Title	Demonstrate knowledge of security systems and procedures used in a retail or distribution environment		
Level	2	Credits	3

Purpose	People credited with this unit standard are able to: explain the purpose and principal characteristics of security systems; and demonstrate knowledge of procedures to ensure the security of cash and valuable items, and procedures for managing risks to personnel, in a retail or distribution environment.

Classification	Retail, Distribution, and Sales > Retail and Distribution Core Skills

Available grade	Achieved

Guidance Information

1   Legislation relevant to this unit standard includes but is not limited to:
Children, Young Persons, and Their Families Act 1989, Crimes Act 1961,
Employment Act 2000, Evidence Act 2006, Health and Safety at Work Act 2015,
Privacy Act 2020, Summary Offences Act 1981, The New Zealand Bill of Rights Act
1990, Trespass Act 1980.

2   Definitions
Distribution environment refers to a workplace where the primary focus is on storage
and distribution of stock.
Retail environment refers to workplaces where the primary focus is on customers
purchasing goods or services.
Workplace procedures referred to in this unit standard may include but are not limited
to the applicable procedures found in the following: workplace performance
guidelines and standards; manufacturer's procedures and specifications;
Government and local body legislation.

3   All assessment tasks must be carried out in accordance with workplace procedures.

Outcomes and performance criteria

Outcome 1

Explain the purpose and principal characteristics of security systems used in a retail or
distribution environment.

Performance criteria

1.1   The purpose and principal characteristics of physical security systems are explained in accordance with workplace procedures.

       Range   may include but is not limited to – customer surveillance, customer flow, stock protection, site lock up, site layout, product placement and display.

1.2   The purpose and principal characteristics of electronic security systems are explained in accordance with manufacturer's specifications and workplace procedures.

       Range   may include but is not limited to – access, control systems, customer surveillance and monitoring systems, intruder alarm systems, article surveillance systems.

Outcome 2

Demonstrate knowledge of procedures to ensure the security of cash and valuable items, and procedures for managing risks to personnel in a retail or distribution environment.

Performance criteria

2.1   Security procedures for the handling of cash and valuable items are described in accordance with workplace procedures.

       Range   evidence of three procedures is required.

2.2   Threats or potential threats to the security of cash and valuable items are described in accordance with workplace procedures.

       Range   evidence of three threats or potential threats is required.

2.3   Ways to manage and minimise risks to self and others when the security of cash and valuable items are at risk are explained in accordance with workplace procedures.

Planned review date	31 December 2027

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	21 November 2008	31 December 2018
Review	2	8 December 2016	31 December 2024
Review	3	2 March 2023	N/A

Consent and Moderation Requirements (CMR) reference	0112

This CMR can be accessed at http://www.nzqa.govt.nz/framework/search/index.do.

Comments on this unit standard

Please contact Ringa Hora Services Workforce Development Council qualifications@ringahora.nz if you wish to suggest changes to the content of this unit standard.