

Internal Assessment Evidence Gathering Template



Learner Name					
NSN					
Subject	Generic Technology	Level	2		
Standard No.	91355	Version	3		
Standard Title	Select and use planning tools to manage the development of an outcome				
Achieved		Merit		Excellence	
Select and use planning tools to manage the development of an outcome.		Select and use planning tools to effectively manage the development of an outcome.		Select and use planning tools to efficiently manage the development of an outcome.	
Key requirements (list):		A✓	M✓	E✓	
Selecting planning tools informed by a review of existing planning tools.		<input type="checkbox"/>			
Using selected planning tools to set achievable goals, establishing resources required and determining critical review points.		<input type="checkbox"/>			
Managing the development and reviewing progress as planned to ensure completion of an outcome.		<input type="checkbox"/>			
Selecting planning tools informed by an analysis of existing planning tools.			<input type="checkbox"/>		
Reviewing progress at critical review points to revise and/or confirm goals, resources and planning tools to ensure completion of an outcome.			<input type="checkbox"/>		
Ongoing reflection on goals, resources and planning tools to optimise time and material use to ensure completion of an outcome.				<input type="checkbox"/>	
Sufficiency statement:					
Achieved	All of A must be ticked.				
Merit	All of A and M must be ticked.				
Excellence	All of A and M and E must be ticked.				
TICK OVERALL GRADE		N	A	M	E
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>