

<b>Title</b>	<b>Evaluate and recommend new business technology to improve processes and support the strategic goals of a business entity</b>		
<b>Level</b>	<b>6</b>	<b>Credits</b>	<b>10</b>

<b>Purpose</b>	<p>A person credited with this standard is able to evaluate and recommend new business technology to improve processes and support the strategic goals of a business entity.</p> <p>This unit standard has been developed primarily for assessment within programmes leading to the Administration and Technology strand of the New Zealand Diploma in Business (Level 6) with strands in Accounting, Administration and Technology, Human Resource Management, Leadership and Management, Māori Business and Management, and Marketing and Sales [Ref: 2460].</p>
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<b>Classification</b>	Business Administration > Business Administration Services
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<b>Available grade</b>	Achieved
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### Guidance Information

- 1 Assessment must be conducted in a real business context(s) or based on scenario(s) which must reflect the requirements and practicalities for conducting business in Aotearoa New Zealand.

The *requirements and practicalities* of the real business or scenario-based context(s) provide evidence for this unit standard. These should address areas of the real business or scenario-based context(s):

- purpose and goals/objectives
  - future development
  - external operating environment
  - internal processes, accountabilities, and relationships
- and must comply with relevant legislation.

- 2 The real business or scenario-based context(s) and their requirements and practicalities must be sufficiently complex to enable demonstration of the full range of competence for achievement of the outcome and to meet the criteria for level 6 in the NZQF Level Descriptors, which are available at [www.nzqa.govt.nz](http://www.nzqa.govt.nz).
- 3 Personal and interpersonal skills and behaviours in this standard must be assessed in an integrated way with the technical skills.

#### 4 Definitions

*Business entity* can be an organisation, or a commercial or other enterprise, not necessarily for profit, a community organisation, and can be a discretely managed business unit within a larger organisation.

*Business technology* refers to office and digital technologies and devices, and for this unit standard includes new and emerging technology.

*New business technology* refers to technology new to the business entity and/or new to the market and/or emerging technology.

*Personal and interpersonal skills and behaviours* are also known by other names, including generic, transferable, employability and soft skills. They include a range of thinking and self-management skills and behaviours, and other attributes that contribute to how people are and act; and a range of cooperative, collaborative and communication skills and behaviours, and other factors that contribute to their interactions.

*Socially and culturally* relates to ngā kaupapa o te Tiriti o Waitangi (the articles of te Tiriti o Waitangi) and/or the Treaty of Waitangi (the principles of the Treaty of Waitangi) and multi-culturalism in Aotearoa New Zealand.

5 Further guidance and clarification(s) are available for this standard at <https://www.nzqa.govt.nz/qualifications-standards/qualifications/business-qualifications/>.

6 The articles of te Tiriti o Waitangi can refer to a tika interpretation, that te Tiriti o Waitangi is underpinned by three written articles, and the unwritten 4th article which are kawanatanga (governership), tino rangatiratanga (self-determination), oritetanga (equity), and the oral fourth wairuatanga (religious freedom).

7 The principles of the Treaty of Waitangi refer to participation, partnership and protection.

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## Outcomes and performance criteria

### Outcome 1

Evaluate and recommend new business technology to improve processes and support the strategic goals of a business entity.

### Performance criteria

- 1.1 Business technology that will improve business processes is researched and evaluated in terms of support for the business entity's strategic goals, cost, timelines, implementation plan, ongoing support, and training needs.
- 1.2 Potential improvements are evaluated in terms of their contribution to business processes and how they support the strategic goals of the business entity.
- 1.3 Findings are summarised and recommendations for business technology to improve business processes that support the business entity's strategic goals are communicated.

- 1.4 Personal and interpersonal skills and behaviours, and professional, ethical, and socially and culturally appropriate behaviours, are applied for the evaluation and recommendations of new business technology.

<b>Planned review date</b>	31 December 2026
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#### Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	19 May 2016	31 December 2023
Review	2	27 May 2021	N/A
Revision	3	25 January 2024	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0113
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

#### Comments on this unit standard

Please contact Ringa Hora Services Workforce Development Council [qualifications@ringahora.nz](mailto:qualifications@ringahora.nz) if you wish to suggest changes to the content of this unit standard.