

<b>Title</b>	<b>Assemble an extension table</b>		
<b>Level</b>	<b>4</b>	<b>Credits</b>	<b>5</b>

<b>Purpose</b>	People credited with this unit standard are able to: demonstrate and apply knowledge of preparing to assemble; and assemble, an extension table.
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<b>Classification</b>	Furniture > Furniture and Cabinet Making
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<b>Available grade</b>	Achieved
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### Guidance Information

- 1 Assessment information  
This unit standard must be assessed against on-job.  
All activities and performance criteria must be carried out in accordance with worksite policies and procedures.
- 2 Range  
Demonstration of competence must be on an extension table such as draw lead tables, pivot top tables, or centre leaf extension tables.
- 3 Personal protective equipment, appropriate to job requirements, must be selected and used in accordance with manufacturer's instructions.
- 4 Definitions  
*Manufacturer's instructions* are instructions provided by manufacturers of substances, equipment, and machinery used in furniture making. These instructions may include details on safe and correct handling, use and storage of substances and/or details on substance properties. Examples are labels on substance containers, product data sheets, and operator's manuals.  
*Worksite policies and procedures* refer to documented policies and to documented or other directions provided to staff. These may include, but are not limited to, ways of managing health and safety, environmental considerations, quality, and production, and must conform to legislation. Examples include standard operating procedures, company health and safety plans, on-site briefings, and supervisor's instructions.

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### Outcomes and performance criteria

#### Outcome 1

Demonstrate and apply knowledge of preparing to assemble an extension table.

**Performance criteria**

- 1.1 Job specifications are obtained and interpreted.  
Range table size, method of extension, type of material.
- 1.2 Equipment and hardware are selected in accordance with job specifications.
- 1.3 Maintenance of equipment is explained in accordance with manufacturer's instructions and worksite policies and procedures.
- 1.4 Characteristics of extension fitting or mechanism to be used are explained.
- 1.5 Extension fitting is obtained in accordance with job specifications.
- 1.6 Components are obtained in accordance with job specifications.

**Outcome 2**

Assemble an extension table.

**Performance criteria**

- 2.1 Selected components are laid out in sequence ready for assembly in accordance with job specifications.
- 2.2 Table frame is assembled in accordance with job specifications.
- 2.3 Extension fittings and top are attached to the table in accordance with manufacturer's instructions and job specifications.
- 2.4 Extension fittings and top operate smoothly in accordance with job specifications.
- 2.5 Assembled extension table is cleaned up in accordance with job specifications.
- 2.6 Work area is made clean, clear, and safe.

<b>Planned review date</b>	31 December 2024
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**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	19 June 2009	N/A
Review	2	10 December 2020	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0173
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

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**Comments on this unit standard**

Please contact Competenz [qualifications@competenz.org.nz](mailto:qualifications@competenz.org.nz) if you wish to suggest changes to the content of this unit standard.