

Approved version

Private Training Establishment (PTE) Annual Registration Fee Rules 2011

1. Authority

- 1.1 These Rules are made under section 253(1)(d) of the Education Act 1989 for the purposes of section 233C of the Act.

2. Commencement

- 2.1 These Rules commence on the date of commencement of Education Amendment Act (No.4) 2011, or the day after the date of approval by the Minister under section 253(5) of the Act if that approval is later than the date of commencement of Education Amendment Act (No.4) 2011.

3. Interpretation

- 3.1 In these Rules, unless the context otherwise requires:

“Act” means the Education Act 1989

“Credit value” means the number of credits, with each credit representing ten notional learning hours

“Full time equivalent student” is calculated in accordance with rule 5.1

“Learning hours” for an individual programme or training scheme, and in respect of an enrolled student, include:

- (a) lecturer and tutor contact hours including workshops and tutorials
- (b) hours for tests, assignments and other assessments
- (c) hours where a student is in supervised practical placement
- (d) hours for study-time
- (e) hours of self-directed learning where tutorial support is available

“NZQA” means the New Zealand Qualifications Authority.

“PTE” means a registered private training establishment.

“Student credit value” means the number of credits an enrolled student will gain from successful completion of the programme or training scheme (or part of the programme or training scheme) in which the student is enrolled in the calendar year at the PTE

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Method for determining the PTE annual registration fee

4. The annual registration fee payable by PTEs

4.1 Each PTE must pay to NZQA an annual registration fee for each calendar year that is:

- (a) payable upon invoice by NZQA in the following year; and
- (b) calculated in accordance with rules 4.2 – 4.5.

4.2 The annual registration fee is calculated as follows:

- (a) \$775 (plus GST), *plus*
- (b) the sum set out in rule 4.3, *plus*
- (c) the sum set out in rule 4.4.

4.3 For each programme or training scheme of the PTE in which students are enrolled in the calendar year, and which has a credit value, the sum for the purposes of rule 4.2(b) is:

\$10 *multiplied* by full time equivalent students, then *plus* GST.

4.4 Subject to rule 4.5, and where the programme or training scheme in which students are enrolled in the calendar year has no credit value, for each programme or training scheme the sum for the purposes of rule 4.2(c) is:

Total learning hours for the programme or training scheme, then *multiplied* by the number of enrolled students, then *divided* by 1200, then *plus* GST.

4.5 Where the total learning hours for an individual programme or training scheme exceed 1200, the maximum total learning hours for the purposes of rule 4.4 will be 1200.

5. Calculating “full time equivalent students”

5.1 Full-time equivalent students is calculated as follows:

The *sum* of the totals of the student credit value for each enrolled student during the calendar year, then *divided* by 120.