

Title	Move goods using a pallet jack		
Level	2	Credits	1

Purpose	People credited with this unit standard are able to describe safe working practices for use of a pallet jack, and move goods safely using a pallet jack.
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Classification	Retail, Distribution, and Sales > Stock Control
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Available grade	Achieved
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Guidance Information

- 1 Definitions

Pallet jack refers to equipment used for manual raising and moving of loads on pallets.

Organisational requirements refer to instructions to staff on policy and procedures (including the application of legislation to workplace situations), which are formally documented, and are available for reference in the workplace.
- 2 Evidence is required for moving of two different sets of goods.

Outcomes and performance criteria

Outcome 1

Describe safe working practices for use of a pallet jack.

Performance criteria

- 1.1 Safety requirements for use of a pallet jack are described.

Range safety of self and others.
- 1.2 Strategies for safe movement of loads are described in accordance with organisational procedures.

Range may include but is not limited to – stability of load, size of load, projections from load, maintenance of quality of goods, clearances, warnings, tracking, speed of movement, adapting to surface and conditions, minimal disruption.

Outcome 2

Move goods safely using a pallet jack.

Performance criteria

- 2.1 The pallet jack is checked and confirmed as operational and fit for purpose.
- 2.2 Goods are moved safely in accordance with organisational procedures.

This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	23 January 2002	31 December 2018
Revision	2	19 November 2002	31 December 2018
Review	3	20 November 2006	31 December 2024
Review	4	8 December 2016	31 December 2024
Review	5	26 January 2023	31 December 2024

Consent and Moderation Requirements (CMR) reference

0225

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.