

Title	Ensure staff compliance with procedures for dealing with coin and cash in a casino cashiering area		
Level	4	Credits	6

Purpose	People credited with this unit standard are able to, in a casino cashiering area, ensure staff compliance with procedures for: the handling of coin and cash; accepting unclaimed monies; the balancing of coin and cash; and gaming machine payouts.
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Classification	Tourism > Casino Cashiering
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Available grade	Achieved
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Guidance Information

- 1 Definition
Industry procedures refer to all workplace requirements in operation in casinos. These may include, but are not limited to, relevant statutory and regulatory requirements, Minimum Operating Standards, Gazetted Rules, Licence Conditions, and procedures described in training courses for the conduct of games, as approved by the Department of Internal Affairs or the Gambling Commission respectively. Industry procedures may also include procedures specific to an enterprise involved in the casino gaming industry. These additional enterprise procedures may include, without limitation, quality assurance, documentation, security, communications, health and safety, and personal behaviour.
- 2 The Gambling Act 2003 is the main piece of legislation relevant to this unit standard together with the associated regulations, including but not limited to the Gambling (Harm Prevention and Minimisation) Regulations 2004 and Gambling (Prohibited Property) Regulations 2005, and their subsequent amendments.

Outcomes and performance criteria

Outcome 1

Ensure staff compliance with procedures for the handling of coin and cash in a casino cashiering area.

Performance criteria

- 1.1 Procedures followed by staff for the storage and safeguarding of coin and cash are verified as being in accordance with industry procedures.

- 1.2 Procedures followed by staff for the exchange of coin and cash are verified as being in accordance with industry procedures.

Range ordered groupings to enable visual verification of amount.

- 1.3 Identification of counterfeit New Zealand currency by staff is verified as being in accordance with industry procedures.

Outcome 2

Ensure staff compliance with procedures for accepting unclaimed monies in a casino cashiering area.

Range may include but is not limited to – unclaimed gaming machine credits, unclaimed gaming and machine redemptions, unclaimed sleeper bets.

Performance criteria

- 2.1 Procedures followed by staff for the acceptance of unclaimed monies are verified as being in accordance with industry procedures.

Outcome 3

Ensure staff compliance with procedures for the balancing of coin and cash in a casino cashiering area.

Performance criteria

- 3.1 Procedures followed by staff for the balancing of cash float without variation are verified as being in accordance with industry procedures.

- 3.2 Procedures followed by staff for completing all documentation for balancing of cash float are verified as being in accordance with industry procedures.

Range transferring funds, chip transfers, cashiers' count sheets.

Outcome 4

Ensure staff compliance with procedures for gaming machine payouts in a casino cashiering area.

Range may include but is not limited to – jackpots, cancel credits, hopper fills, short or special pays.

Performance criteria

- 4.1 Procedures followed by staff for dealing with gaming machine payouts are verified as being in accordance with industry procedures.

Planned review date	31 December 2023
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	30 July 1998	N/A
Revision	2	25 September 2001	N/A
Review	3	23 April 2008	N/A
Revision and Rollover	4	1 November 2018	N/A
Revision and Rollover	5	29 July 2021	N/A

Consent and Moderation Requirements (CMR) reference	0112
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact ServiceIQ qualifications@serviceiq.org.nz if you wish to suggest changes to the content of this unit standard.