

National Certificate in Compliance and Regulatory Control (Parking Enforcement) (Level 3)

Level 3

Credits 60-65

This qualification has been **reviewed**. The last date to meet the requirements is 31 December 2020.

Transition Arrangements

This qualification has been reviewed and replaced by the New Zealand Certificate in Regulatory Compliance (Core Knowledge) (Level 3) [Ref: 2774].

The last date for entry into programmes leading to this replaced qualification is 31 December 2017. The last date to meet the requirements of the replaced qualification will be 31 December 2020 when the qualification will be discontinued. From that date, no results can be reported against the qualification.

People currently working towards this qualification may either complete the requirements by 31 December 2020 or transfer their results to the replacement qualification.

For detailed information see [Review Summaries](#) on the NZQA website.

NZQF National Qualification Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	April 1998	December 2008
Revision	2	May 2004	December 2008
Review	3	October 2006	December 2020
Review	4	June 2015	December 2020

Standard Setting Body

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Purpose

This qualification is a first qualification for parking wardens. It is designed to recognise the skills of people who are able to carry out enforcement activities of parking wardens.

Holders of the qualification have demonstrated knowledge of their enforcement powers and the procedures they must follow. They will be able to communicate with people in the context of enforcement including people of other cultures. The electives in the qualification provide candidates with relevant skills and knowledge in court proceedings, behaviour required when giving evidence, using communications equipment relevant to their employment, and the knowledge and requirements of representing their Local Authority.

While some of the unit standards appear in other Local Government qualifications, this is a stand alone qualification.

Special Notes

Entry is open. However, as this is on-job training, employment as a parking warden is necessary.

Credit Range

	Compulsory	Elective A	Elective B
Level 1 credits	3	2	
Level 2 credits	8		1-4
Level 3 or above credits	46	4	
Minimum totals	57	2-4	1-4
Qualification total	60-65		

Requirements for Award of Qualification

This qualification will be awarded to people who have met the requirements of the compulsory and elective sections.

Award of NQF Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided in the Qualifications Authority *Rules and Procedures* publications available at www.nzqa.govt.nz/ncea/acrp/secondary/7/73.html

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (Id). Any version of a standard with the same Id may be used to meet qualification requirements that list the Id and/or that specify the past or current classification of the standard.

Detailed Qualification Requirements

Compulsory

All the standards listed below are required.

Field Humanities
 Subfield Communications Skills
 Domain Interpersonal Communications

Id	Title	Level	Credit
1296	Interview in an informal one-to-one situation	3	3
1299	Be assertive in a range of specified situations	2	4
1304	Communicate with people from other cultures	2	2
1307	Speak to a specified audience in a predictable situation	3	3
1311	Present and defend an argument orally	4	4
1312	Give oral instructions in the workplace	3	3
9694	Demonstrate and apply knowledge of communication process theory	3	5
11097	Listen to gain information in an interactive situation	3	3
11101	Collaborate within a group/team which has an objective(s)	4	4

Domain Writing

Id	Title	Level	Credit
1279	Write in plain English	3	3
3490	Write an incident report	1	3

Field Law and Security
 Subfield Compliance and Law Enforcement
 Domain Compliance and Regulatory Control

Id	Title	Level	Credit
4223	Describe the powers of a compliance officer	3	4
4228	Conduct a patrol for compliance or enforcement	2	2
10425	Apply the HSE Act 1992 as an employee in a compliance and/or regulatory control workplace	4	2

Id	Title	Level	Credit
11283	Communicate with clients in a compliance context	4	6
14551	Establish and process a stationary vehicle infringement offence	4	6

Elective A

A minimum of one standard is required from the following standards.

Field Core Generic
 Subfield Core Generic
 Domain Self-Management

Id	Title	Level	Credit
8549	Describe roles and expectations for participating in District Court criminal proceedings	1	2

Field Law and Security
 Subfield Compliance and Law Enforcement
 Domain Compliance and Regulatory Control

Id	Title	Level	Credit
4244	Give evidence in a judicial hearing	5	4

Elective B

A minimum of one standard is required from the following standards.

Field Law and Security
 Subfield Compliance and Law Enforcement
 Domain Compliance and Regulatory Control

Id	Title	Level	Credit
11282	Communicate using a radio telephone in a compliance context	2	1
14934	Represent a compliance and/or regulatory control authority while an employee	2	4

Transition Arrangements

Version 3

This qualification was issued as version 3 following a review. The qualification has been restructured into Compulsory, Elective A and Elective B sections, and the content has been updated to meet the needs of the sector.

Changes to structure and content

- standards 1297, 3483, and 11285 have been removed from the qualification
- standards 1296, 1304, and 9694 have been added to the Compulsory section
- standard 4244 has been moved from Compulsory to Elective A and standard 8549 has been added
- standard 11282 has been moved from Compulsory to Elective B and standard 14934 has been added
- the credit total has changed from 63 to a range of 60-65 (depending on the electives chosen).

People currently enrolled in programmes leading to the award of version 1 or 2 of this qualification may either complete that version or transfer to version 3.

All new trainees will be enrolled in programmes leading to version 3 of the qualification.

For detailed information see Review Summaries on the Qualifications Authority website.

This qualification contains standards that replace earlier standards. For the purposes of this qualification people who have gained credit for the expiring standards are exempt from the requirement to gain credit for the replacement standards.

Credit for	Exempt from
1308	1307
3502	11097
3505	11101

It is intended that no existing candidate is disadvantaged by the changes. Anyone who thinks that they have been disadvantaged by the transition process should contact The Skills Organisation at the address below.

Previous versions of the qualification

Version 2 was issued following a change to the title, (Level 3) was moved to follow the descriptor (Parking Enforcement), no changes were made to structure or content.

Version 1 was the first qualification for parking wardens.

Any person or organisation may contribute to the review of this qualification by sending feedback to the standard setting body at the above address.

The review of this qualification is planned to take place in 2011.

Other standard setting bodies whose standards are included in the qualification

NZQA.

Certification

The certificate will display the logos of the Qualifications Authority, The Skills Organisation, and the New Zealand Parking Association.

Classification

This qualification is classified according to the NQF classification system and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

DAS Classification		NZSCED	
Code	Description	Code	Description
940	Law and Security/Compliance and Law Enforcement/Compliance and Regulatory Control	091199	Society and Culture/Justice and Law Enforcement/Justice and Law Enforcement not elsewhere classified

Quality Management Systems

Providers and Industry Training Organisations must be accredited by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.

REVIEWING