



Making Assessor Judgements Workshops



NEW ZEALAND **QUALIFICATIONS** AUTHORITY
MANA TOHU MĀTAURANGA O AOTEAROA

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Information Sheet for Making Assessor Judgements (MAJ) Workshop Request (face-to-face)

NZQA welcomes requests for a moderator to present a Making Assessor Judgements (MAJ) workshop to a regional or national group hosted by a school or organisation.

This option allows organisers to contact schools/organisations within a region and have a moderator present the MAJ Workshop.

The aim of the workshop is:

- To increase assessor confidence when making assessment judgments for internally assessed standards.
- To discuss real samples of student work.
- To engage in professional discussion with colleagues and the moderator about interpreting the standards.

- To enable a range of professional dialogue to take place, a minimum of 10 participants is recommended, but we will consider requests where that is not possible.
- All 'On Request' offerings are subject to moderator availability.
- Requests for individual school or organisation support is unable to be provided.
- To ensure we can fulfil your request, please give us as much notice as possible, ideally 10 weeks for Best Practice Workshops and 3 months for Cluster Meetings.

Date

If the date of the request is fixed, there is a space to indicate this on the form, otherwise please nominate two dates. This will give us some flexibility around moderator availability.

Other information

You may wish to make a note here about the availability, or otherwise, of speaker requirements such as a datashow, whiteboard, etc. at your planned venue.

Workshop timing and length

One day - the workshop usually starts at 9.30 am and finishes at 3.30 pm. This usually allows the moderator to complete travel in one day.

Refreshments and catering

This will be the responsibility of the organiser. You may choose to provide refreshments and/or lunch, or get participants to contribute or bring their own.

Room/s for presentation

It is recommended that you use a normal classroom or space that allows for small groups to sit around tables to discuss student work. The presenter will also require access to a datashow projector. Booklets for participants will be supplied by NZQA.

To request an MAJ workshop

1. Fill out the Request for Making Assessor Judgements Workshop form.
2. Email it to workshops@nzqa.govt.nz
3. NZQA will contact you regarding availability of a moderator on the nominated dates.
4. Once the event is confirmed, you will be able to promote the workshop. If required, we can assist in using the NZQA subject Facebook pages to signal the workshop, together with your contact details.

Any questions?

Please contact us at workshops@nzqa.govt.nz or by phone (04) 463 4310.