

Title	Contribute within a team or group which has an objective		
Level	3	Credits	3

Purpose	People credited with this unit standard are able to contribute within a team or group which has an objective.
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Classification	Communication Skills > Interpersonal Communications
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Available Grade	Achieved
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Explanatory notes

- 1 This unit standard is one of a sequence about working as part of a team or group:
 - Unit 3503, *Participate and communicate in a team or group to complete a routine task*, level 1
 - Unit 9677, *Participate in a team or group which has an objective*, level 2
 - Unit 9681, *Contribute within a team or group which has an objective*, level 3
 - Unit 11101, *Collaborate within a team or group which has an objective*, level 4.
- 2 Definition

In this unit standard, *contribute* means to make an individual effort within a team or group working towards achievement of an objective. This involves interaction with other members of the team and some self-direction and initiative.
- 3 All assessment activities must comply with the policies, procedures, and requirements of the organisation/s involved.
- 4 People should be assessed against this unit standard in a real-life context using naturally occurring evidence or in simulated conditions that demand performance equivalent to that required in the real-life context.

Where naturally occurring evidence is used for assessment against this unit standard, a verifier's checklist is acceptable if accompanied by evidence that includes examples from the candidate's performance.
- 5 This unit standard is about working with other people in a team or group. While the objective should be generally agreed to be achievable, meeting the team or group objective is not a requirement for award of credit.

Outcomes and evidence requirements

Outcome 1

Contribute within a team or group which has an objective.

Evidence requirements

- 1.1 Team or group objective is identified.
- 1.2 Own role and responsibilities in the team or group are described.
- 1.3 Expected behaviours and attitudes of team or group members are identified and agreed.
- Range behaviours and attitudes include but are not limited to – respect, timeliness, discretion, confidentiality, language used, commitment.
- 1.4 Contributions made are relevant to working toward achievement of the objective.
- Range contributions include but are not limited to – ideas, information, opinions.
- 1.5 Questions are used to clarify and obtain information from other team or group members.
- 1.6 Own behaviour complies with agreed team or group expected behaviours and attitudes.
- 1.7 Tasks relevant to achievement of the objective are undertaken and carried out to team or group requirements and expectations.
- 1.8 Candidate demonstrates commitment to the team or group through attendance and completion of allocated tasks.
- 1.9 Constructive feedback is offered in response to contributions from other team or group members.

Planned review date	31 December 2016
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last date for Assessment
Registration	1	28 February 1997	31 December 2012
Revision	2	8 June 1999	31 December 2012
Revision	3	22 January 2003	31 December 2012
Review	4	25 July 2006	31 December 2013
Review	5	17 November 2011	N/A

Consent and Moderation Requirements (CMR) reference	0023
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact NZQA National Qualifications Services nqs@nzqa.govt.nz if you wish to suggest changes to the content of this unit standard.