

Title	Demonstrate operational knowledge of New Zealand's Coordinated Incident Management System functions and structure		
Level	4	Credits	2

Purpose	<p>This unit standard is for people whose role requires operational knowledge of New Zealand's Coordinated Incident Management System (CIMS) framework.</p> <p>People credited with this unit standard are able to:</p> <ul style="list-style-type: none"> – demonstrate operational knowledge of CIMS structure, CIMS functions and their interrelatedness; – demonstrate operational knowledge of the Incident Management Team; – describe function manager roles; and – describe the importance of planning transition to recovery phase during a response.
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Classification	Community and Workplace Fire and Emergency Management > Workplace Emergency Risk Management
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Available grade	Achieved
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Guidance Information

- 1 Recommended skills and knowledge for entry: Unit 32158, *Demonstrate basic knowledge of New Zealand's Coordinated Incident Management System*.
- 2 The primary reference for this unit standard is the most current edition of the New Zealand Coordinated Incident Management System (CIMS), available at <https://www.civildefence.govt.nz>.
- 3 CIMS Terminology is used throughout this unit standard. Definitions of key terms are found in the Glossary section of the primary reference.
- 4 All evidence provided must be in accordance and comply with CIMS principles and guidelines.

Outcomes and performance criteria

Outcome 1

Demonstrate operational knowledge of the CIMS structure, CIMS functions and their interrelatedness.

Performance criteria

- 1.1 Describe the relationships between the five different response levels.
- 1.2 Describe the functions of CIMS and their interrelatedness.
Range at least three functions.
- 1.3 Identify triggers for establishing a higher level of coordination in a response.
Range at least three triggers.
- 1.4 Explain 'networked hierarchy' and how this concept supports response.
- 1.5 Compare how the focus and requirements of the response may vary between different response levels.
Range at least three comparisons.

Outcome 2

Demonstrate operational knowledge of the Incident Management Team.

Performance criteria

- 2.1 Describe the role and responsibilities of the Incident Management Team.
Range evidence of three responsibilities is required.
- 2.2 Describe the role and identify core responsibilities of the Controller.
Range evidence of three responsibilities is required.
- 2.3 Explain the relationship between Lead, Incident, Local, Regional, and Organisation Controllers.
- 2.4 Describe the role of governance in a response, and the relationship between governance and the Controller.
- 2.5 Describe the membership of the Incident Management Team and how the membership might change as the response escalates and deescalates.
- 2.6 Explain why a Response Manager may be appointed.

Outcome 3

Describe function manager roles.

Performance criteria

- 3.1 Describe responsibilities that are common across function manager roles.
Range evidence of three responsibilities is required.

Outcome 4

Describe the importance of planning transition to recovery phase during a response.

Performance criteria

4.1 Describe why the transition to recovery should be planned during a response.

Replacement information	This unit standard and unit standard 29554 replaced unit standard 22445.
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Planned review date	31 December 2024
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	21 July 2016	31 December 2020
Review	2	28 May 2020	N/A

Consent and Moderation Requirements (CMR) reference	0121
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact The Skills Organisation reviewcomments@skills.org.nz if you wish to suggest changes to the content of this unit standard.