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| <b>Title</b> | <b>Explain and implement site safety plan procedures for construction activities</b> |                |          |
| <b>Level</b> | <b>4</b>   | <b>Credits</b> | <b>8</b> |

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| <b>Purpose</b> | People credited with this unit standard are able to: explain the key elements of a site safety plan; implement hazard identification and control procedures in accordance with a site safety plan; carry out accident/incident investigation and reporting in accordance with a site safety plan; and implement and trial emergency procedures in accordance with a site safety plan. |
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| <b>Classification</b> | Construction > Construction Health and Safety, and Injury Prevention |
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| <b>Available grade</b> | Achieved |
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## Guidance Information

- Definitions**

*On-site* refers to a wide range of building and construction environments within which trade skills are applied.

*Organisation* may refer to any business engaging, controlling, or employing people in a building and construction environment.

*Site safety plan* is defined as a building and construction site-specific document that demonstrates an organisation's means of compliance with the Health and Safety in Employment Act 1992, and includes but is not limited to the following:

  - assignment of responsibilities for on-site implementation;
  - hazard identification methods;
  - accident investigation and report methods;
  - site emergency procedures;
  - site communication strategy;
  - strategy for the coordination of on-site trade activities;
  - site audit procedures.
- Practical elements of this unit standard may be assessed on the basis of evidence of demonstrated performance in the workplace or in simulated work situations designed to draw upon similar performance to that required in a workplace.
- Legislation relevant to this unit standard includes:

Health and Safety in Employment Act 1992 and Health and Safety in Employment Regulations 1995;

Building Act 2004 and Building (Forms) Regulations 2004.

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## Outcomes and performance criteria

### Outcome 1

Explain the key elements of a site safety plan.

#### Performance criteria

- 1.1 Site safety plans and procedures are identified and explained in terms of compliance with the Health and Safety in Employment Act 1992.
- 1.2 On-site roles, accountabilities and responsibilities are identified and explained in terms of health and safety requirements.

### Outcome 2

Implement hazard identification and control procedures in accordance with a site safety plan.

#### Performance criteria

- 2.1 Hazard identification is carried out in accordance with site safety plan.
- 2.2 Significant hazards are determined and control procedures identified and implemented in accordance with site safety plan.
  - Range control procedures to eliminate, isolate, or minimise significant hazards.
- 2.3 Controls for significant hazards are monitored in accordance with site safety plan.
- 2.4 Documentation is completed in accordance with site safety plan.

### Outcome 3

Carry out accident/incident investigation and reporting in accordance with a site safety plan.

#### Performance criteria

- 3.1 Accident/incident details are obtained and documented according to the Health and Safety in Employment Act 1992 and site safety plan.
- 3.2 Report is completed and submitted in accordance with the Health and Safety in Employment Act 1992 and site safety plan.

### Outcome 4

Implement and trial emergency procedures in accordance with a site safety plan.

**Performance criteria**

- 4.1 Site emergency procedures are posted and communicated in accordance with site safety plan.
- 4.2 Emergency procedure trial is conducted and results evaluated according to site safety plan.

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**This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.**

**Status information and last date for assessment for superseded versions**

| Process      | Version | Date              | Last Date for Assessment |
|--------------|---------|-------------------|--------------------------|
| Registration | 1       | 22 September 2004 | 31 December 2024         |
| Review       | 2       | 15 April 2011     | 31 December 2024         |
| Review       | 3       | 25 August 2022    | 31 December 2024         |

**Consent and Moderation Requirements (CMR) reference**

0048

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.