

Title	Repair soft coverings in the flooring industry		
Level	4	Credits	6

Purpose	People credited with this unit standard are able to: confirm flooring job and specifications; carry out repair of soft floor coverings; maintain a safe working environment; and complete job records.
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Classification	Construction Trades > Flooring
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Available grade	Achieved
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Guidance Information

- 1 Performance of the outcomes of this unit standard must comply with the following legislation and guides: the Building Act 2004; Health and Safety in Employment (HSE) Act 1992; *A Guide to the Health and Safety in Employment Act 1992 (2003 – 2nd edition)*, published by the Department of Labour and available at <http://www.osh.dol.govt.nz>; and their subsequent amendments.
- 2 *Workplace procedures* are all authorised instructions, processes and work practices carried out in the workshop, factory, shop and worksite.

Outcomes and performance criteria

Outcome 1

Confirm flooring job and specifications.

Performance criteria

- 1.1 Job is confirmed to be consistent with job sheet in accordance with workplace procedures.

Range	includes but is not limited to – client name, location, access, area, environment.
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- 1.2 Job specifications are confirmed to be consistent with client's requirements and job sheet.

Outcome 2

Carry out repair of soft floor coverings.

Performance criteria

- 2.1 Damaged area is checked for defects and imperfections and prepared for repair in accordance with workplace procedures.
- 2.2 Underlayments are installed in accordance with manufacturers' specifications.
- 2.3 Adequate ventilation for the job is ensured in accordance with workplace procedures and HSE Act requirements.
- 2.4 Floor covering is repaired in accordance with manufacturers' specifications and workplace procedures.
- Range includes but is not limited to – sew carpet, install fastening systems, apply adhesives, seal and bond seams.

Outcome 3

Maintain a safe working environment.

Performance criteria

- 3.1 Work practices are carried out without injury to people or damage to equipment, building, or plant, in accordance with workplace procedures.
- 3.2 Personal protective equipment for the task at hand is selected and worn in accordance with manufacturers' specifications.
- Range includes but is not limited to – ear muffs, safety glasses, gloves, mask, knee pads.
- 3.3 Safety notices are distributed, and signs bearing notification of work are erected in accordance with workplace procedures.
- 3.4 Work area is kept clear of debris and unwanted items in accordance with workplace procedures.

Outcome 4

Complete job records.

Performance criteria

- 4.1 Job sheets are completed in accordance with workplace procedures.
- 4.2 Records are stored in accordance with workplace procedures.

This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Replacement information	This unit standard and unit standard 17004 were replaced by unit standard 32527.
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	19 June 1997	31 December 2023
Review	2	29 May 2000	31 December 2023
Revision	3	18 February 2004	31 December 2023
Review	4	26 March 2007	31 December 2024
Review	5	25 November 2021	31 December 2024
Rollover	6	30 November 2023	31 December 2024

Consent and Moderation Requirements (CMR) reference	0175
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.