Title	Research business technology to support an identified business need		
Level	5	Credits	5

Purpose	A person credited with this standard is able to research business technology to support an identified business need. This unit standard has been developed primarily for assessment within programmes leading to the Administration and Technology strand of the New Zealand Diploma in Business (Level 5) with strands in Accounting, Administration and Technology, Human Resource Management, Leadership and Management, Marketing and Sales, and Project Management [Ref: 2459].

Classification	Business Administration > Business Administration Services

Available grade	Achieved

Guidance Information

1   Assessment must be conducted in a real business context(s) or based on scenario(s) which must reflect the requirements and practicalities for conducting business in Aotearoa New Zealand.

The *requirements and practicalities* of the real business or scenario-based context(s) provide evidence for this unit standard. These should address areas of the real business or scenario-based context(s):
• purpose and goals/objectives
• future development
• external operating environment
• internal processes, accountabilities, and relationships
and must comply with relevant legislation.

2   The real business or scenario-based context(s) and their requirements and practicalities must be sufficiently complex to enable demonstration of the full range of competence for achievement of the outcome and to meet the criteria for level 5 in the NZQF Level Descriptors, which are available at www.nzqa.govt.nz.

3   Personal and interpersonal skills and behaviours in this standard must be assessed in an integrated way with the technical skills.

4   Definitions
       An identified business need refers to a high-level operational outcome for the entity such as better communication with clients, strategic planning, or major investment, expansion.
       Business entity can be an organisation, or a commercial or other enterprise, not necessarily for profit, a community organisation, and can be a discretely managed business unit within a larger organisation.
       Business technology refers to office and digital technologies and devices, and for this unit standard includes emerging technology.
       Personal and interpersonal skills and behaviours are also known by other names, including generic, transferable, employability and soft skills. They include a range of thinking and self-management skills and behaviours, and other attributes that contribute to how people are and act; and a range of cooperative, collaborative and communication skills and behaviours, and other factors that contribute to their interactions.
       Socially and culturally relates to ngā kaupapa o te Tiriti o Waitangi (the articles of te Tiriti o Waitangi) and/or the Treaty of Waitangi (the principles of the Treaty of Waitangi) and multi-culturalism in Aotearoa New Zealand.

5   Further guidance and clarification(s) are available for this standard at https://www.nzqa.govt.nz/qualifications-standards/qualifications/business-qualifications/.

6   The articles of te Tiriti o Waitangi can refer to a tika interpretation, that te Tiriti o Waitangi is underpinned by three written articles, and the unwritten 4th article which are kawanatanga (governership), tino rangatiratanga (self-determination), oritetanga (equity), and the oral fourth wairuatanga (religious freedom).

7   The principles of the Treaty of Waitangi refer to participation, partnership and protection.

Outcomes and performance criteria

Outcome 1

Research business technology to support an identified business need.

Performance criteria

1.1   Current and emerging trends in the use of business technology are researched in terms of how they support an identified business need.

         Range   may include – purpose, scope, cost, ongoing support, training need/s.

1.2   Research findings are summarised, potential solutions are documented, and recommendations are made that support the identified business need.

1.3   Personal and interpersonal skills and behaviours, and professional, ethical, and socially and culturally appropriate behaviours, are applied to research business technology to support an identified business need and the business entity's operational objectives.

                Range   includes but is not limited to – problem solving and analytical skills, communication with stakeholders.

Planned review date	31 December 2026

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	19 May 2016	31 December 2023
Review	2	27 May 2021	N/A
Revision	3	25 January 2024	N/A

Consent and Moderation Requirements (CMR) reference	0113

This CMR can be accessed at http://www.nzqa.govt.nz/framework/search/index.do.

Comments on this unit standard

Please contact Ringa Hora Services Workforce Development Council qualifications@ringahora.nz if you wish to suggest changes to the content of this unit standard.