

National Certificate in Printing (Production Support) (Level 2) with strands in Sheet-fed Offset, Reel-fed Printing, Screen Printing, Dry Offset, Direct Mail Production, and Customer Service

Level 2

Credits 40-46

This qualification is **expiring**. The last date to meet the requirements is 31 December 2015.

Transition Arrangements

This national qualification has been designated expiring without being replaced.

People currently working towards this qualification must complete the requirements by December 2015.

The last date for entry into programmes leading to the expiring qualification is 31 December 2013.

For detailed information see [Review Summaries](#) on the NZQA website.

NZQF National Qualification Registration Information

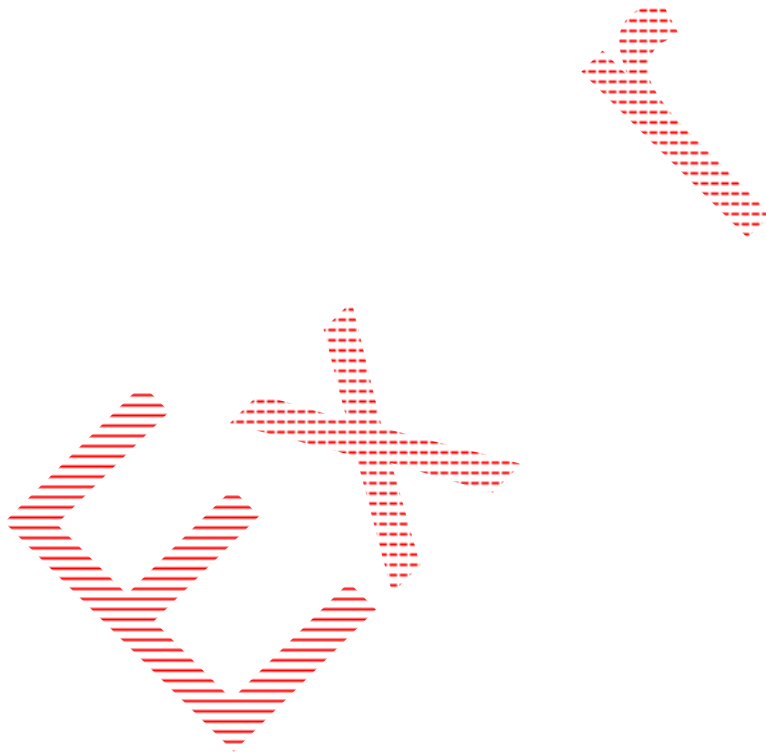
| Process | Version | Date | Last Date for Assessment |
|--------------|---------|---------------|--------------------------|
| Registration | 1 | March 1999 | December 2004 |
| Revision | 2 | April 1999 | December 2004 |
| Review | 3 | October 1999 | December 2004 |
| Review | 4 | May 2001 | December 2004 |
| Review | 5 | June 2002 | December 2005 |
| Revision | 6 | February 2004 | December 2007 |
| Revision | 7 | August 2004 | December 2007 |
| Revision | 8 | May 2005 | December 2009 |
| Revision | 9 | August 2005 | December 2009 |
| Review | 10 | March 2007 | December 2014 |
| Review | 11 | October 2009 | December 2015 |
| Review | 12 | December 2010 | December 2015 |
| Republished | 12 | April 2013 | December 2015 |
| Review | 13 | January 2014 | December 2015 |

It is the intention of Competenz that no existing trainee should be disadvantaged by these transition arrangements. Any person who considers they have been disadvantaged may appeal to Competenz using the contact details below.

Standard Setting Body

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National Certificate in Printing (Production Support) (Level 2) with strands in Sheet-fed Offset, Reel-fed Printing, Screen Printing, Dry Offset, Direct Mail Production, and Customer Service

Level 2

Credits 40-46

Purpose

This national certificate is designed for trainees who are either entering, or are employed in the print industry, but who have not had a formal structured qualification available to them. It may also form the first stage of further training in the industry.

Holders of this certificate have demonstrated competence in the knowledge and skills for print production support required by the industry. All trainees must be assessed against the safe working practices standard in the Core Compulsory section and achieve one of the strands.

Strands are included in this qualification to provide training options for print production assistants and recognise specialist knowledge and skills specific to different areas of print production.

This qualification has been designed to be undertaken by trainees on-job, supported by distance education studies.

Credit Range

| Core Compulsory | |
|-----------------|---|
| Level 2 credits | 5 |
| Total | 5 |

| | Sheet-fed Offset Strand | | Reel-fed Printing Strand | |
|--------------------------------|-------------------------|----------|--------------------------|----------|
| | Compulsory | Elective | Compulsory | Elective |
| Level 2 credits | 15 | 0-5 | 18 | 0-3 |
| Level 3 or above credits | 20 | 0-5 | 20 | 0-3 |
| Minimum totals | 35 | 5 | 38 | 3 |
| Qualification total for strand | 45 | | 46 | |

| | Screen Printing Strand | | Dry Offset Strand | |
|--------------------------------|------------------------|----------|-------------------|----------|
| | Compulsory | Elective | Compulsory | Elective |
| Level 2 credits | 19 | 4-6 | 15 | 0-4 |
| Level 3 or above credits | 12 | - | 16 | 0-4 |
| Minimum totals | 31 | 4 or 6 | 31 | 4 |
| Qualification total for strand | 40 or 42 | | 40 | |

| | Direct Mail Strand | |
|--------------------------------|--------------------|----------|
| | Compulsory | Elective |
| Level 2 credits | 6 | 0-6 |
| Level 3 or above credits | 23 | 0-6 |
| Minimum totals | 29 | 6 |
| Qualification total for strand | 40 | |

| | Customer Service Strand | | | |
|--------------------------------|-------------------------|------------|------------|---------|
| | Elective 1 | Elective 2 | Elective 3 | Balance |
| Level 2 or above credits | 10 | 5 | 15 | 0-5 |
| Minimum totals | 10 | 5 | 15 | 0-5 |
| Qualification total for strand | 40 | | | |

Requirements for Award of Qualification

This qualification will be awarded to people who have gained credit for all of the compulsory unit standards and one of the strands.

Award of NZQF National Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided on the New Zealand Qualifications Authority (NZQA) website: <http://www.nzqa.govt.nz/qualifications-standards/standards/standards-exclusion-list/>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

Summary of Requirements

- Core Compulsory standards

One of the following strands is required

- Sheet-fed Offset Strand
- Reel-fed Printing Strand
- Screen Printing Strand
- Dry Offset Strand
- Direct Mail Production Strand
- Customer Service Strand

Detailed Requirements

Core Compulsory

The following standard is required

Manufacturing > Printing > Printing Production

| ID | Title | Level | Credit |
|-----|---|-------|--------|
| 340 | Demonstrate knowledge of safe working practices in the print industry | 2 | 5 |

Sheet-fed Offset Strand

Meet the requirements of all of the following sets

- Sheet-fed Offset Compulsory
- Sheet-fed Offset Elective

Sheet-fed Offset Compulsory

The following standards are required

Manufacturing > Printing > Printing - Sheet-Fed

| ID | Title | Level | Credit |
|-------|---|-------|--------|
| 365 | Wash up a sheet-fed offset printing press | 3 | 5 |
| 10920 | Assist press operator for sheet-fed offset printing | 2 | 15 |
| 26321 | Demonstrate industry knowledge for sheet-fed printing | 3 | 15 |

Sheet-fed Offset Elective

A minimum of 5 credits at Level 2 or above

From anywhere on the DAS

Reel-fed Printing Strand

Meet the requirements of all of the following sets

- Reel-fed Printing Compulsory
- Reel-fed Printing Elective

Reel-fed Printing Compulsory

The following standards are required

Manufacturing > Printing > Printing - Reel-Fed

| ID | Title | Level | Credit |
|-------|--|-------|--------|
| 16513 | Web up a reel-fed printing press | 2 | 3 |
| 16522 | Load and prepare substrates for reel-fed printing | 2 | 3 |
| 26311 | Wash up a reel-fed printing press | 3 | 5 |
| 26314 | Assist press operator on a reel-fed printing press | 2 | 12 |
| 26315 | Demonstrate industry knowledge for reel-fed printing | 3 | 15 |

Reel-fed Printing Elective

A minimum of 3 credits at Level 2 or above

From anywhere on the DAS

Screen Printing Strand

Meet the requirements of all of the following sets

- Screen Printing Compulsory
- Screen Printing Elective

Screen Printing Compulsory

The following standards are required

Manufacturing > Printing > Printing - Screen

| ID | Title | Level | Credit |
|-------|--|-------|--------|
| 5131 | Wash up for screen printing | 2 | 4 |
| 16756 | Assist machine operator for screen printing | 2 | 15 |
| 21328 | Demonstrate industry knowledge for screen printing | 3 | 12 |

Screen Printing Elective

A minimum of 1 standard

Manufacturing > Printing > Printing - Screen

| ID | Title | Level | Credit |
|------|---|-------|--------|
| 5129 | Reclaim screens using a pressure gun for screen printing | 2 | 4 |
| 5130 | Reclaim screens using an automatic machine, and maintain cleaning equipment for screen printing | 2 | 6 |

Dry Offset Strand

Meet the requirements of all of the following sets

- Dry Offset Compulsory
- Dry Offset Elective

Dry Offset Compulsory

The following standards are required

Manufacturing > Printing > Dry Offset

| ID | Title | Level | Credit |
|-------|--|-------|--------|
| 12375 | Wash up a dry offset press | 3 | 4 |
| 12379 | Handle and store substrates used for dry offset printing | 3 | 4 |
| 19462 | Assist machine operator for dry offset printing | 2 | 15 |
| 23408 | Demonstrate industry knowledge for dry offset printing | 3 | 8 |

Dry Offset Elective

A minimum of 4 credits at Level 2 or above

From anywhere on the DAS

Direct Mail Production Strand

Meet the requirements of all of the following sets

- Direct Mail Production Compulsory
- Direct Mail Production Elective

Direct Mail Production Compulsory

The following standards are required

Manufacturing > Printing > Direct Mail Production

| ID | Title | Level | Credit |
|-------|---|-------|--------|
| 20936 | Demonstrate industry knowledge for direct mail production | 3 | 15 |
| 20937 | Prepare and handle substrates for direct mail production | 2 | 6 |
| 20938 | Use hand line skills for direct mail production | 3 | 8 |

Direct Mail Production Elective

A minimum of 6 credits at Level 2 or above
From anywhere on the DAS

Customer Service Strand

A minimum of 40 credits at Level 2 or above
From the following sets

- Customer Service Elective 1
- Customer Service Elective 2
- Customer Service Elective 3
- Customer Service Balance

Customer Service Elective 1

A minimum of 10 credits at Level 2 or above

| Field | Subfield | Domain |
|----------------|-----------------------|------------------------------|
| Service Sector | Service Sector Skills | Service Sector - Core Skills |

Customer Service Elective 2

A minimum of 5 credits at Level 2 or above

| Field | Subfield | Domain |
|------------|----------------------|--------|
| Humanities | Communication Skills | Any |

Customer Service Elective 3

A minimum of 15 credits at Level 2 or above

| Field | Subfield | Domain |
|---------------|----------------------|--------|
| Manufacturing | Fibreboard Packaging | Any |
| | Printing | Any |

Customer Service Balance

The balance of credits to achieve
 A minimum of 40 credits at Level 2 or above
 May come from anywhere on the DAS

Transition Arrangements

Version 12

Version 12 was republished in April 2013 to indicate that this qualification has been reviewed and a decision made to expire it without replacement.

Version 12 of this qualification was issued to take into account the review of standards in the Printing - Reel-fed and Printing - Sheet-fed domains.

Changes to structure and content

- The Direct Mail Production and Customer Service strands were added to the qualification; and the title of the qualification was updated to reflect the addition of these strands.
- The credit total range for the qualification changed from 40-42 to 40-46.
- Standard 26321 replaced standard 20424 in the Compulsory section of the Sheet-fed Offset Strand.
- The elective section of the Reel-fed Printing Strand was restructured. Set A and Set B were replaced by standards in the Reel-fed Printing Compulsory, and the balance was renamed as an elective.
- Standard 26311 in the Reel-fed Printing Compulsory replaced standard 2262 from Set A and standard 2263 from Set B.
- Standard 26314 in the Reel-fed Printing Compulsory replaced standard 16523 from Set A and standard 16524 from Set B.
- Standard 26315 in the Reel-fed Printing Compulsory replaced standard 20667.
- The title of unit standard 10920 was updated.
- The credit value of unit standard 16522 changed from 2 to 3.

This qualification contains standards that replace or are substitutes for earlier standards. For the purposes of this qualification, people who have gained credit for the expiring standards are exempt from the requirement to gain credit for the replacement or substitute standards – see table below.

| Credit for | Exempt from |
|------------|-------------|
| 351 | 26321 |
| 2254 | 26315 |
| 2261 | 16513 |
| 2262 | 26311 |
| 2263 | 26311 |
| 5127, 5128 | 21328 |

| Credit for | Exempt from |
|------------|-------------|
| 12371 | 23408 |
| 16508 | 26321 |
| 16510 | 26315 |
| 16523 | 26314 |
| 16524 | 26314 |
| 20424 | 26321 |
| 20667 | 26315 |

All trainees enrolled in programmes leading to this National qualification will be supported to complete it.

Competenz will advise all employers currently involved in training programmes of the changes.

Previous versions of the qualification

Version 11 was reviewed and issued following a review of standards in the Printing Production and Printing - Sheet-Fed and Printing - Reel-Fed domains.

Version 10 was reviewed and issued following reviews of standards in the Printing subfield.

Version 10 of this qualification contains standards that replace or are substitutes for earlier standards. For the purposes of this qualification people who have gained credit for the expiring standards are exempt from the requirement to gain credit for the replacement standards.

| Credit for | Exempt from |
|------------|-------------|
| 3675 | 23445 |
| 10911 | 18247 |

Version 9 was issued to amend incorrect credit totals.

Version 8 was issued following a review of standards in the Printing - Screen domain.

Version 7 was issued following a review of standards in the Printing - Screen domain.

Version 6 was issued following a review of standards in the Printing Production and Printing - Sheet-Fed domains.

Version 5 was issued following a review of the qualification.

Version 4 was issued following the review of standards in the Paperboard Packaging (Carton) and Graphic Pre-Press domains.

Version 3 was issued following the review of the Printing - Reel-Fed and Printing - Sheet-Fed domains.

Version 2 was issued following an editorial amendment to the Credit Range table.

Certification

This certificate will display the logos of NZQA and Competenz.

Classification

This qualification is classified according to the classification system listed on the Directory of Assessment Standards (DAS) and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

| DAS Classification | | NZSCED | |
|--------------------|--------------------------|--------|---|
| Code | Description | Code | Description |
| 191 | Manufacturing > Printing | 030103 | Engineering and Related Technologies > Manufacturing, Engineering and Technology > Printing |

Quality Management Systems

Providers and Industry Training Organisations must be granted consent to assess by a recognised Quality Assurance Body before they can register credits from assessment against standards. Organisation with consent to assess and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Consent to assess requirements and the moderation system are outlined in the associated Consent and Moderation Requirements (CMR) for each standard.

