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| Title | **Describe the significance of one's work within an employing organisation** |
| Level | **2** | **Credits** | **2** |

Recommended for expiry due to low/declining usage and no discernable interest in future use.

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| Purpose | People credited with this unit standard are able to: describe the function of an organisation for which one is working, and the effect of one's work within the organisation; and reflect on own role in the organisation. |

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| Classification | Core Generic > Work and Study Skills |

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| Available grade | Achieved |

**Guidance Information**

Definition

*Organisation* – any establishment by whom the candidate is employed, including employment for reward and engagement in voluntary work.

**Outcomes and performance criteria**

**Outcome 1**

Describe the function of an organisation for which one is working.

**Performance criteria**

1.1 Description identifies products and/or services of the organisation.

1.2 Description identifies the use of the products and/or services by the consumer.

1.3 Description includes an outline of the roles within the organisation.

**Outcome 2**

Describe the effect of one’s work within the organisation.

**Performance criteria**

2.1 Own role within the organisation is described in terms of the way it contributes to the organisation’s production and/or provision of products and/or services.

**Outcome 3**

Reflect on own role in the organisation.

**Performance criteria**

3.1 Reflection identifies the quality and productivity of one’s work in terms of the effects it has on the organisation.

3.2 Reflection identifies own prospects within the organisation.

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| Planned review date | 31 December 2022 |

**Status information and last date for assessment for superseded versions**

| Process | Version | Date | Last Date for Assessment |
| --- | --- | --- | --- |
| Registration | 1 | 24 March 1998 | 31 December 2015 |
| Revision | 2 | 10 March 2005 | 31 December 2015 |
| Review | 3 | 16 July 2010 | 31 December 2017 |
| Review | 4 | 18 June 2015 | 31 December 2019 |
| Review | 5 | 25 January 2018 | N/A |

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| Consent and Moderation Requirements (CMR) reference | 0113 |

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Comments on this unit standard**

Please contact NZQA National Qualifications Services nqs@nzqa.govt.nz if you wish to suggest changes to the content of this unit standard.