

Title	Conclude an aeronautical engineering activity		
Level	6	Credits	15

Purpose	<p>This unit standard is intended for people controlling aeronautical engineering production activities.</p> <p>People credited with this unit standard are able to, for an aeronautical engineering activity: verify work status; document completed work; and document the status of incomplete work to enable it to be transferred to another person, work group or work area.</p>
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Classification	Aeronautical Engineering > Aeronautical Engineering Production Control
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Available grade	Achieved
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Guidance Information

- All tasks are to be carried out in accordance with enterprise procedures, the enterprise being the organisation carrying out the work. Enterprise procedures referred to in this unit standard are the applicable procedures found in the following: enterprise exposition; manufacturer publications; Government and local body legislation; airworthiness authority requirements.
- This unit standard follows on from Unit 10798, *Initiate an aeronautical engineering activity*.

Outcomes and performance criteria

Outcome 1

Verify the work status of an aeronautical engineering activity.

Performance criteria

- Status of tasks within the activity is established relative to the work scope, production plan, and requirements of enterprise procedures.

Range complete, partially complete.
- Certification documentation is checked and verified as being compliant with enterprise procedures.

1.3 Housekeeping tasks are checked and verified as being compliant with enterprise procedures.

Range return of tools and publications, parts identification and labelling, transport, storage, segregation, disposal of parts and materials, work station and equipment cleanliness and suitability for next task.

1.4 Non-compliances are rectified in accordance with enterprise procedures.

Outcome 2

Document completed work for an aeronautical engineering activity.

Performance criteria

2.1 Documentation required to record the production activity is identified.

Range technical records; aircraft logbooks; reliability monitoring data; costs; reports required by airworthiness authority, customer, and enterprise; defect and/or strip reports; recommendations; warranty claims; customer advice; despatch details; technical directives and instructions; work experience logbooks.

2.2 Completed work is documented in accordance with enterprise procedures.

2.3 Documentation is processed in accordance with enterprise procedures.

Outcome 3

Document the status of incomplete work in an aeronautical engineering activity to enable it to be transferred to another person, work group or work area.

Performance criteria

3.1 Status of partially completed work is documented to enable its transfer to another person, work group, or work area in accordance with enterprise procedures.

3.2 Documentation is transferred in accordance with enterprise procedures.

Replacement information	This unit standard was replaced by unit standard 32830.
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This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	23 July 1997	31 December 2016
Revision	2	8 May 2001	31 December 2016
Review	3	19 May 2006	31 December 2016
Review	4	24 October 2014	31 December 2023
Review	5	29 July 2021	31 December 2026
Rollover	6	24 August 2023	31 December 2026

Consent and Moderation Requirements (CMR) reference

0028

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.