Excise requirements	5	8
18638	Demonstrate knowledge of the Customs Trade Assurance programme	4	4
18639	Demonstrate knowledge and use the transaction method to value goods for Customs purposes	4	6

Investigations and Response Strand

Meet the requirements of all of the following sets

- Investigations and Response Strand Compulsory
- Investigations and Response Strand Elective

Investigations and Response Strand Compulsory

The following standards are required

Business > Public Sector Services > Border Management

ID	Title	Level	Credit
19647	Explain the Customs Investigations unit and its investigative processes	3	4
19649	Demonstrate and apply knowledge of operational and legal issues related to Customs search warrants	5	8
19652	Collect and preserve exhibits during a Customs investigative activity	4	6
19653	Conduct a visually recorded interview as part of a Customs investigative process	5	15

Investigations and Response Strand Elective

A minimum of 28 credits

Business > Public Sector Services > Border Management

ID	Title	Level	Credit
18257	Use surveillance to gather information relevant to Customs	4	6
19642	Conduct a Customs fraud investigation	5	20
19643	Conduct a Customs drug investigation	5	20
19645	Explain the Customs drug enforcement strategies and their impact on investigations	4	2
19648	Plan and execute a controlled delivery	5	15
19650	Conduct a detention for an internal concealment as a Customs officer	5	15
20881	Search a marine pleasure boat as a Customs officer	4	10
20882	Search a ship as a Customs officer	4	10
26508	Demonstrate knowledge of and conduct an arrest as a Customs officer	4	8

Previous version of the qualification

Version 1 of this qualification and the National Certificate Border Management (Customs) (Level 3) [Ref: 1591] replaced the National Certificate in Border Management (Customs) (Level 4) [Ref: 0895]. There were significant structural differences between [Ref: 0895] and the replacement qualifications, and the overall credit requirements decreased from 120 to 65 [Ref: 1591] or 73-88 [Ref: 1592].

Certification

This certificate will display the logos of NZQA, Learning and the organisation that has been granted consent to assess against standards that meet the requirements of the qualification (accredited).

Classification

This qualification is classified according to the classification system listed on the Directory of Assessment Standards (DAS) and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

DAS Classification		NZSCED	
Code	Description	Code	Description
1740	Business > Public Sector Services > Border Management	0911	Society and Culture > Justice and Law Enforcement

Quality Management Systems

Providers and Industry Training Organisations must be granted consent to assess by a recognised Quality Assurance Body before they can register credits from assessment against standards. Organisation with consent to assess and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Consent to assess requirements and the moderation system are outlined in the associated Consent and Moderation Requirements (CMR) for each standard.