

# Managing National Assessment Report

## Te Kura Kaupapa Motuhake o Tawhiuau

2021

## What this report is about

This report summarises NZQA's review of how effectively Te Kura Kaupapa Motuhake o Tawhiuau:

- has addressed issues identified through NZQA's Managing National Assessment review and through its own internal review
- manages assessment practice for national qualifications
- manages internal and external moderation
- makes use of and manages assessment-related data
- maintains the currency of assessment policy and procedures, and communicates them to pouako, uri and whānau.

The summary section evaluates the overall effectiveness of the kura and provides a broad overview of the review's key findings for all readers. The remaining sections provide detail of these findings for kura managers.

## Why we review how kura are managing national assessment

The purpose of a Managing National Assessment review is:

- to confirm, in combination with the most recent Education Review Office report, that kura are meeting the requirements of the *Consent to Assess Against Standards on the Directory of Assessment Standards Rules 2011* (CAAS) and its *Guidelines* (CAAS Guidelines) in order to maintain their consent to assess; and
- to help kura achieve valid, fair, accurate and consistent internal assessment according to the requirements of the *Assessment (including Examination) Rules for Schools with Consent to Assess 2021* (Assessment Rules).

## What are possible outcomes

Outcomes may include NZQA:

- requiring action from the kura where an issue is identified that significantly impacts on the kura meeting the requirements of their *Consent to Assess*
- agreeing action with the kura where an issue has been identified that could become significant if not addressed
- making suggestions for the kura to consider enhancing good assessment practice.

## What this review includes

The review has three components:

- The annual external moderation of the internal assessment of the kura.
- A check on specific aspects of assessment systems on an annual basis.
- A check on the assessment systems of the kura at least once every four years.

## How we conducted this review

The review includes examination of documentation from a range of sources and interviewing key stakeholders.

Prior to the visit the kura provided the following documents:

- *Pūrongo*
- *Kaupapa Here*
- *Kaupapa Ako*
- *Mahere Aromatawai*
- *Kōrero mā ngā Uri*

The School Relationship Manager met with:

- the kāhui Kaitakawaenga ki te Tumuaki
- Tumuaki Tuarua
- Pouako
- three uri.

There was a report-back session with the Tumuaki Tuarua, and kaahui Kaitakawaenga ki te Tumuaki at the end of the review visit to highlight good practice and areas for improvement, with suggested strategies, next steps and to agree on any action required.

# SUMMARY

## Te Kura Kaupapa Motuhake o Tawhiuau

1 June 2021

### Consent to assess confirmed

This review found that the kura is meeting the requirements of the *Consent to Assess Against Standards on the Directory of Assessment Standards Rules 2011*. No significant issues with the management of national assessment were found. The kura and its review mechanisms allow them to identify and respond to issues. Therefore, it is anticipated that the next Managing National Assessment review will be conducted within three years.

At the request of the kura, and with NZQA's agreement, this review was rescheduled from 2018, and again in 2019. With the impact of Covid 19, this review could not take place in 2020.

### What the kura is doing well

Ngāti Manawatanga and its philosophies underpin the teaching and learning of NCEA programmes and opportunities. Interwoven into the Marau-ā-Kura that Te Kura Kaupapa Motuhake o Tawhiuau ensures uri achievement in all aspects of mātauranga.

Ngāti Manawa culture and world view affirms uri autonomy and encourages the pursuit of Mana Māori Motuhake in all aspects. The use of local contexts and iwi knowledge are tailored to meet, cater to, and address individual learning needs and career aspirations of uri through a kura wide initiative known as *Tōku Huarahi Motuhake*.

Self-review of quality assessment processes is an effective tool that the kura uses to identify assessment related issues and, where changes are needed, to make an appropriate response. The kura acknowledges the importance of the Principal's Nominee role, and the issues with information residing with one person. This being problematic in transitioning of pouako to this role. Hence the decision to collaboratively work together as there are only four pouako. In collaborating, processes to make ongoing improvements to assessment practice are discussed and refined to ensure consistency and clarify understanding. As a result of the change it is evident the kura has the capacity to undertake its own review and evaluation of the effectiveness of its assessment practices and procedures.

The kura through its external moderation process has identified the need to strengthen its internal moderation processes to improve quality assessment, clarification of assessment standards, and to ensure positive external moderation outcomes. The kura is strengthening internal moderation processes by utilising colleagues from other kura, and the Japanese Language association to verify grades to ensure they are credible when reporting to NZQA. The kura also makes requests to include standards with low outcomes in their external moderation cycle. Pouako will also seek advice and guidance through Ngā Kura -ā-lwi, and expert colleagues where necessary.

Due to the small size of the kura, pouako are able to update Pou Marumaru in real time. The analysis of the data and the greater use of uri voice to inform self-review, allow pouako to reflect on and inform course and programme design. Uri academic progress is effectively monitored by all pouako, and the reporting of the results has improved due to the collective approach the kura has strategically put in place to ensure all stakeholders are well informed of uri progress towards qualifications.

The easy accessibility of NCEA information that the kura provides to all stakeholders has been very positive and well received by all stakeholders. Through Office 365, the kura ensures policies, procedures, practices, NCEA and kura specific kaupapa motuhake are available, and shared online, as well as kanohi ki te kanohi. This approach is effective and has enabled the kura leaderships new structure to take ownership of kura assessment systems and processes. This also facilitates a kura-wide understanding and consistency of practice.

Kay Wilson  
Manager  
Kura Quality Assurance and Liaison

Matehaere Clarke  
Kaihāpai  
Kura Quality Assurance and Liaison

13 July 2021

**NZQA**

**0800 697 296**

**[www.nzqa.govt.nz](http://www.nzqa.govt.nz)**

# FINDINGS OF THIS REVIEW

## How effectively has the kura responded to external and internal review?

### External review

*Evidence for external review actions having been appropriately and effectively addressed. (CAAS Guidelines 2.6iv, 3iv-3v)*

### Action Items from 03 June 2015 Managing National Assessment Report

The agreed items from the last report have been actioned.

**Response to external moderation outcomes** The value of external moderation reports is an area that remains questionable based on the views, philosophies and ideologies of both the moderator and the kura. However, for best practice purposes, the kura is proactive in its approach towards improving its internal moderation processes to rectify any issues, to ensure better external moderation outcomes.

### Internal review

*Evidence for the school using its self-review and evaluation processes to identify areas for on-going improvement in assessment practice and procedures, which are then actioned. (CAAS Guidelines 3iv)*

Te Kura Kaupapa Motuhake o Tawhiuau has demonstrated an ongoing commitment to building an effective culture of self-review to ensure credible assessment practices and meet the individual needs of each uri. This is evident in the kura utilising its relationship with English-medium kura, seeking pathways that provide uri with STEM subjects, addressing the inequities of successful outcomes in Science.

The collaborative approach of pouako towards effective NCEA assessment practice, the robust discussions on assessment issues, the proactiveness in improving its practices, has informed the kura of effective self-review and change, contributing to the kura maintaining its vision of Ngāti Manawatanga for its uri and requirements needed to meet its strategic goals.

### No action required

No issues with the response of the kura to NZQA external reviews and/or its self-review of assessment systems and practice were identified during this review.

## How does the assessment practice of the kura effectively meet the needs of uri?

*Evidence for assessment practice meeting student needs. (CAAS Guidelines 2.5v-vii, 2.6i & ii and Assessment (including Examination) Rules for Schools with Consent to Assess 2021 5.1 – 5.7)*

### **Te Kura Kaupapa Motuhake o Tawhiuau has effective processes and procedures for meeting the assessment needs of their uri by:**

- providing courses that reflect uri aspirations, interests, abilities and needs
- implementing strategies to address inequality in STEM subjects
- extending assessment opportunities by utilising networks outside the kura to contribute to individualised programmes
- where appropriate, assessing when ready.

### **Te Kura Kaupapa Motuhake o Tawhiuau has effective processes and procedures for:**

- ensuring the authenticity of uri work submitted for assessment
- efficiently managing NZQA external examinations
- ensuring consistent kura-wide practice on late and missed work, extensions, resubmissions and further assessment opportunities
- meeting the requirements of the *Privacy Act 1993*.

### **Managing of External Examinations**

Two years of managing external examinations has proven to be positive for all uri at Te Kura Kaupapa Motuhake o Tawhiuau, their whānau and community. The cultural perspectives and cultural practices the kura uphold gives neighbouring kura with similar principles and values the opportunity to sit under this umbrella allowing all uri to demonstrate their best achievements in an environment familiar and comfortable to them. Te Kura Kaupapa Motuhake o Tawhiuau continue to strive for equity and Mana Māori Motuhake through instilling these values and principles that contribute the well-being of all uri.

### **No action required**

No issues with how the kura manages assessment for national qualifications were identified during this review.

## How does the internal and external moderation of the kura assure assessment quality?

*Evidence for internal and external moderation ensuring assessment quality. (CAAS Guidelines 2.6iii & vi, and Assessment (including Examination) Rules for Schools with Consent to Assess 2021 6.4b)*

### **Te Kura Kaupapa Motuhake o Tawhiuau has effective processes and procedures for managing internal moderation by:**

- using external subject specialists to verify a purposefully selected sample of uri work
- ensuring assessment activities are set to the national standard by having modified or new assessments critiqued by another pouako
- recording the completion of moderation processes on an *Internal Moderation Cover Sheet*
- use of digital verification by and for other kura, as appropriate, to counter the challenges of isolation from other kura
- pouako keeping benchmark exemplars of uri moderated mahi to support future grade judgements
- ensuring pouako understand the internal moderation expectations and process of the kura and NZQA.

### **Te Kura Kaupapa Motuhake o Tawhiuau has effective processes and procedures for managing external moderation by:**

- pouako suggesting appropriate standards to be considered for inclusion in the moderation plan
- ensuring that assessment material, which is born digitally, is securely stored so that it can be submitted digitally for external moderation, if required.

### **Improving internal moderation processes for better external moderation**

**outcomes** Te Kura Kaupapa Motuhake o Tawhiuau in its self-review has identified the need to strengthen its internal moderation process to ensure better external moderation outcomes. The need is on a required basis only as the kura feels this the appropriate practice needed for a kura its size. It is currently in mid-process and the effectiveness of this process is yet to be realised through the findings of the external moderation reports this year.

### **No action required**

No issues with internal and external moderation of the kura were identified during this review.



## **How effectively does the kura manage and make use of assessment-related data?**

*Evidence for data management and use supporting student achievement outcomes. (CAAS Guidelines 2.6v, 2.7i-iii)*

### **Te Kura Kaupapa Motuhake o Tawhiuau effectively uses assessment-related data to support achievement outcomes for uri by:**

- using NCEA data to inform *Tōku Huarahi Motuhake* course and programme design to meet the interest, aspirations and abilities of all uri
- monitoring uri progress towards NCEA achievement
- analysing assessment-related data and reporting to uri, their whānau, Pou Marumaru or Board of Trustees in real time

### **Te Kura Kaupapa Motuhake o Tawhiuau reports accurate achievement data by:**

- timely and accurate reporting of results to NZQA
- actively encouraging and assisting uri to use their NZQA login, the student portal, and to monitor their progress

### **No action required**

No issues with the management and use of assessment-related data of the kura were identified during this review.

## **How effectively does the kura communicate with pouako, uri and their whānau about assessment?**

*Evidence for school communication promoting understanding of assessment. (CAAS Guidelines 2.4i(f), 2.4v, 2.6vii, 2.7ii(b))*

### **Te Kura Kaupapa Motuhake o Tawhiuau has effective processes and procedures for:**

- Reviewing communications to ensure they are fit for purpose and current
- ensuring uri receive outlines for all course they undertake
- communicating assessment policy and procedures
- supporting pouako new to the kura
- managing uri workloads through the publication of an assessment calendar

### **Te Kura Kaupapa Motuhake o Tawhiuau assists common understanding of assessment practice by:**

- facilitating shared ownership of consistent assessment and best practice through NCEA discussions in whānau hui, thereby ensuring consistent kura-wide practice, evident in the understanding of best practice by pouako and uri interviewed for the review
- sharing NCEA information via the kura website, information evenings, kura reports, one on one conferencing, newsletters highlighting kura assessment practices for mātua and whānau
- knowing that uri know what they need to achieve in order to gain a qualification

### **No action required**

No issues with the way in which the kura maintained the currency of assessment policy and procedures, and communicated them to pouako, uri and whānau were identified during this review.