

Title	Weigh, pack, and label retail produce		
Level	2	Credits	4

Purpose	<p>This unit standard is for people who are learning to be produce assistants in a grocery outlet.</p> <p>People credited with this unit standard are able to weigh, pack and label retail produce for sale.</p>
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Classification	Retail, Distribution, and Sales > Retail Produce
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Available grade	Achieved
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Guidance Information

- 1 All tasks are to be carried out in accordance with organisational procedures.
- 2 **Definition**
Organisational procedures referred to in this unit standard may include but are not limited to the applicable procedures found in the following: organisational performance guidelines and standards; Government and local body legislation.
- 3 Legislation relevant to this unit standard includes but is not limited to: Consumer Guarantees Act 1993, Fair Trading Act 1986, Food Act 2014, Food Hygiene Regulations 1974, Health and Safety at Work Act 2015, Health and Safety in Employment Regulations 1995, Weights and Measures Act 1987.
- 4 Evidence is required for the weighing, packing and labelling of three different types of retail produce.

Outcomes and performance criteria

Outcome 1

Weigh retail produce for sale.

Performance criteria

- 1.1 Weighing area and equipment is prepared.

Range preparation includes but is not limited to – accuracy verified, cleanliness, tared for packaging.

1.2 Equipment is operated in accordance with manufacturer's specifications.

Range includes but is not limited to – zeroing scale.

Outcome 2

Pack and label retail produce for sale.

Performance criteria

2.1 Packaging is selected.

Range selection includes but is not limited to – clean, matches produce.

2.2 Pricing, coding and labelling equipment is set up, cleaned, and operated.

2.3 Retail produce is packaged to ensure quality.

2.4 Label is attached.

Range attachment includes but is not limited to – correct information for product to which it is attached.

2.5 Pre-dated packs are checked for weight loss and corrections made.

Range corrections include but are not limited to – change weight on label, repack showing original pack date.

2.6 Measures to maintain quality of retail produce are applied.

Range measures may include but are not limited to – cleaning, handling, stacking, shelf life, preventing damage, preventing infestation, preventing contamination, preventing cross-contamination.

2.7 Food safety practices are followed when packaging and labelling retail produce.

Range food safety practices may include but are not limited to – personal health and hygiene, cleanliness, washing, handling, re-packaging, utensils, use-by date.

2.8 Measures to maintain personal safety and minimise hazards are applied.

Range measures may include but are not limited to – protective clothing and equipment, lifting, stacking, cleaning, cutting, transporting, use of equipment.

This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	30 July 1999	31 December 2015
Review	2	21 February 2005	31 December 2015
Review	3	12 December 2013	31 December 2016
Review	4	24 October 2014	31 December 2024
Review	5	8 December 2016	31 December 2024
Review	6	2 March 2023	31 December 2024

Consent and Moderation Requirements (CMR) reference

0225

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.