

<b>Title</b>	<b>Collaborate within a team which has an objective</b>		
<b>Level</b>	<b>4</b>	<b>Credits</b>	<b>5</b>

<b>Purpose</b>	People credited with this unit standard are able to collaborate within a team which has an objective.
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<b>Classification</b>	Communication Skills > Interpersonal Communications
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<b>Available grade</b>	Achieved
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### Guidance Information

- 1 This unit standard is one of a sequence about working as part of a team:  
Unit 3503, *Communicate in a team or group to complete a routine task* (Level 1);  
Unit 9677, *Communicate in a team or group which has an objective* (Level 2);  
Unit 9681, *Contribute within a team or group which has an objective*, (Level 3);  
Unit 11101, *Collaborate within a team which has an objective* (Level 4).
- 2 All assessment activities must comply with policies, procedures, and requirements of the organisations involved; the ethical codes of relevant professional bodies; any relevant legislative and/or regulatory requirements.
- 3 Definitions  
To *collaborate* means to work with other people in a team and involves self-direction, creativity, and innovation.  
A *team* is any temporary or permanent group of at least three people with a shared purpose or objective. For this unit standard, the team does not require formal structures or reporting structures.
- 4 Candidates must be assessed against this unit standard in a real-life context using naturally occurring evidence, or in simulated conditions relevant to the candidate which require performance equivalent to a real-life context.
- 5 A verifier's checklist is acceptable if accompanied by evidence that includes examples from the candidate's performance.
- 6 Evidence for this standard may be from a face-to-face or digital activity where the participants are working together.
- 7 While the objective should be generally agreed to be achievable, meeting the team objective is not a requirement for award of credit.
- 8 All activities relevant to this standard must reflect ngā kaupapa o te Tiriti o Waitangi (the principles of the Treaty of Waitangi).

- 9 All activities must, as relevant to candidates and/or this standard, reflect the peoples of the Pacific and other cultures, and their world views.

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## Outcomes and performance criteria

### Outcome 1

Collaborate within a team which has an objective.

### Performance criteria

- 1.1 The team objective and requirements/expectations are identified.
- 1.2 Own contribution and required/expected behaviours and attitudes are identified.
- 1.3 Information and ideas and/or opinions are communicated to be relevant toward achievement of the objective.
- 1.4 Questions in relation to the team or group objective are used to clarify and obtain information from other team members.
- 1.5 Decision-making relevant to the team objective is demonstrated.
- 1.6 Own communication, contribution, and behaviour are managed in accordance with agreed team requirements and expectations.
- 1.7 Actions relevant to achievement of the objective are carried out in accordance with team requirements and expectations.
- 1.8 Constructive feedback is offered in response to contributions from other team or group members.
- 1.9 Own contributions are evaluated in terms of collaborating for achievement of the team objective.

Range evaluation includes evaluation from other team member(s).

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<b>Replacement information</b>	This unit standard replaced unit standard 3505.
<b>Planned review date</b>	31 December 2027

**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	24 March 1998	31 December 2012
Review	2	25 July 2006	31 December 2013
Review	3	17 November 2011	31 December 2017
Review	4	18 June 2015	31 December 2020
Review	5	16 February 2017	N/A
Review	6	24 March 2022	N/A

**Consent and Moderation Requirements (CMR) reference**

0113

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Comments on this unit standard**

Please contact NZQA National Qualifications Services [nqs@nzqa.govt.nz](mailto:nqs@nzqa.govt.nz) if you wish to suggest changes to the content of this unit standard.