

Title	Check, store, load and despatch finished aluminium joinery products		
Level	3	Credits	5

Purpose	<p>This entry-level unit standard is for people employed in the aluminium joinery industry.</p> <p>A person credited with this unit standard is able to:</p> <ul style="list-style-type: none"> • check and inspect finished aluminium joinery products for defects; • store finished aluminium joinery products in a protective environment; and • load and despatch aluminium joinery products.
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Classification	Joinery > Architectural Aluminium Joinery
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Available grade	Achieved
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Guidance Information

- 1 Legislation and standards relevant to this unit standard include – Building Act 2004, Health and Safety at Work Act 2015, and New Zealand Standard (NZS) 4211:2008 *Specification for performance of windows*, available at <http://www.standards.co.nz>.
- 2 Definition
Company procedures – the documents and procedures that include company rules, codes and practices; machine and equipment operating instructions; quality and conformance checks; and health and safety requirements.

Outcomes and performance criteria

Outcome 1

Check and inspect finished aluminium joinery products for defects.

Performance criteria

- 1.1 Finished products are checked against job documentation and inspected in accordance with customer requirements and company procedures.
- 1.2 Any visual defects are documented and reported in accordance with company procedures.
- 1.3 Compliance and manufacturer's labelling are carried out in accordance with company procedures and the marking of windows requirements of NZS 4211:2008.

Outcome 2

Store finished aluminium joinery products in a protective environment.

Performance criteria

- 2.1 Protective storage materials compatible with the finished product are selected in accordance with company procedures and used to prevent damage to finished products.
- 2.2 Storage conditions for finished aluminium products are controlled to ensure optimum condition of products.

Outcome 3

Load and despatch aluminium joinery products.

Performance criteria

- 3.1 Loading sequence is undertaken in accordance with documentation, delivery sequence, and product loading requirements.
- 3.2 Lifting techniques listed in the company procedures are used to ensure the safety of personnel and products.
- 3.3 Load is stacked, packed, and secured with compatible materials in accordance with company procedures to avoid damage, and to ensure safe transportation of products and safety of personnel.

Planned review date	31 December 2026
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	11 August 1993	31 December 2012
Review	2	26 July 2000	31 December 2012
Review	3	24 August 2006	31 December 2012
Rollover and Revision	4	20 May 2011	31 December 2017
Review	5	21 May 2015	31 December 2025
Review	6	26 May 2022	N/A

Consent and Moderation Requirements (CMR) reference	0048
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Hanga-Aro-Rau Manufacturing, Engineering and Logistics Workforce Development Council qualifications@hangaarorau.nz if you wish to suggest changes to the content of this unit standard.