

National Certificate in Compliance and Regulatory Control (Animal Control) (Level 2)

Level 2

Credits 66

This qualification has been **reviewed**. The last date to meet the requirements is 31 December 2020.

Transition Arrangements

This qualification has been reviewed and replaced by the New Zealand Certificate in Regulatory Compliance (Core Knowledge) (Level 3) [Ref: 2774].

The last date for entry into programmes leading to this replaced qualification is 31 December 2017. The last date to meet the requirements of the replaced qualification will be 31 December 2020, when the qualification will be discontinued. From that date, no results can be reported against the qualification.

People currently working towards this qualification may either complete the requirements by 31 December 2020 or transfer their results to the replacement qualification.

For detailed information see [Review Summaries](#) on the NZQA website.

This qualification contains an expiring unit standard for which a replacement unit standard has now been registered. For the purposes of this qualification, people who have gained credit for the replacement unit standards are exempt from the requirement to gain credit for the expiring unit standard.

Credit for	Exempt from
26552	6401

NZQF National Qualification Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	October 1998	December 2011
Revision	2	May 2004	December 2011
Review	3	April 2009	December 2011
Revision	4	September 2009	December 2020
Review	5	June 2015	December 2020

Standard Setting Body

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Reviewed

National Certificate in Compliance and Regulatory Control (Animal Control) (Level 2)

Level	2
Credits	66

Purpose

This qualification is designed to meet the needs of people who are working in a compliance and regulatory control function in the Animal Control industry. They may be either working as employees of local government or as contractors to local government.

All standards in the qualification are compulsory because employment as an Animal Control Officer involves a set of defined skills which are common across all workplaces.

The qualification is at entry level to the Animal Control industry and is designed to recognise the base level of skills and knowledge that are required in the animal control industry. People awarded this qualification have demonstrated competence in interpersonal communications, self-management, first aid, writing, and compliance and regulatory control skills required to operate as an Animal Control Officer, as well as the specific skills and knowledge required for the safe handling of animals.

The qualification is designed to encourage a person to undertake further education and training to achieve the National Certificate in Compliance and Regulatory Control (Animal Control) (Level 4) [Ref: 0533].

While some of the standards appear in other Local Government qualifications, this is a stand alone qualification.

Special Notes

Entry is open. However, as this is predominantly completed through on-job training, employment as an animal control officer is desirable.

Credit Range

Level 1 credits	7
Level 2 credits	31
Level 3 credits	22
Level 4 credits	6
Total	66

Requirements for Award of Qualification

Award of NQF Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided in section 7 of the New Zealand Qualifications Authority (NZQA) Rules and Procedures publications available at <http://www.nzqa.govt.nz/ncea/acrp/index.html>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

Summary of Requirements

- Compulsory standards

Detailed Requirements

Compulsory

The following standards are required

Core Generic > Core Generic > Self-Management

ID	Title	Level	Credit
8549	Describe roles and expectations for participating in District Court criminal proceedings	1	2

Health > Health Studies > Core Health

ID	Title	Level	Credit
6401	Provide first aid	2	1

Humanities > Communication Skills > Interpersonal Communications

ID	Title	Level	Credit
1296	Interview in an informal one-to-one situation	3	3
1299	Be assertive in a range of specified situations	2	4
1304	Communicate with people from other cultures	3	2
3501	Demonstrate knowledge of and apply listening techniques	1	3
9677	Participate in a group/team which has an objective(s)	2	3

Humanities > Communication Skills > Writing

ID	Title	Level	Credit
3490	Complete an incident report	1	2

Law and Security > Compliance and Law Enforcement > Compliance and Regulatory Control

ID	Title	Level	Credit
4223	Describe the powers of a compliance officer	3	4
4228	Conduct a patrol for compliance or enforcement	2	2
10425	Apply the HSE Act 1992 as an employee in a compliance and/or regulatory control workplace	4	2
11282	Communicate using a radio telephone in a compliance context	2	1
12814	Control feral dogs and uncontrolled domestic dogs	2	6
12815	Control a wandering stock animal as an animal control officer	2	6
12816	Establish, collect evidence to verify, and write a report for, a compliance breach with supervision	2	4
14934	Represent a compliance and/or regulatory control authority while an employee	2	4
14935	Register dogs in voluntary and involuntary situations	3	4
14937	Describe dog characteristics, behaviours, and actions required to prevent injury	3	3
21769	Manage personal safety for high-risk compliance situations	4	4
22051	Demonstrate knowledge of menacing dogs classification for animal control	3	3
25515	Implant microchip transponders in dogs as a territorial authority employee or agent	3	3

Transition Arrangements

Version 4

Version 4 was issued to take account of the revision to Unit 1304, *Communicate with people from other cultures*. The credit total for the qualification was reduced from 67 to 66. There were no other changes to structure or content.

All candidates currently enrolled in a previous version may either complete that version or transfer to version 4. Training programmes or courses leading to version 4 of this qualification may start as soon as the qualification is registered.

For detailed information see Review Summaries on the NZQA website.

It is not intended that anyone be disadvantaged by this revision. However, anyone who feels they have been disadvantaged may appeal to the ITO at the address below.

Previous versions of the qualification

Version 3 was issued following review. Changes to structure and content included: standards 3490, 21769, 22051, and 25515 were added to the qualification; and standards 3488 and 3491 were removed from the qualification.

Version 2 was revised to reformat the qualification. No changes were made to the content or requirements.

Other standard setting bodies whose standards are included in the qualification

NZQA

Certification

This certificate will display the logos of NZQA, The Skills Organisation, the New Zealand Institute of Animal Control Officers Incorporated and the accredited organisation.

Classification

This qualification is classified according to the NQF classification system and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

DAS Classification		NZSCED	
Code	Description	Code	Description
940	Law and Security > Compliance and Law Enforcement > Compliance and Regulatory Control	091199	Society and Culture > Justice and Law Enforcement > Justice and Law Enforcement not elsewhere classified

Quality Management Systems

Providers and Industry Training Organisations must be accredited by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.

Reviewed