

National Certificate in Compliance and Regulatory Control (Animal Control) (Level 4) with an optional strand in Animal Shelter

Level 4

Credits 65

This qualification has been **reviewed**. The last date to meet the requirements is 31 December 2020.

Transition Arrangements

This qualification has been reviewed and replaced by the New Zealand Certificate in Regulatory Compliance (Operational Knowledge) (Level 4) [Ref: 2775] and the New Zealand Certificate in Regulatory Compliance (Operational Practice) (Level 4) [Ref: 2776].

The last date for entry into programmes leading to this replaced qualification is 31 December 2017. The last date to meet the requirements of the replaced qualification will be 31 December 2020 when the qualification will be discontinued. From that date, no results can be reported against the qualification.

People currently working towards this qualification may either complete the requirements by 31 December 2020 or transfer their results to the replacement qualification(s).

Changes to structure and content

- Standard 7398 had expired and so was removed from the optional strand.
- The minimum requirements for the optional strand were reduced from 32 to 22 to reflect the removal of standard 7398.

For detailed information see [Review Summaries](#) on the NZQA website.

NZQF National Qualification Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	October 1998	December 2009
Review	2	September 2001	December 2009
Review	3	March 2009	December 2020
Review	4	June 2015	December 2020

Standard Setting Body

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Reviewed

National Certificate in Compliance and Regulatory Control (Animal Control) (Level 4) with an optional strand in Animal Shelter

Level	4
Credits	65

Purpose

This qualification is for people who are working at a supervisory level in a compliance and regulatory control function in the animal control industry. They may be either working as employees of local government or as contractors to local government. People holding this qualification will be competent in the compliance and regulatory control and communication skills required to complete and action animal control investigation functions.

The qualification has an optional strand for Animal Control Officers working in animal shelters, which covers the skills and knowledge required to undertake work in an animal shelter dealing with behavioural problems, emergency euthanasia, and environmental hygiene. It also covers the skills and knowledge required to be able to receive, re-home, release, or dispose of homeless animals.

This qualification builds on the skills and knowledge acquired as part of the National Certificate in Compliance and Regulatory Control (Animal Control) (Level 2) [Ref: 0532] and has credits in common with the National Certificate in Compliance and Regulatory Control (Vertebrate Pest Management) (Level 4).

Special Note

New entrants to the Animal Control Industry are encouraged to complete the National Certificate in Compliance and Regulatory Control (Animal Control) (Level 2) [Ref: 0532] before attempting this qualification.

Credit Range

	Compulsory	Animal Shelter Optional Strand
Level 2 credits	-	5
Level 3 credits	3	9
Level 4 credits	32	5
Level 5 credits	25	3
Level 6 credits	-	-
Level 7 credits	5	-
Minimum totals	65	22

Requirements for Award of Qualification

Award of NQF Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided in section 7 of the New Zealand Qualifications Authority (NZQA) Rules and Procedures publications available at <http://www.nzqa.govt.nz/ncea/acrp/index.html>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

Summary of Requirements

- Compulsory standards

The following strands are optional

- Animal Shelter Optional Strand

Detailed Requirements

Compulsory

The following standards are required

Humanities > Communication Skills > Interpersonal Communications

ID	Title	Level	Credit
1297	Interview in a formal situation	4	5
1311	Present and defend an argument orally	4	4
1312	Give oral instructions in the workplace	3	3
9678	Conduct formal meetings	5	4
9692	Present information orally to an audience	5	4

Law and Security > Compliance and Law Enforcement > Compliance and Regulatory Control

ID	Title	Level	Credit
4234	Take follow-up action for non-compliance	4	4
4235	Plan and prepare for an investigation for compliance and/or enforcement	5	4
4239	Plan and control the search of a location for compliance and/or enforcement evidence	5	4
4241	Seize property as an enforcement action	4	4

ID	Title	Level	Credit
4243	Prepare a prosecution file and brief counsel	5	5
4244	Give evidence in a judicial hearing	5	4
11283	Communicate with clients in a compliance context	4	6
11285	Negotiate on a complex issue with an aggressive client in a compliance context	7	5
14933	Establish, collect evidence for, and complete documentation for a compliance breach	4	4
14936	Investigate and action dog nuisance complaints	4	5

Animal Shelter Optional Strand

The following standards are required

Agriculture, Forestry and Fisheries > Animal Care and Handling > Animal Care

ID	Title	Level	Credit
5153	Monitor health and provide husbandry for ruminants	2	5
5189	Follow safe working practices and standards in the animal facility	3	4
14377	Recognise normal and abnormal behaviour and conditions in animals	4	5
21380	Demonstrate and apply knowledge relating to animal facility environmental hygiene	3	5

Agriculture, Forestry and Fisheries > Animal Care and Handling > Animal Handling

ID	Title	Level	Credit
11681	Carry out emergency euthanasia of small animals	5	3

Transition Arrangements

Version 3

Version 3 was issued following review to update content as feedback from the industry indicated that the qualification no longer meets the needs of the industry. The qualification was no longer achievable as the standards in the elective section had been designated expiring.

Changes to structure and content

- The credit requirement decreased from 69 to 65.
- Standards 11681 and 14377 were moved from the compulsory to the optional Animal Shelter strand.
- Standard 21380 replaced standard 5193.

For detailed information see Review Summaries on the NZQA website.

People currently working towards version 2 of this qualification may either complete the requirements for this version or transfer their results to version 3.

It is not intended that any existing candidate be disadvantaged by this review. However, anyone who feels disadvantaged should contact the The Skills Organisation at the address below.

This qualification contains standards that replace earlier standards. For the purposes of this qualification, people who have gained credit for the expiring standards are exempt from the requirement to gain credit for the replacement standards – see table below.

Credit for	Exempt from
1302	9678
1309	9692
1307	9692
5193	21380

Previous versions of the qualification

Version 2 was issued in order to update content. Standard 10426 was removed from the compulsory section and the credit total for that section was reduced from 71 to 69.

Other standard setting bodies whose standards are included in the qualification

Agriculture Industry Training Organisation
NZQA

Certification

This certificate will display the logos of NZQA, the The Skills Organisation and the accredited organisation.

Classification

This qualification is classified according to the NQF classification system and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

DAS Classification		NZSCED	
Code	Description	Code	Description

DAS Classification		NZSCED	
Code	Description	Code	Description
940	Law and Security > Compliance and Law Enforcement > Compliance and Regulatory Control	091199	Society and Culture > Justice and Law Enforcement > Justice and Law Enforcement not elsewhere classified

Quality Management Systems

Providers and Industry Training Organisations must be accredited by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.

Reviewed