Instructions for Level 1 and Level 2 Visual Arts 2020

Materials for Level 1 and Level 2 Visual Arts are not required to be sent for verification.

SECTION ONE: GENERIC INFORMATION FOR PRINCIPAL’S NOMINEE

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SECTION ONE: GENERIC INFORMATION FOR PRINCIPAL’S NOMINEE

1. Key dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>24 August 2020</td>
<td>Results Entry instructions for schools available for download from the NZQA Schools’ Provider Login (secure site).</td>
</tr>
<tr>
<td>9 September</td>
<td>Final entry data sent to NZQA.</td>
</tr>
<tr>
<td>6 November</td>
<td>Start entering provisional results through the provisional results interface via the secure site.</td>
</tr>
<tr>
<td>27 November</td>
<td>Last day for changes to Level 1 and Level 2 Visual Arts results through the final results interface.</td>
</tr>
<tr>
<td>January 2021</td>
<td>Candidates receive NCEA results.</td>
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</tbody>
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2. Managing candidate absence process for NCEA Level 1 and Level 2

The school’s late assessment policy and procedures are to be applied, including providing the candidate with an extension, where appropriate.

The absence or impairment for the candidate must comply with the school’s late assessment policy. This includes the reason for the lateness being unforeseen or unavoidable and does not include being wilful or for convenience.

The grade submitted by the school is to be derived from valid, authentic, standard-specific evidence that is demonstrated in the candidate’s submitted portfolio. These candidate’s work should not be sent to NZQA for verification.

3. Authentication of candidate work

Schools manage their own policies and procedures for authenticating candidate work that is submitted.

4. Instructions for entering results

Instructions for entering results online for all Level 1 and Level 2 external standards are provided in the document entitled External Verification Process Instructions for Schools Results Entry 2020. This document will be available on the school’s high security section of the NZQA website from 24 August 2020.

5. Dates for school results entry – Level 1 and Level 2

Schools must start entering provisional results for all Level 1 and Level 2 candidates from 6 November 2020 through the provisional results interface.

The last day for changes to Final results for all Level 1 and Level 2 candidates assessed by the school are to be entered by 27 November 2020.

Schools are reminded that final grades for all entries are embargoed until all candidates receive their official NCEA results in January 2021.

6. Appeal of results – Level 1 and Level 2

Schools must employ their own policies and procedures for grade appeals of portfolios that were not sent in for verification.
SECTION TWO: SUBJECT SPECIFIC INFORMATION FOR VISUAL ARTS TEACHER

7. **Portfolio format requirements**
   Refer to the assessment specifications for more detailed information on specific format requirements at Levels 1 and Level 2.

   The [Assessment Specifications](#) for 2020 govern this submission process with the details added above.

8. **Enquiries**
   Please refer any enquiries to:
   Geoff Connell
   National Assessment Facilitator Visual Arts
   Email: geoff.connell@nzqa.govt.nz
   Phone: 04 463 3286