

## Carry out safe working practices in joinery workplaces

**Level** 2

**Credits** 8

**Purpose** People credited with this unit standard will be able to: demonstrate knowledge of the company site safety plan for personnel, use of equipment, and handling of materials; describe the procedures for preventing fire; identify hazards associated with producing joinery items; and implement the company safety plan.

**Subfield** Joinery

**Domain** Stairs and Other Joinery Trade Skills

**Status** Registered

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**Entry information** Open.

**Accreditation** Evaluation of documentation by NZQA and industry.

**Standard setting body (SSB)** Joinery Industry Training Organisation

**Accreditation and Moderation Action Plan (AMAP) reference** 0073

This AMAP can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

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### Special notes

- 1 All workplace practices must comply with current legislation, codes of practice, and documented site safety procedures for personal, product, and worksite safety.
- 2 Legislation and regulations relevant to this unit standard include but are not limited to – Health and Safety in Employment Act 1992; Health and Safety in Employment Regulations 1995; Hazardous Substances and New Organisms Act 1996.

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## Elements and performance criteria

### Element 1

Demonstrate knowledge of the company site safety plan for personnel, use of equipment, and handling of materials.

#### Performance criteria

- 1.1 The provisions of the company site safety plan are explained in terms of their use and function.

### Element 2

Describe the procedures for preventing fire.

#### Performance criteria

- 2.1 Possible causes of spontaneous combustion are identified and described.
- Range includes but is not limited to – oil or solvent soaked rags and cloths, solvent paint soaked foam rubber, plastic sheeting or bags.
- 2.2 International symbols for flammable materials are identified and described in terms of their use.
- 2.3 Procedures to ensure that fire does not occur in the workplace are identified and described in accordance with workplace practice.
- Range includes but is not limited to – legislative and company requirements, local government and Fire Service Bylaws and regulations.

### Element 3

Identify hazards associated with producing joinery items.

#### Performance criteria

- 3.1 Hazardous materials associated with producing joinery items are identified in terms of their type and safety implications.
- Range types include but are not limited to – pigments, chemicals, solvents, thinners.
- 3.2 Spraying and joinery equipment safety procedures are identified in terms of manufacturer's specifications, legislative requirements and workplace practice.
- 3.3 Safe working practices and personal protective equipment appropriate to the task being undertaken are identified in terms of their use and function.
- 3.4 Methods of safely disposing of unwanted materials are identified and described in terms of workplace practice and legislative requirements.

## Element 4

Implement the company safety plan.

### Performance criteria

- 4.1 The provisions of the company safety plan are implemented in accordance with workplace practice and legislation.

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### Please note

Providers must be accredited by NZQA, or an inter-institutional body with delegated authority for quality assurance, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be accredited by NZQA before they can register credits from assessment against unit standards.

Accredited providers and Industry Training Organisations assessing against unit standards must engage with the moderation system that applies to those standards.

Accreditation requirements and an outline of the moderation system that applies to this standard are outlined in the Accreditation and Moderation Action Plan (AMAP). The AMAP also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

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### Comments on this unit standard

Please contact the Joinery Industry Training Organisation [ceo@jito.org.nz](mailto:ceo@jito.org.nz) if you wish to suggest changes to the content of this unit standard.