

FIELD SERVICE SECTOR

Revision of *Retail, Distribution, and Sales* qualifications

National Certificate in Retail (Level 3) with optional strands in Bicycle Sales and Servicing; Garden Retail; Visual Merchandising; Delicatessen; and Produce [Ref: 0994]

National Certificate in Retail (Level 4) [Ref: 0995]

The Retail Industry Training Organisation (RITO) has revised the qualifications listed above.

Date new versions published

December 2007

The next qualification review is planned to take place during 2012 for the Level 3 qualification and 2010 for the Level 4 qualification.

Reason for the revision

The National Certificate in Retail (Level 3) with optional strands in Bicycle Sales and Servicing; Garden Retail; Visual Merchandising; Delicatessen; and Produce [Ref: 0994] has been revised to change the structure of the Core Elective and to correct an error made during the last review when four Merchandising and Marketing standards were deleted because they were present in the Visual Merchandising optional strand.

The trainees now have the choice to draw credits from specified domains, one subfield, and a selection of adult education and training standards for the Core Elective. This is to give trainees the option of gaining the qualification as a generic qualification with the flexibility to undertake standards from various areas of the retail environment, or focus on a specific retail area and being awarded the qualification with an optional strand.

The National Certificate in Retail (Level 4) [Ref: 0995] has been revised to remove standard 408 from the Elective as this standard had been designated expiring, with a final assessment date of December 2008, following the review of some Retail, Distribution, and Sales standards in November 2006. The Elective now offered a wider selection of adult education and training standards. Changes resulting from the review of standards of other SSBs were also incorporated.

Main changes resulting from the revision

National Certificate in Retail (Level 3) with optional strands in Bicycle Sales and Servicing; Garden Retail; Visual Merchandising; Delicatessen; and Produce [Ref: 0994]

Changes to structure and content

- The Core Elective was expanded to include all credits in the Business Administration Services and Interpersonal Communications domains and the Retail, Distribution, and Sales subfield; and standards 4098, and 18203 were added.
- Credit value of standard 15954 in the Produce Strand was reduced from 8 to 6 in keeping with its review.

Transition

There are no transitions consequences resulting from this revision. However, people working towards versions 3 and 4 can choose to transfer to version 5 in order to take advantage of the wider selection of credits available. The last date for assessment of versions 3 and 4 is 31 December 2010.

National Certificate in Retail (Level 4) [Ref: 0995]

The following changes were made to the qualification, some of which resulted from the review of standards from other standard setting bodies.

Changes to structure and content

- Standard 408 was removed from the Elective section and was not replaced. However, the legislative outcomes were sufficiently covered by standard 11969 in the Compulsory section.
- Standards 4098, 7106, and 18203 were added to the Elective section.
- Details of standard 1983 were updated to reflect its new classification.
- Titles and credits of reviewed Communication Skills standards were updated.

Transition

People currently working towards version 3 of this qualification may complete the requirements for that version or transfer to version 4. The last date for assessment of version 3 is 31 December 2008.

Appeal Process

Any candidate who feels that they have been disadvantaged by these transition arrangements for either of the above qualifications should contact the Retail ITO.

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