

Title	Describe how employee behaviours and/or attitudes contribute to positive workplace relationships and performance		
Level	1	Credits	2

Purpose	People credited with this unit standard are able to describe how employee behaviours and/or attitudes contribute to positive workplace relationships and performance.
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Classification	Core Generic > Work and Study Skills
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Available grade	Achieved
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Guidance Information

Definitions

Performance of workplace duties refers to one or more of – asking questions to obtain information and to clarify task requirements, accessing appropriate people and procedures for communication, following health and safety requirements.

Positive working relationships refers to one or more of – positive interaction with co-workers and supervisors; demonstrating willingness to learn; working as a team member; accepting constructive feedback, guidance and direction.

Outcomes and performance criteria

Outcome 1

Describe how employee behaviours and/or attitudes contribute to positive workplace relationships and performance.

Performance criteria

1.1 Behaviours and/or attitudes are described in terms of how they contribute to positive working relationships.

Range evidence is required of five.

1.2 Behaviours and/or attitudes are described in terms of how they contribute to the performance of workplace duties.

Range evidence is required of five.

Replacement information	This unit standard replaced unit standard 4248.
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Planned review date	31 December 2027
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	25 January 2018	N/A
Review	2	2 March 2023	N/A

Consent and Moderation Requirements (CMR) reference	0113
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZQA National Qualifications Services nqs@nzqa.govt.nz if you wish to suggest changes to the content of this unit standard.