

PTE Annual Registration Fee Rules (No.2) 2011

1. Authority

- 1.1 These Rules are made under section 253(1)(d) of the Education Act 1989 for the purposes of section 233C of the Act, and revoke the PTE Annual Registration Fee Rules 2011.

2. Commencement

- 2.1 These Rules commence on the day after the date of approval by the Minister under section 253(5) of the Act.

3. Interpretation

- 3.1 In these Rules, unless the context otherwise requires:

“Act” means the Education Act 1989;

“Credit value” means the number of credits, with each credit representing ten notional learning hours;

“Full time equivalent student” is calculated in accordance with rule 5.1:

“Learning hours”, in respect of a student enrolled at the PTE, include:

- (a) lecturer and tutor contact hours including workshops and tutorials;
- (b) hours for tests, assignments and other assessments;
- (c) hours where a student is in supervised practical placement;
- (d) hours for study-time;
- (e) hours of self-directed learning where tutorial support is available;

“NZQA” means the New Zealand Qualifications Authority;

“PTE” means a registered private training establishment;

“Student credit value”, for a student enrolled in the calendar year at the PTE, -

- (a) means the number of credits the student will gain from successful completion of the education or training the student is enrolled in; or
- (b) where the student withdraws from the education or training prior to its completion, means the pro rata number of credits determined in the same proportion that the days elapsed until withdrawal by the student bears to the total days that the student had enrolled to complete.

Payment of, and method for determining, the PTE annual registration fee

4. The annual registration fee payable by PTEs

- 4.1 Each PTE must pay to NZQA an annual registration fee for each calendar year with that fee being:
 - (a) payable upon invoice by NZQA in the following year; and
 - (b) calculated in accordance with rule 4.2.
- 4.2 The annual registration fee is calculated as follows:
 - (a) \$775 (plus GST), *plus*
 - (b) \$10 multiplied by the number of full time equivalent students, plus GST.

5. Calculating “full time equivalent students”

- 5.1 Full-time equivalent students is calculated as follows:
 - (a) Subject to rule 5.2, for education or training in which a student is enrolled at the PTE in the calendar year and which has a credit value:
 - (i) the *sum* of the totals of the student credit value for each enrolled student during the calendar year, then
 - (ii) *divided* by 120; and
 - (b) subject to rules 5.3 and 5.4, for education or training in which a student is enrolled at the PTE in the calendar year, but for which there is no credit value or for which the credit value cannot be properly assessed:
 - (i) total learning hours the student is enrolled to complete, then
 - (ii) *multiplied* by the number of enrolled students, then
 - (iii) *divided* by 1200.
 - 5.2 Where the student credit value for a student exceeds 120 credits, the student credit value for the purposes of sub-paragraph (a)(i) of rule 5.1 will be 120 credits.
 - 5.3 Where the total learning hours for a student exceed 1200, the maximum total learning hours for the purposes of sub-paragraph (b)(i) of rule 5.1 will be 1200 learning hours.
 - 5.4. For the purposes of paragraph (b) of rule 5.1, where a student withdraws from the education or training in which they are enrolled prior to its completion, the total learning hours shall be the pro rata number of learning hours determined in the same proportion that the days elapsed until withdrawal by the student bears to the total days that the student had enrolled to complete.
- ## **6. Revocation of PTE Annual Registration Fee Rules 2011**
- 6.1 The PTE Annual Registration Fee Rules 2011 are consequentially revoked.