

Title	Fine sand and apply finishes to timber floors in the flooring industry		
Level	4	Credits	30

Purpose	<p>This unit standard is for experienced people in the fine sanding sector of the flooring industry.</p> <p>People credited with this unit standard are able to: confirm flooring job and specifications and select equipment; carry out timber floor sanding; apply timber floor finishes; maintain a safe working environment; and complete job records.</p>
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Classification	Construction Trades > Flooring
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Available grade	Achieved
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Guidance Information

- Performance of the outcomes of this unit standard must comply with the following legislation and guides: the Building Act 2004; Health and Safety in Employment (HSE) Act 1992; *A Guide to the Health and Safety in Employment Act 1992*, 2nd edition (Department of Labour, 2003) available at <http://www.osh.dol.govt.nz>; and their subsequent amendments.
- Definition
Workplace procedures are all authorised instructions, processes and work practices carried out in the workshop, factory, shop and worksite.
- This unit standard must be assessed against in a realistic workplace environment. The candidate must be under realistic time pressures, use relevant commercial equipment, and have realistic staff ratios. Commercially acceptable timeframes vary for the different flooring installation sectors.

Outcomes and performance criteria

Outcome 1

Confirm flooring job and specifications and select equipment.

Performance criteria

- 1.1 Job is confirmed to be consistent with job sheet in accordance with workplace procedures.

Range	includes but is not limited to – client name, location, access, area, environment.
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- 1.2 Job specifications are confirmed to be consistent with client's requirements and job sheet.
- 1.3 Materials are selected for the job consistent with the assessment of the floor condition.
- Range includes but is not limited to – sandpaper, abrasive screens, masking tape, wood fillers, surface coatings, disc cement.
- 1.4 Equipment is selected in accordance with the job specifications.
- Range includes but is not limited to – tools, fire extinguisher, vacuum cleaner, rubbish bags.

Outcome 2

Carry out timber floor sanding.

Performance criteria

- 2.1 Site check undertaken is in accordance with workplace procedures.
- Range includes but is not limited to – moisture content, age and history, porosity and presence of contaminants.
- 2.2 Work area is readied to laying stage in accordance with workplace procedures and manufacturers' specifications.
- Range includes but is not limited to – ambient temperature within specified tolerances, moisture content within specified tolerances, whiteware and fittings removed, area cleaned.
- 2.3 Dust and shade protectors are fitted, and computer systems, gas equipment and appliances, and alarm systems are deactivated in accordance with manufacturers' specifications.
- 2.4 Ventilation adequate for the job is ensured in accordance with workplace procedures and HSE Act requirements.
- 2.5 Timber floor is sanded through coarse and medium sandings in accordance with job specifications.
- Range includes but is not limited to – drum, disc, orbital.
- 2.6 Fillers are applied and fine sanding is carried out in accordance with job specifications.

Outcome 3

Apply timber floor finishes.

Range finishes include but are not limited to – moisture curing, water borne, water based, polyurethanes, finishing oils, bleaches, stains, tints.

Performance criteria

- 3.1 Timber floor finishes selected meet with the client's requirements and comply with manufacturers' specifications for the product and the floor type.
- 3.2 Application of timber floor finishes complies with the manufacturers' specifications and workplace procedures.
- 3.3 Coatings, sanding, vacuuming, and tack cloth are applied between subsequent coats, in accordance with job specifications.
- 3.4 Finishing accessories are installed in accordance with manufacturers' specifications.
- 3.5 Floor maintenance instructions and warranty provisions are provided to client in accordance with workplace procedures.

Outcome 4

Maintain a safe working environment.

Performance criteria

- 4.1 Work practices are carried out without injury to people or damage to equipment, building, or plant, in accordance with workplace procedures.
- 4.2 Personal protective equipment for the task at hand is selected and worn in accordance with manufacturers' specifications and workplace procedures.

Range includes but is not limited to – ear muffs, safety glasses, gloves, mask, knee pads.
- 4.3 Safety notices are distributed, and signs bearing notification of work are erected in accordance with workplace procedures.
- 4.4 Work area is kept clear of debris and unnecessary equipment in accordance with workplace procedures.

Outcome 5

Complete job records.

Performance criteria

- 5.1 Job sheets are completed in accordance with workplace procedures.

5.2 Records are stored in accordance with workplace procedures.

Replacement information	This unit standard was replaced by unit standard 32538 and unit standard 32529. This unit standard replaced unit standard 10845.
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This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	29 May 2000	31 December 2013
Revision	2	18 February 2004	31 December 2013
Review	3	26 March 2007	31 December 2013
Review	4	18 February 2011	31 December 2024
Review	5	25 November 2021	31 December 2024
Rollover	6	30 November 2023	31 December 2024

Consent and Moderation Requirements (CMR) reference	0175
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.