

**TEACHER EDUCATION  
MANDATORY REVIEW OF QUALIFICATIONS**

**REVIEW PLAN  
January 2014**

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## REVIEW PLAN

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The *Mandatory Review of Teacher Education Qualifications* aims to reduce the duplication and proliferation of qualifications on a national scale, and to design and have registered on the New Zealand Qualifications Framework (NZQF) Teacher Education qualifications that are useful, relevant and valuable to current and future learners, community, employers and other stakeholders. This review is being facilitated by NZQA National Qualifications Services (NQS) team on behalf of the sector.

### 1. PURPOSE

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The purpose of this plan is to outline how the Mandatory Review of Teacher Education qualifications will be conducted, including scope, timelines and deliverables, roles and responsibilities, resourcing, stakeholder communication and consultation, needs analysis and risks that may impact on the review.

### 2. OBJECTIVES

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- 2.1. Collaboratively determine the suite of qualifications needed to meet current and future needs of stakeholders and identify areas of gap for development.
- 2.2. Develop robust and credible qualifications that are consistent with stakeholder needs, roles, role pathways, and levels
- 2.3. Develop a framework for Teacher Education qualifications in accordance with NZQA's requirements for listing and maintaining qualification on the New Zealand Qualifications Framework.
- 2.4. Submit the outcome of this review and its recommendations for New Zealand Qualifications Authority (NZQA) approval.

### 3. SCOPE

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This review includes 85 qualifications and 44 qualification owners.

The qualifications fall into 2 streams –

Adult & Tertiary Teaching Qualifications:  
61 qualifications owned by 33 qualification owners

Educational Specialisation and Support Qualifications:  
24 qualifications owned by 15 qualification owner

## 4. STAKEHOLDERS

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The review will be undertaken in cooperation with current owners of Teacher Education qualifications and with other stakeholders, including national peak bodies and industry organisations. The Governance Group members will engage as required with the following:

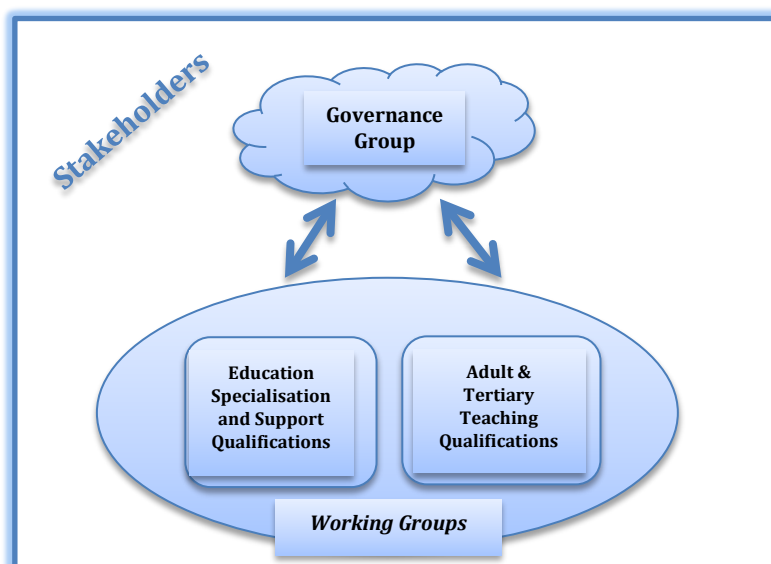
- NZQA Qualifications Services (QS)
- current owners of teacher education qualifications
- Wānanga and other key Māori stakeholders
- key Pasifika stakeholders
- teacher education qualification providers
- employers, ITOs, and other end-users
- teacher education sector representatives
- national associations, other advisory networks, and peak bodies
- Government agencies

## 5. STRUCTURE AND PROCESS

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The review will be led by the Governance Group on behalf of the sector. The Governance Group will provide high-level strategic governance during the review of the qualifications and to communicate progress to key stakeholders and other interested parties, and provide final endorsement of the qualifications.

The establishment of 2 separate Working Groups will address the two streams of qualifications: Adult & Tertiary Teaching qualifications and Educational Specialisation and Support qualifications.



## 6. TIMELINES AND DELIVERABLES

The following table indicates the project deliverables:

Adult and Tertiary Teaching (ATT)		Education Specialisation and Support (ESS)	
<b>Pre-trigger:</b>			
3-5 Dec 2013 Sector stakeholder meetings			
10 Jan 2014 Teacher Education Governance Group (TED GG) appointed			
<b>Stage One: Approval to develop</b>			
28 Jan TED Review triggered			
28-29 Jan TED GG meeting - Endorsement of Review Plan - Drafting the framework of new qualifications			
Needs Analysis –first draft	Feb	Needs Analysis - Provider workshop - Completed	Early Feb Late Feb
Landscape of qualifications - Completed - Sector Feedback	Feb Mid Feb	Landscape - Provider workshop	Early March
29 Feb -Review Plan submitted -Released to sector after approval			
GG meeting - Respond to feedback - Criteria for WG - GG involvement in WG meetings - Needs Analysis v2	March <i>(via email, conference-call or meeting - 1-2 days)</i>	GG meeting - Approval of ESS landscape	March
		Landscape - Sector feedback - GG Response to feedback	Mid Mar April
WG established	Late March	WG established	Mid April
WG meeting - 1 <sup>st</sup> meeting - possible 2 <sup>nd</sup> meeting	April April	WG meeting - 1 <sup>st</sup> meeting	April
May GG meeting to approve ATT and ESS Strategic Purpose and Outcomes			
May – June Consultation of Strategic Purpose and Outcomes			
Mid June Response to consultation feedback Second consultation if necessary			
Mid July GG endorsement of Strategic Purpose and Qualification Outcomes for submission			
Late July Submission to NZQA for <i>Approval to Develop</i>			
<b>Stage Two: Approval to List</b> – completion of qualifications to commence once <i>Approval to Develop has been granted</i>			

## 7. ROLES AND RESPONSIBILITIES

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The work of the Review will be in accordance with the *Requirements for listing and maintaining qualifications on the New Zealand Qualifications Framework*.

### **Co-Leads**

The early stage of the review was undertaken by co-leads National Qualifications Services (Rod Bentham), Ako Aotearoa (Peter Coolbear) and Christchurch Polytechnic Institute of Technology (Lyn Williams). With the establishment of the Governance group, it has been agreed that the co-leads will be members of this group and have no further 'lead' role.

Lyn Williams has been appointed chair of the Governance Group by the group.

### **National Qualifications Services**

NQS project facilitators for this review are Annie Chan and Michel Norrish who will:

- facilitate the operation of all the review, including communications and workgroup development, with the responsibilities as specified in *Guidelines for the review of qualifications at levels 1-6 on the NZQF* (page 4)
- prepare and submit the applications to develop the new Teacher Education qualification(s)

### **Professional Advisor**

Dave Hodges has been appointed by the Quality Assurance Division of NZQA as the Professional Advisor for the review.

### **Sector Relationship Manager**

Seini Nai has been appointed by the Quality Assurance Division of NZQA as the Sector Relationship manager for this review.

The **Governance Group** will ensure that the needs of the whole sector are responded to. The Governance Group will:

- Set "rules of engagement" for the review
- Establish and implement the strategic direction with an underlying project plan
- Scope and develop an initial map for qualifications with a model for communication and consultation
- Establish and liaise with workgroups and critically analyse developments
- Determine and establish a decision-making process to enable outcomes to be achieved
- Endorse the submissions (including qualifications) to Quality Assurance Division, NZQA.

*Refer to Appendix 2 for the list of Governance Group members.*

### **Working Groups**

The qualifications fall into 2 streams – Adult & Tertiary qualifications, and Educational Specialisation and Support qualifications. Working groups will be formed for each group of qualifications. The Working Groups will:

- develop New Zealand qualifications in Teacher Education, in accordance with the advice and working brief provided by the Teacher Education Governance Group.
- provide feedback on the draft qualifications to the Teacher Education GG

- adjust the draft qualifications, following sector feedback, where appropriate

**Qualification owners and other stakeholders** will be asked to become actively involved in the review as appropriate. Involvement includes but is not limited to:

- offering advice to the GG and WGs
- responding to e-mail discussions and request for information
- providing feedback in structured consultation

## 7. RESOURCES AND HOW COST OF REVIEW WILL BE MET

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The review is being funded on a contributory basis. NQS will, as appropriate, meet the travel and accommodation costs for non-profit making organisations.

Governance and Working groups are being resourced on a contributory basis, and appointing organisations are expected to cover the cost of time and travel/accommodation for their appointee.

NQS will resource: the operation and administration of the whole review, including meeting organisation and facilitation; preparing and disseminating meeting papers and records logistics around meeting venues and catering.

## 8. NEEDS ANALYSIS

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The needs analyses are the research documents being prepared to inform and support the decisions required for the mandatory review of Teacher Education qualifications, at levels 1-6 on the NZQF.

The final needs analysis report, guided by the Governance Group, will provide evidence of investigation, analysis and consultation. The reports will define the sector and industry needs, consider the workforce requirements, analyse existing qualifications under review including 'categories', and will incorporate a future focus where possible.

The needs analysis quantifies need, in terms of:

- Supply and demand factors
- Identifying gaps
- Identifying potential strategic benefits for learners, employers and communities

The needs analyses will be living documents during the review process. They will include analysis of published information on the Teacher Education sector and will rely on contributions from individual stakeholders. Drafts will be made available to stakeholders during the working group development. Feedback from stakeholder groups and new discoveries may be added to the document during the review process. The needs analyses will be finalised in June in support of the submission of the application for approval to develop qualifications.

The Needs Analysis for ATT is developed by Ako Aotearoa.

A meeting with ESS qualifications owners will be held to progress the development of the needs analysis for this group of qualifications.

## 9. CONSULTATION AND COMMUNICATION WITH STAKEHOLDERS

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The review team will provide opportunity for Teacher Education qualification owners (mandatory stakeholders) and all interested stakeholders to engage and be kept fully informed of progress and decisions as the review progresses. Stakeholders will be regularly invited to contribute opinions, ideas, and feedback via meetings, email and survey tools as appropriate. Communication with stakeholders may be directly from the NZQA review mailing list; or through links to the professional bodies involved in the review.

### **Documents and consultation:**

Review information will be available to all stakeholders on the NZQA website (*Show link*). Sector consultation will take place to gather sector feedback on:

- the proposed qualifications
- Strategic Purpose and Graduate Profile
- Final draft of the completed qualification

### **Team Mail box:**

A Teacher Education qualifications review email was established at [teachereducation.review@nzqa.govt.nz](mailto:teachereducation.review@nzqa.govt.nz) in November 2013. Using this link, people can sign up to the mailing list for consultation and to get updates .

### **Webpage:**

A teacher education qualifications review webpage was developed in November 2013, and will be maintained for the duration of the review to allow stakeholders and interested parties to track progress and easily access information on the review. Information on TRoQ can be found at <http://www.nzqa.govt.nz/studying-in-new-zealand/nzqf/targeted-review-of-qualifications/>. The webpage contains background information on the review, details of Governance including minutes from meetings, plans and consultation documents.

## 10. RISKS THAT MAY IMPACT ON REVIEW

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The approach to the review outlined above will ensure a balance and a range of educational interests to inform the qualification review process, including a wide spectrum of stakeholders in the review's e-mail consultation network.

The Governance Group will maintain a register of risks that may impact on the review and will regularly assess their ongoing likelihood and potential impact, and consider mitigation options.



## APPENDICES

### APPENDIX 1: TEACHER EDUCATION QUALIFICATIONS UNDER REVIEW

Adult & Tertiary Teaching Qualifications:				
Qual	Title	Developer	Level	Credits
PC9754	Certificate in Teaching English to Speakers of Other Languages	AIS St Helens	5	40
A03297	Certificate in Adult Learning and Teaching (Level 5)	Aoraki Polytechnic	5	60
A03225		Aoraki Polytechnic	5	47
PC1593	Mana Mahita	Aronui	3	85
112713	Certificate in TESOL for Non-native Teachers of English to Young Learners	Auckland English Academy	4	40
BP3408	Poutiriako, Certificate in Tertiary Teaching	Bay of Plenty Polytechnic	5	60
PC9635	Certificate in Pre-Teacher Education	BEST Pacific Institute of Education Limited	4	120
CH4019	Diploma in Tertiary Learning and Teaching	Christchurch Polytechnic Institute of Technology	6	120
PC1825	Diploma in Teaching of Dance	East Auckland Performing Arts	6	360
HB3914	Certificate in Adult Education	Eastern Institute of Technology	5	45
HB3913	Diploma of Adult Education	Eastern Institute of Technology	6	120
104308	Certificate in TESOL (with optional strand in Children and Young Learners)	Edenz Colleges Limited	4	40
112462	King's Certificate in Teaching English as an International Language	King's Education Limited	5	50
102968	Certificate in Adult Literacy Training	Literacy Aotearoa Training	5	40
MN4480	MIT Certificate in Adult Education and Training (Foundation Educators)	Manukau Institute of Technology	5	40
MN0568	MIT Certificate in Tertiary Teaching	Manukau Institute of Technology	5	40
MN4478	MIT Certificate in Applied Teaching English to Speakers of Other Languages (TESOL)	Manukau Institute of Technology	5	48
113750	Certificate in Tertiary Teaching (Level 6)	Manukau Institute of Technology	6	60
NE4403	Certificate in Adult Teaching	Nelson Marlborough Institute of Technology	5	68
NE4648	Diploma in Career Guidance	Nelson Marlborough Institute of Technology	6	120
112159	Certificate in Teaching English to Speakers of Other Languages	New Zealand National College 2008	4	60
112160	Certificate in Teaching Chinese as a Foreign Language	New Zealand National College 2008	5	60
112029	Certificate in TESOL	North Shore Language School	4	48
NT4792	Certificate in e-Learning Design and Development	NorthTec	4	60
NT4880	Certificate in Adult Teaching (Level 5)	NorthTec	5	45
NT4845	Diploma in Tertiary Teaching (Level 5)	NorthTec	5	120
NT5003	Diploma in Tertiary Teaching	NorthTec	6	150
1139	National Certificate in Te Maturanga Maori me te Whakangungu (Maori Human Development Theory)	NZQA Maori Qualifications Services	4	40
1140	National Certificate in Te Maturanga Maori me te Whakangungu (Te Tiriti o Waitangi in Education)	NZQA Maori Qualifications Services	5	55
1141	National Diploma in Te Maturanga Maori me te Whakangungu	NZQA Maori Qualifications Services	5	120
378	National Certificate in Adult Education and Training	NZQA National	4	40

		Qualifications Services		
1253	National Certificate in Adult Literacy and Numeracy Education (Vocational/Workplace)	NZQA National Qualifications Services	5	40
1212	National Certificate in Adult Literacy and Numeracy Education (Educator)	NZQA National Qualifications Services	5	81
379	National Certificate in Adult Education and Training	NZQA National Qualifications Services	5	60
1549	National Diploma in Adult Education and Training	NZQA National Qualifications Services	6	120
1668	National Diploma in Adult Literacy and Numeracy Education	NZQA National Qualifications Services	6	120
PC2638	Certificate in Introduction to Teaching	PIERC Education	3	106
ST5069	Certificate in Adult Education and Training (Level5)	Southern Institute of Technology	5	63
ST5143	Diploma In Adult Education and Training	Southern Institute of Technology	5	120
112613	Diploma in Adult Education	Te Wananga o Aotearoa	5	120
AI1034	Te Tohu Kaiako - Certificate in Tertiary Teaching	Te Wananga o Aotearoa	5	120
AI2055	Diploma in Adult Education	Te Wananga o Aotearoa	6	120
112071	New Zealand Curriculum Design Institute Certificate in Curriculum Design and Academic Management	The New Zealand Curriculum Design Institute	6	60
OP5440	Certificate in Designing and Facilitating E-Learning	The Open Polytechnic of New Zealand	5	60
1586	National Certificate in Career Practice	The Skills Organisation	4	60
1587	National Certificate in Career Practice	The Skills Organisation	5	74
1588	National Diploma in Career Practice	The Skills Organisation	6	140
109503	Certificate in Language Teaching (Level 5)	Unitec New Zealand	5	42
CA2188a	Certificate in Higher Education	Unitec New Zealand	6	40
MA4151	Certificate in Adult Teaching (Advanced)	Universal College of Learning (UCOL)	5	60
WR2999	Certificate in Embedding Literacy and Numeracy into Teaching Practice	Wairiki Institute of Technology	5	60
WR2862	Certificate in Tertiary Teaching (Level 5)	Wairiki Institute of Technology	5	60
WK2517	Certificate in Adult and Tertiary Education	Waikato Institute of Technology	5	45
WK2638	Certificate in Open, Flexible and Networked Learning (Level 5)	Waikato Institute of Technology	5	45
HV4241	Certificate in Workplace Training (Level 4)	Wellington Institute of Technology	4	40
HV4239	Diploma in Teaching for Tertiary Learning (Level 6)	Wellington Institute of Technology	6	120
TK1016	Certificate in Tertiary Learning and Teaching (Level 5)	Western Institute of Technology at Taranaki	5	60
TK1007	Diploma in Tertiary Learning and Teaching (Level 6)	Western Institute of Technology at Taranaki	6	120
PR4825	Certificate in Adult Learning and Teaching	Whitireia Community Polytechnic	5	60
PR4914	Certificate in Professional Teaching Practice (English)	Whitireia Community Polytechnic	6	40
PR4826	Diploma in Adult Learning and Teaching	Whitireia Community Polytechnic	6	120

<b>Education Specialisation and Support</b>				
<b>Qual</b>	<b>Title</b>	<b>Developer</b>	<b>Level</b>	<b>Credits</b>
A03207	Diploma in Childbirth Education	Aoraki Polytechnic	5	120
109556	Certificate of Teaching Studies	Bethlehem Tertiary Institute	4	60
PC9675	Certificate of Teaching Studies	Bethlehem Tertiary Institute	5	195
PC9555	Diploma of Teaching Studies	Bethlehem Tertiary Institute	6	240
PC9274	Certificate in School Based Literacy Assistance	Eastbay REAP	3	80
112470	Certificate in Education Support	Future Educate Ltd	4	42
MN4501	MIT Certificate in Learning Support (Inclusive Education)	Manukau Institute of Technology	4	60
112002	New Zealand Career College Certificate in Education (Learning Support)	New Zealand Career College Limited	4	120
PC2522	Certificate in Special Needs and Teacher Support	Regent Training Centre Limited	3	63
102184	Diploma in Specific Learning Disabilities	Seabrook McKenzie Centre for Specific Learning Disabilities	5	120
ST5296	Certificate in Introduction to Teacher Aiding	Southern Institute of Technology	3	41
ST4942	Certificate in Teacher Aiding	Southern Institute of Technology	4	90
108340	SPELD (NZ) Certificate Course in Specific Learning Disabilities	SPELD NZ	5	40
100109	Certificate in Education Support	Taranaki Educare Training Trust	3	120
PC9819	Certificate in Rudolf Steiner Education	Taruna College	4	40
PC9443	Diploma in Rudolf Steiner Education	Taruna College	5	120
AW1223	Ako ki te Wananga	Te Whare Wananga o Awanuiarangi	3	60
OP4290	Out of School Care and Recreation Certificate	The Open Polytechnic of New Zealand	4	40
OP4100	Open polytechnic of new Zealand certificate in teacher aiding	The Open Polytechnic of New Zealand	4	40
112922	Certificate in Guiding Children's Behaviour	Training For You Limited	3	40
112923	Certificate in Supporting Literacy and Numeracy	Training For You Limited	3	40
PC9542	Certificate in Teacher Aiding	Training For You Limited	4	120
112921	Certificate in Assisting Children with Special Needs	Training For You Limited	4	40

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**APPENDIX 2: GOVERNANCE GROUP MEMBERS**

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<b>Name</b>	<b>Organisation</b>
Janet Hay	Tertiary Education Commission
Deborah Wansbrough	NZ Teachers Council
Lloyd Olivecrona	The Skills Organisation
Liz Bowen-Clewley	Competency International Ltd
Wayne Dyer	Auckland English Academy
Bronwyn Yates	Literacy Aotearoa
Diana Ayling	UNITEC
Mark Nichols	Open Polytechnic
Peter Coolbear	Ako Aotearoa
Shelly Hoani	Te Wānanga o Aotearoa
Lyn Williams	CPIT
Rod Bentham	NZQA
	<b>Pasifika...</b>
	<b>Students association</b>

