

<b>Title</b>	<b>Describe and produce transfer and sale documents for a Licensed Fish Receiver</b>		
<b>Level</b>	<b>3</b>	<b>Credits</b>	<b>8</b>

<b>Purpose</b>	<p>This unit standard is for people working in a commercial seafood operation.</p> <p>People credited with this unit standard are able to describe: transfer and sale documents for a Licensed Fish Receiver; the basic obligations and liabilities of a seafood industry worker producing transfer and sale documentation; and the appropriate actions of an employee of a Licensed Fish Receiver when approached by a Fisheries Officer in relation to transfer and sale documentation. They are also able to produce transfer and sale documents for a Licensed Fish Receiver.</p>
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<b>Classification</b>	Seafood > Seafood Risk Management
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<b>Available grade</b>	Achieved
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### Guidance Information

- 1 All evidence presented in this unit standard must be in accordance with:
  - Workplace procedures;
  - Fisheries Act 1996; and any subsequent amendments.
- 2 Definition  
*Workplace procedures* refer to the policies and procedures set out in a verbal or written form by the employer or organisation. Procedures must be consistent with current legislative requirements and manufacturer's recommendations or instructions where relevant.

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### Outcomes and performance criteria

#### Outcome 1

Describe and produce transfer and sale documentation for a Licensed Fish Receiver.

Range may include but not limited to – stock transfer docket, retail transfer record, sales invoice, retail sales record; evidence of documentation for one transfer and one sale is required.

**Performance criteria**

- 1.1 Describe the transfer and sale documentation requirements.
- 1.2 Produce transfer and sale documentation.

**Outcome 2**

Describe basic obligations and liabilities of a seafood industry worker producing transfer and sale documentation.

**Performance criteria**

- 2.1 Describe the importance of accuracy in producing transfer and sale documentation.
- 2.2 Describe the main offences for a seafood industry worker in relation to transfer and sale documentation.
- 2.3 Describe the liabilities, defences and penalties for offences committed by a seafood industry worker completing transfer and sale documentation.

Range includes but is not limited to – intent, defences and penalties contained in Fisheries Act 1996.

**Outcome 3**

Describe the appropriate actions of an employee of a Licensed Fish Receiver when approached by a Fisheries Officer in relation to transfer and sale documentation.

**Performance criteria**

- 3.1 Describe the appropriate actions to be taken by an employee of the Licensed Fish Receiver when approached by a Fisheries Officer.

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<b>Planned review date</b>	31 December 2028
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**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	26 August 2002	31 December 2019
Rollover and Revision	2	26 January 2007	31 December 2019
Rollover and Revision	3	25 January 2008	31 December 2019
Review	4	16 October 2009	31 December 2019
Review	5	24 January 2019	N/A
Rollover	6	29 February 2024	N/A

**Consent and Moderation Requirements (CMR) reference**

0123

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Comments on this unit standard**

Please contact the Muka Tangata - People, Food and Fibre Workforce Development Council [qualifications@mukatangata.nz](mailto:qualifications@mukatangata.nz) if you wish to suggest changes to the content of this unit standard.